

**DOWNERS GROVE TOWNSHIP
BUDGET AND APPROPRIATION ORDINANCE**

An Ordinance making appropriations to defray expenditures of Downers Grove Township, DuPage County, Illinois, for the fiscal year beginning March 1, 2010 and ending February 28, 2011.

Be it ordained by the Board of Trustees of Downers Grove Township, DuPage County, Illinois.

SECTION 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

General Fund	General Assistance Fund
Cemetery Fund	Capital Improvement Fund
Illinois Municipal Retirement Fund	
1. GENERAL TOWN FUND	
BEGINNING BALANCE AS OF MARCH 1, 2010	\$538,271.05
• ESTIMATED REVENUES:	
GENERAL	
Property Tax (Current)	\$1,960,000.00
Property Tax (Non-current)	\$3,000.00
Personal Property Replacement	\$70,000.00
Interest Income	\$7,000.00
Miscellaneous Income	\$50.00
Passports	\$5,000.00
Human Services	
Dial-A-Ride Income	\$1,500.00
Salt Council Receipts	\$250.00
Youth Program Receipts	-0-
SMS & M.A.SK Receipts	\$12,970.00
Parent Education Receipts	-0-
DHS Grant Receipts	\$96,500.00
D.G. DARE Events	\$8,000.00
D.G. Snowflake Event	\$2,000.00
Assessor's Misc Income	\$500.00
Transfer to Town Fund-Cap.Imp. Bal.	
TOTAL	<u>\$2,166,770.00</u>
TOTAL ESTIMATED REVENUES AVAILABLE	\$2,705,041.05
• BUDGETED EXPENDITURES:	
1.1 Supervisor/Administration	\$660,900.00
1.2 Assessor	\$1,101,800.00
1.4 Human Services	\$330,250.00
1.6 Grant Programs	\$115,200.00
TOTAL EXPENDITURES/APPROPRIATIONS	<u>\$2,208,150.00</u>

ENDING BALANCE AS OF FEBRUARY 28, 2011

\$496,891.05

1.1 ADMINISTRATION BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$339,100.00
FICA/Medicare	\$29,500.00
Health Insurance	\$60,000.00
Unemployment Insurance	\$750.00
Workmen's Compensation	\$13,000.00

TOTAL

\$13,000.00

\$442,350.00

•CONTRACTUAL SERVICES:

Building Maintenance	\$30,000.00
Equipment Maintenance	\$7,000.00
Accounting Services	\$11,000.00
Legal Services	\$11,000.00
Postage	\$1,000.00
Telephone	\$12,500.00
Education & Conference	\$3,000.00
Internet & Website	\$1,700.00
Legal Notices	\$1,650.00
Newletter	\$14,000.00
Printing & Publications	\$3,000.00
Dues	\$3,000.00
Travel Expenses	\$1,500.00
Utilities	\$17,000.00
Garbage Disposal	\$1,000.00
Pest Control	\$20,000.00
Liability Insurance	\$25,000.00

TOTAL

\$25,000.00

\$163,350.00

•COMMODITIES:

Office Supplies	\$3,000.00
Operation Supplies	\$1,200.00

TOTAL

\$1,200.00

\$4,200.00

•OTHER EXPENDITURES:

Miscellaneous Expenses	\$1,000.00
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TOTAL:

\$1,000.00

\$1,000.00

.CAPITAL OUTLAY

Building Repair	\$50,000.00
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TOTAL

\$50,000.00

\$50,000.00

•CONTINGENCY:

TOTAL

\$0.00

\$0.00

TOTAL ADMINISTRATION BUDGET

\$660,900.00

1.2 ASSESSOR BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$725,000.00	
FICA/Medicare	\$56,000.00	
Health Insurance	\$196,000.00	
Unemployment Insurance	\$5,000.00	
TOTAL	<u> </u>	<u>\$982,000.00</u>

•CONTRACTUAL SERVICES:

