

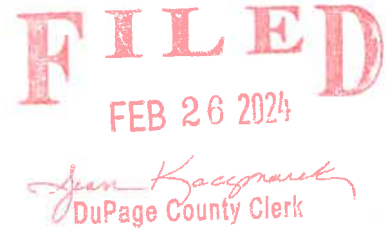
Paul Coultrap
SUPERVISOR
paul.coultrap@dgtownship.com
Gregory A. Boltz
ASSESSOR
gregory.boltz@dgtownship.com



Lorraine Grimsby
CLERK
lorraine.grimsby@dgtownship.com
Lawrence C. Anderson
HIGHWAY COMMISSIONER
lawrence.anderson@dgtownship.com

Township of Downers Grove

4340 Prince Street
Downers Grove, Illinois 60515
630.719.6610 Phone • 630.719.6608 Fax
www.dgtownship.com



2024 -25

CERTIFICATION OF BUDGET AND APPROPRIATION ORDINANCE

The undersigned being the Chief Fiscal Officer and the Clerk, respectively, of DOWNS GROVE TOWNSHIP, to the best of their knowledge, do hereby certify that the attached is a true and correct copy of the Budget and Appropriation of DOWNS GROVE TOWNSHIP for the fiscal year 2024 - 2025, adopted February 22, 2024.

We further certify that the estimate of revenues, by source, anticipated to be received by DOWNS GROVE TOWNSHIP, set forth in said ordinance as "Estimated Revenues", is a true statement of said estimate.

This certification is made and filed pursuant to the Illinois Compiles Statutes and on behalf of DOWNS GROVE TOWNSHIP, DuPage County, Illinois.

Dated this 22nd day of February, 2024.

Paul Coultrap, Supervisor
and Chief Fiscal Officer

SEAL

Lorraine Grimsby, Clerk

TOWNSHIP BOARD OF TRUSTEES
Abby Ferguson, Kristina McCloy, Mike Ockrim, Dave Ricordati

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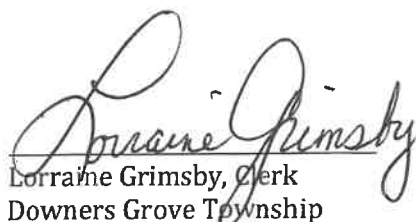
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FILED
FEB 26 2024
Jean Kaczmarek
DuPage County Clerk

2024-25

I, Lorraine Grimsby, Clerk in and for the Township of Downers Grove, County of DuPage in the State of Illinois, and keeper of the records and files of Downers Grove Township, do hereby certify this to be a true and correct copy of the Downers Grove Township Budget Ordinance for fiscal year 2024-25. Said Ordinance is kept in the ordinary course of business record keeping of the Township of Downers Grove.

Certification is given under my hand and official seal at Downers Grove, Illinois this 22 day of February, 2024.


Lorraine Grimsby, Clerk
Downers Grove Township

SEAL

TOWNSHIP BOARD OF TRUSTEES
Abby Ferguson, Kristina McCloy, Mike Ockrim, Dave Ricordati

BUDGET ORDINANCE NO. 24/25		3/1/2024
DOWNERS GROVE TOWNSHIP		
BUDGET AND APPROPRIATION ORDINANCE		
An Ordinance making appropriations to defray expenditures of Downers Grove Township, DuPage County, Illinois, for the fiscal year beginning March 1, 2024 and ending February 28, 2025.		
Be it ordained by the Board of Trustees of Downers Grove Township, DuPage County, Illinois.		
SECTION 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:		
General Town Fund	General Assistance Fund	
Illinois Municipal Retirement Fund	Capital Improvement Fund	
1. GENERAL TOWN FUND		
BEGINNING BALANCE AS OF MARCH 1, 2024		\$3,736,096.16
• ESTIMATED REVENUES:		
GENERAL FUND		
Property Tax (Current)	\$2,834,938.09	
Property Tax (Non-current)	\$2,500.00	
Personal Property Replacement	\$150,000.00	
Miscellaneous Income	\$50,000.00	
Interest Income	\$50,000.00	
Passports & RTA	\$17,000.00	
Perpetual Care (cemetery)	\$13,500.00	
Lot Sales (cemetery)	\$15,000.00	
Senior Center Rental Fees	\$2,500.00	
ESTIMATED REVENUES		\$3,135,438.09
TOTAL ESTIMATED REVENUES AVAILABLE		\$6,871,534.25
• BUDGETED EXPENDITURES:		
1.1 Supervisor/Administration	\$1,312,149.00	
1.2 Assessor	\$1,327,696.00	
1.4 Human Services	\$481,595.00	
TOTAL EXPENDITURES/APPROPRIATIONS		\$3,121,440.00
ENDING BALANCE AS OF FEBRUARY 28, 2024		\$3,750,094.25

