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Township Of Downers Grove

4340 Prince Street
Downers Grove, Illinois 60515
630.719.6610 Phone • 630.719.6608 Fax
www.dgtownship.com

FILED
MAR 24 2021
Jean Kaczmarek
DuPage County Clerk

2021-22

I, Lorraine Grimsby, Clerk in and for the Township of Downers Grove, County of DuPage in the State of Illinois, and keeper of the records and files of Downers Grove Township, do hereby certify this to be a true and correct copy of the Downers Grove Township Budget Ordinance for fiscal year 2021-22. Said Ordinance is kept in the ordinary course of business record keeping of the Township of Downers Grove.

Certification is given under my hand and official seal at Downers Grove, Illinois this 25th day of February 25, 2021.

Lorraine Grimsby
Lorraine Grimsby, Clerk
Downers Grove Township

SEAL

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2021 -22

CERTIFICATION OF BUDGET AND APPROPRIATION ORDINANCE

The undersigned being the Chief Fiscal Officer and also the Clerk, respectively, of DOWNERS GROVE TOWNSHIP, to the best of their knowledge, do hereby certify that the attached is a true and correct copy of the Budget and Appropriation of DOWNERS GROVE TOWNSHIP for the fiscal year 2021/2022, adopted February 25, 2021.

We further certify that the estimate of revenues, by source, anticipated to be received by DOWNERS GROVE TOWNSHIP, set forth in said ordinance as "Estimated Revenues", is a true statement of said estimate.

This certification is made and filed pursuant to the Illinois Compiles Statutes and on behalf of DOWNERS GROVE TOWNSHIP, DuPage County, Illinois.

Dated this 25th day of February, 2021.

Mark Thoman, Supervisor
and Chief Fiscal Officer

SEAL

Lorraine Grimsby, Clerk

(Footnotes) BUDGET ORDINANCE NO. 21/22

3/1/21

**DOWNERS GROVE TOWNSHIP
BUDGET AND APPROPRIATION ORDINANCE**

An Ordinance making appropriations to defray expenditures of Downers Grove Township, DuPage County, Illinois, for the fiscal year beginning March 1, 2021 and ending February 28, 2022.

Be it ordained by the Board of Trustees of Downers Grove Township, DuPage County, Illinois.

SECTION 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

General Town Fund Illinois Municipal Retirement Fund	General Assistance Fund Capital Improvement Fund	
1. GENERAL TOWN FUND		
BEGINNING BALANCE AS OF MARCH 1, 2021		\$1,915,233.00
• ESTIMATED REVENUES:		
GENERAL FUND		
Property Tax (Current)	\$2,435,000.00	
Property Tax (Non-current)	\$2,000.00	
Personal Property Replacement	\$60,000.00	
Miscellaneous Income	\$56,000.00	
Interest Income	\$6,000.00	
Passports & RTA	\$5,000.00	
Perpetual Care (cemetery)	\$3,600.00	
Lot Sales (cemetery)	\$3,000.00	
Transfer In From CPF (RDA Reimbursement)	\$275,000.00	
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ESTMATED REVENUES		\$2,845,600.00
 TOTAL ESTIMATED REVENUES AVAILABLE		 \$4,760,833.00
• BUDGETED EXPENDITURES:		
1.1 Supervisor/Administration	\$859,504.00	
1.2 Assessor	\$1,000,488.00	
1.4 Human Services	\$303,453.00	
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TOTAL EXPENDITURES/APPROPRIATIONS		\$2,163,445.00
Transfer Out To Capital Project Fund	\$275,000.00	
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TOTAL EXPENDITURES/APPROPRIATIONS WITH FUND TRANSFER		\$2,438,445.00
 ENDING BALANCE AS OF FEBRUARY 28, 2021		 \$2,322,388.00

1.1 ADMINISTRATION BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Elected Officials Salaries	\$332,327.00	
Employee Salaries	\$120,000.00	
FICA/Medicare	\$34,527.00	
Health Insurance	\$55,000.00	
Workmen's Compensation	\$18,000.00	
Unemployment Insurance	\$1,150.00	
TOTAL PERSONNEL		\$561,004.00

•CONTRACTUAL SERVICES:

Building Maintenance (Bldg & Cemetery)	\$65,000.00	
Equipment Maintenance	\$8,000.00	
Grave Openings	\$1,000.00	
Annual Audit	\$10,000.00	
Legal Services	\$20,000.00	
Postage	\$3,500.00	
Education/Conference	\$4,000.00	
Telephone (all depts)	\$10,000.00	
Internet & Website	\$10,000.00	
Legal Notices	\$1,500.00	
Printing/Publications	\$2,500.00	
Twp Info/Public Relations	\$6,000.00	
Dues	\$6,500.00	
Travel Expenses	\$1,000.00	
CERT Program	\$0.00	
Utilities	\$18,000.00	
Garbage Diposal	\$0.00	
Insect Mgt & Control	\$25,000.00	
Liability Insurance	\$23,000.00	
Professional Services	\$20,000.00	
TOTAL CONTRACTUAL SERVICES		\$235,000.00

•COMMODITIES:

Office Supplies	\$3,000.00	
Oper/Maint Supplies	\$3,000.00	
IT Equipment	\$11,500.00	
ATM & Special Events	\$5,000.00	
Miscellaneous Expense	\$1,000.00	
Office Furniture	\$5,000.00	
Building Repair & Improvements	\$25,000.00	
Cemetery Improvements	\$10,000.00	
TOTAL COMMODITIES		\$63,500.00

TOTAL ADMINISTRATION BUDGET **\$859,504.00**

•FUND TRANSFERS:

Transfer out to Capital Project Fund	\$275,000.00	
TOTAL FUND TRANSFERS		\$275,000.00

TOTAL WITH FUND TRANSFERS **\$1,134,504.00**

1.2 ASSESSOR BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$775,000.00	
FICA/Medicare	\$59,288.00	
Health Insurance	\$80,400.00	
Unemployment Insurance	\$3,500.00	
<u>PERSONNEL</u>		\$918,188.00

•CONTRACTUAL SERVICES:

Postage	\$0.00	
Mobile Telephone	\$3,000.00	
Printing	\$1,300.00	
Dues	\$1,000.00	
Travel Expenses	\$10,000.00	
Education	\$7,000.00	
Publications	\$10,000.00	
Rental & Leasing	\$6,000.00	
Professional Services	\$0.00	
<u>CONTRACTUAL</u>		\$38,300.00

•COMMODITIES:

Office Supplies	\$3,500.00	
Miscellaneous Expense	\$500.00	
<u>COMMODITIES</u>		\$4,000.00

•CAPITAL OUTLAY:

Information Technology	\$40,000.00	
<u>INFO TECH</u>		\$40,000.00

TOTAL ASSESSOR BUDGET		\$1,000,488.00
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1.4 HUMAN SERVICES BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$145,000.00	
FICA/Medicare	\$11,093.00	
Health Insurance	\$7,200.00	
Unemployment Insurance	\$1,250.00	
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PERSONNEL		\$164,543.00

•CONTRACTUAL SERVICES:

PROGRAM SERVICES

Life Skills	\$3,000.00	
Dial A Ride	\$32,000.00	
Senior/Salt Council	\$1,000.00	
Senior/HS Info & Public Relations	\$35,000.00	
Senior Meal Support	\$48,000.00	
Travel	\$2,000.00	
Staff Training	\$1,000.00	
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PROGRAM SERVICES		\$122,000.00

OFFICE SUPPORT

Equipment Lease/Maint	\$5,000.00	
Misc. Expense	\$500.00	
Postage	\$10,000.00	
Office Supplies/Equip	\$1,500.00	
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OFFICE SUPPORT		\$17,000.00