1.1 ADMINISTRATION BUDGET			
BUDGETED EXPENDITURES:			
•PERSONNEL:			
Elected Officials Salaries	\$346,381.00		
Employee Salaries	\$180,000.00		
FICA/Medicare	\$40,268.00		
Health Insurance	\$120,000.00		
Workmen's Compensation	\$15,000.00		
Unemployment Insurance	\$5,000.00		
TOTAL PERSONNEL		\$706,649.00	
•CONTRACTUAL SERVICES:			
Prince St Building Expenses	\$30,000.00		
Township Building Expenses	\$40,000.00		
Cemetery Expenses	\$15,000.00		
Equipment Maintenance Prince St	\$5,000.00		
Equipment Maintenance Township Center	\$7,500.00		
Grave Openings	\$1,000.00		
Annual Audit	\$15,000.00		
Legal Services	\$20,000.00		
Postage	\$4,000.00		
Education/Conference	\$5,000.00		
Telephone, Internet & Website Prince St	\$20,000.00		
Telephone, Internet & Website Township Center	\$5,000.00		
Legal Notices	\$1,500.00		
Marketing & Printing	\$50,000.00		
Twp Info/Public Relations	\$20,000.00		
Dues	\$12,000.00		
Travel Expenses	\$4,000.00		
CERT Program	\$1,500.00		
Utilities Prince St	\$15,000.00		
Utilities Township Center	\$15,000.00		
Garbage Disposal	\$0.00		
Insect Mgt & Control	\$25,000.00		
Liability Insurance	\$60,000.00		
Professional Services	\$25,000.00		
TOTAL CONTRACTUAL SERVICES		\$396,500.00	
•COMMODITIES:			
Office Supplies	\$5,000.00		
Oper/Maint Supplies	\$5,000.00		
IT Equipment	\$5,000.00		
ATM & Special Events	\$10,000.00		
Miscellaneous Expense Prince St	\$5,000.00		
Miscellaneous Expense Township Center	\$4,000.00		
Office Furniture	\$5,000.00		
Building Repair & Improvements Prince St	\$20,000.00		
Building Repair & Improvements Township Center	\$10,000.00		
Cemetery Improvements	\$40,000.00		

TOTAL COMMODITIES		\$109,000.00	
TOTAL ADMINISTRATION BUDGET		\$1,212,149.00	
•FUND TRANSFERS:			
Transfer out to Capital Project Fund	\$100,000.00	\$100,000.00	
TOTAL FUND TRANSFERS			
TOTAL WITH FUND TRANSFERS		\$1,312,149.00	
1.2 ASSESSOR BUDGET			
BUDGETED EXPENDITURES:			
•PERSONNEL:			
Salaries	\$988,840.00		
FICA/Medicare	\$75,646.00		
Health Insurance	\$98,000.00		
Unemployment Insurance	\$9,785.00		
PERSONNEL		\$1,172,271.00	
•CONTRACTUAL SERVICES:			
Postage	\$2,500.00		
Mobile Telephone	\$3,600.00		
Printing	\$3,500.00		
Dues	\$1,000.00		
Travel Expenses	\$9,500.00		
Education	\$7,500.00		
Publications	\$9,500.00		
Rental & Leasing	\$7,500.00		
Professional Services	\$22,000.00		
CONTRACTUAL		\$66,600.00	
•COMMODITIES:			
Office Supplies	\$7,500.00		
Miscellaneous Expense	\$1,500.00		
COMMODITIES		\$9,000.00	
•CAPITAL OUTLAY:			
Information Technology	\$79,825.00		
INFO TECH		\$79,825.00	
TOTAL ASSESSOR BUDGET		\$1,327,696.00	

1.4 HUMAN SERVICES BUDGET**BUDGETED EXPENDITURES:****•PERSONNEL:**

Salaries	\$230,000.00	
FICA/Medicare	\$17,595.00	
Health Insurance	\$40,000.00	
Unemployment Insurance	\$2,500.00	
PERSONNEL		\$290,095.00

•CONTRACTUAL SERVICES:**PROGRAM SERVICES**

Life Skills	\$2,000.00	
Dial A Ride	\$32,000.00	
Senior/Salt Council	\$1,000.00	
Senior/HS Info & Public Relations	\$50,000.00	
Senior Meal Support	\$30,000.00	
Travel	\$2,000.00	
Professional Services	\$20,000.00	
Staff Training	\$2,000.00	
PROGRAM SERVICES		\$139,000.00