TOTAL HUMAN SERVICES BUDGET **\$303,543.00**

2. GENERAL ASSISTANCE FUND		
BEGINNING BALANCE AS OF MARCH 1, 2021		\$117,986.00
ESTIMATED REVENUES:		
Property Tax (Current)	\$50,000.00	
Property Tax (Non-Current)	\$5.00	
SSI RBT/Shelter	\$750.00	
Interest Income	\$700.00	
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ESTIMATED REVENUES:		\$51,455.00
 TOTAL ESTIMATED FUNDS AVAILABLE		 \$169,441.00
 2.1 GENERAL ASSISTANCE ADMINISTRATION BUDGET		
BUDGETED EXPENDITURES:		
•PERSONNEL:		
Salaries	\$105,000.00	
Fica/Medicare	\$8,032.50	
Health Insurance	\$12,000.00	
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PERSONNEL		\$125,033.00
•CONTRACTUAL SERVICES:		
Travel Expenses	\$300.00	
Education/Dues	\$400.00	
Office Supplies	\$1,000.00	
Miscellaneous Expenses	\$0.00	
Physician Services	\$1,000.00	
Pharmaceutical	\$1,000.00	
Other Medical Services	\$1,000.00	
Meal Assist Program	\$1,000.00	
Funeral/Burial	\$2,000.00	
Utilities	\$2,500.00	
Shelter	\$15,000.00	
Food	\$1,000.00	
Personal Items	\$1,000.00	
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CONTRACTUAL SERVICES		\$27,200.00
 TOTAL GENERAL ASSISTANCE ADMINISTRATION BUDGET		 \$152,233.00
 ENDING BALANCE AS OF FEBRUARY 28, 2022		 \$17,208.00

5. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE AS OF MARCH 1, 2021		\$114,946.00
ESTIMATED REVENUES:		
Property Tax (Cur. Levy)	\$20,000.00	
Property Tax (Non-Curr)	\$10.00	
Interest Income	\$1,100.00	
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ESTIMATED REVENUES		\$21,110.00
TOTAL ESTIMATED FUNDS AVAILABLE		\$136,056.00
5.1 ILLINOIS MUNICIPAL RETIREMENT FUND BUDGET		
BUDGETED EXPENDITURES:		
IMRF Expense	\$45,000.00	
Miscellaneous	\$0.00	
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BUDGETED EXPENDITURES		\$45,000.00
ENDING BALANCE AS OF FEBRUARY 28, 2021		\$91,056.00

9. CAPITAL PROJECTS FUND		
BEGINNING BALANCE AS OF MARCH 1, 2021		\$86,074.00
ESTIMATED REVENUES:		
Transfer In from General Fund	\$275,000.00	
RDA Payment	\$275,000.00	
Interest	\$100.00	
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ESTIMATED REVENUES		\$550,100.00
TOTAL ESTIMATED FUNDS AVAILABLE		\$636,174.00
9.1 CAPITAL PROJECTS FUND BUDGET		
ESTIMATED EXPENSES:		
New Building Projects	\$175,000.00	
Purchases/equipment	\$0.00	
Transfer Out to General Fund	\$275,000.00	
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ESTIMATED EXPENSES		\$450,000.00
ENDING BALANCE AS OF FEBRUARY 28, 2022		\$186,174.00

NOTE: The CPF is a multi-year fund that doesn't transate directly to year-by-year budgeting. Additional information is available in the Capital Project Fund document on the Transparency page at dgtownship.com

SECTION 2: The amount appropriated for Township purposes for the fiscal year ending February 28, 2021 by FUND is:

1. GENERAL TOWN FUND	\$2,438,445.00
2. GENERAL ASSISTANCE FUND	\$152,233.00
3. ILLINOIS MUNICIPAL RETIREMENT FUND	\$45,000.00
4. CAPITAL PROJECT FUND	\$275,000.00
TOTAL APPROPRIATIONS	\$2,910,678.00

SECTION 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of Two Million Nine Hundred Ten Thousand Six Hundred Seventy Eight and 00/100 (\$2,910,678) for the fiscal year of March 1, 2021 through February 28, 2022.

SECTION 4: That Section 2 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 5: A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within thirty (30) days after adoption.

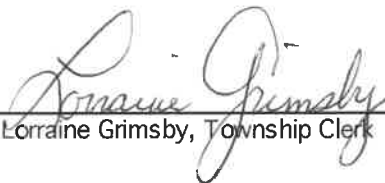
Adopted this 21st day of February, 2021, by the Board of Trustees, Downers Grove Township, DuPage County, Illinois.

AYES: 3

NAYS: 2

ABSENT: 0


Mark S. Thoman, Supervisor/Treasurer


Lorraine Grimsby, Township Clerk