OFFICE SUPPORT

Equipment Lease/Maint	\$10,000.00	
Misc. Expense	\$2,500.00	
Postage	\$10,000.00	
Senior Service Activities	\$25,000.00	
Office Supplies/Equip	\$5,000.00	
OFFICE SUPPORT		\$52,500.00

TOTAL HUMAN SERVICES BUDGET**\$481,595.00**

2. GENERAL ASSISTANCE FUND		
BEGINNING BALANCE AS OF MARCH 1, 2024		\$125,533.82
ESTIMATED REVENUES:		
Property Tax (Current)	\$100,000.00	
Property Tax (Non-Current)	\$750.00	
SSI RBT/Shelter	\$15,000.00	
Miscellaneous Income	\$3,000.00	
Interest Income	\$7,500.00	
ESTIMATED REVENUES:		\$126,250.00
TOTAL ESTIMATED FUNDS AVAILABLE		\$251,783.82
2.1 GENERAL ASSISTANCE ADMINISTRATION BUDGET		
BUDGETED EXPENDITURES:		
•PERSONNEL:		
Salaries	\$85,000.00	
Fica/Medicare	\$6,503.00	
Unemployment Insurance	\$1,063.00	
Health Insurance	\$25,000.00	
PERSONNEL		\$117,566.00
•CONTRACTUAL SERVICES:		
Travel Expenses	\$1,000.00	
Education/Dues	\$1,000.00	
Office Supplies	\$1,000.00	
Miscellaneous Expenses	\$1,000.00	
Physician Services	\$1,000.00	
Pharmaceutical	\$1,000.00	
Other Medical Services	\$1,000.00	
Meal Assist Program	\$5,000.00	
Funeral/Burial	\$2,000.00	
Utilities	\$20,000.00	
Shelter	\$35,000.00	
Gas Cards	\$2,500.00	
Downers Grove Area Fish AAPA Funds	\$0.00	
Information Technology	\$5,000.00	
Personal Items	\$3,000.00	
CONTRACTUAL SERVICES		\$79,500.00
TOTAL GENERAL ASSISTANCE ADMINISTRATION BUDGET		\$197,066.00
ENDING BALANCE AS OF FEBRUARY 28, 2025		\$54,717.82

5. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE AS OF MARCH 1, 2024		\$225,247.77
ESTIMATED REVENUES:		
Property Tax (Cur. Levy)	\$25,000.00	
Property Tax (Non-Curr)	\$0.00	
Interest Income	\$100.00	
ESTIMATED REVENUES		\$25,100.00
TOTAL ESTIMATED FUNDS AVAILABLE		\$250,347.77
5.1 ILLINOIS MUNICIPAL RETIREMENT FUND BUDGET		
BUDGETED EXPENDITURES:		
IMRF Expense	\$27,500.00	
Miscellaneous	\$2,000.00	
BUDGETED EXPENDITURES		\$29,500.00
ENDING BALANCE AS OF FEBRUARY 28, 2025		\$220,847.77
9. CAPITAL PROJECTS FUND		
BEGINNING BALANCE AS OF MARCH 1, 2024		\$307,259.12
ESTIMATED REVENUES:		
Transfer In from General Fund	\$100,000.00	
Interest	\$2,500.00	
ESTIMATED REVENUES		\$102,500.00
TOTAL ESTIMATED FUNDS AVAILABLE		\$409,759.12
9.1 CAPITAL PROJECTS FUND BUDGET		
ESTIMATED EXPENSES:		
New Building Projects	\$110,000.00	
Purchases/equipment	\$10,000.00	
ESTIMATED EXPENSES		\$120,000.00
ENDING BALANCE AS OF FEBRUARY 28, 2023		\$289,759.12

SECTION 2: The amount appropriated for Township purposes for the fiscal year ending February 28, 2025 by FUND is:

1. GENERAL TOWN FUND	\$3,121,440.00
2. GENERAL ASSISTANCE FUND	\$197,066.00
3. ILLINOIS MUNICIPAL RETIREMENT FUND	\$29,500.00
4. CAPITAL PROJECT FUND	\$120,000.00
TOTAL APPROPRIATIONS	\$3,468,006.00

SECTION 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of Three Million four hundred sixty eight thousand six dollars and 00/XX (\$3,468,006.00) for the fiscal year of March 1, 2024 through February 28, 2025.

SECTION 4: That Section 2 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 5: A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within thirty (30) days after adoption.

Adopted this 22nd day of February, 2024 by the Board of Trustees, Downers Grove Township, DuPage County, Illinois.

AYES:

5

NAYS:

0

ABSENT:

0

Paul Coultrap, Supervisor/Treasurer

Lorraine Grimsby, Township Clerk

FILED
FEB 26 2024

Jean Kaczmarek
DuPage County Clerk