Equipment Maintenance	\$1,200.00	
Postage	\$900.00	
Printing	\$1,000.00	
Dues	\$600.00	
Travel Expenses	\$18,000.00	
Education	\$600.00	
Publications	\$10,000.00	
Rental & Leasing	\$6,000.00	
Professional Services	\$55,000.00	
TOTAL	<u> </u>	<u>\$93,300.00</u>

•COMMODITIES:

Office Supplies	\$6,000.00	
TOTAL	<u> </u>	<u>\$6,000.00</u>

•CAPITAL OUTLAY:

Information Technology	\$20,000.00	
TOTAL	<u> </u>	<u>\$20,000.00</u>

•Miscellaneous Expense:

	\$500.00	
	<u> </u>	\$500.00

TOTAL ASSESSOR BUDGET		\$1,101,800.00
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1.4 HUMAN SERVICES BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$171,000.00	
FICA/Medicare	\$13,500.00	
Health Insurance	\$41,200.00	
Unemployment Insurance	\$1,850.00	
TOTAL	<u> </u>	<u>\$227,550.00</u>

•CONTRACTUAL SERVICES:

PROGRAM SERVICES

Youth Programs	\$1,000.00	
SMS- M.A.SK- Peer Jury	\$6,000.00	
Parent Education	\$0.00	
Life Skills	\$3,500.00	
Dial-A-Ride	\$50,000.00	
Senior & Salt Council	\$6,000.00	
Newsletter & Community Information	\$14,000.00	
TOTAL	<u> </u>	<u>\$80,500.00</u>

STAFF SUPPORT

Travel	\$3,500.00	
Staff Training & Information	\$2,500.00	\$6,000.00

OFFICE SUPPORT

Postage	\$5,000.00	
Equipment Maintenance	\$7,500.00	
Legal Services	\$200.00	
TOTAL	<u> </u>	<u>\$12,700.00</u>

•COMMODITIES:

Office Supplies & Equipment	\$3,500.00	
TOTAL	<u> </u>	<u>\$3,500.00</u>

•CAPITAL OUTLAY:

TOTAL		<u>\$0.00</u>
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•CONTINGENCY:

TOTAL	<u>\$0.00</u>	<u>\$0.00</u>
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TOTAL HUMAN SERVICES BUDGET

\$330,250.00

2. GENERAL ASSISTANCE FUND		
BEGINNING BALANCE AS OF MARCH 1, 2010		\$95,641.04
ESTIMATED REVENUES:		
Property Tax (Current)	\$91,000.00	
Property Tax (Non-Current)	\$200.00	
Miscellaneous Income	\$1,000.00	
Interest Income	<u>\$700.00</u>	
TOTAL ESTIMATED REVENUES:		<u>\$92,900.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE		\$188,541.04
BUDGETED EXPENDITURES:		
2.1 Administration	\$77,260.00	
2.2 Home Relief	<u>\$96,700.00</u>	
TOTAL EXPENDITURES/APPROPRIATIONS		<u>\$173,960.00</u>
ENDING BALANCE AS OF FEBRUARY 28, 2011		\$14,581.04

2.1 GENERAL ASSISTANCE ADMINISTRATION BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$55,350.00	
Fica/Medicare	\$4,300.00	
Health Insurance	\$10,000.00	
Unemployment Insurance	\$360.00	
TOTAL	<u> </u>	<u>\$70,010.00</u>

•CONTRACTUAL SERVICES:

Catastrophic Ins.-partnership	\$6,000.00	
Legal Services	\$100.00	
Travel	\$300.00	
Education	\$250.00	
TOTAL	<u> </u>	<u>\$6,650.00</u>

•COMMODITIES:

Office Supplies	\$300.00	
TOTAL	<u> </u>	<u>\$300.00</u>

•OTHER EXPENDITURES:

Miscellaneous Expenses	\$300.00	
TOTAL	<u> </u>	<u>\$300.00</u>

•CAPITAL OUTLAY:

TOTAL		<u>\$0.00</u>
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•CONTINGENCY:

TOTAL		<u>\$0.00</u>
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TOTAL GENERAL ASSISTANCE ADMINISTRATION BUDGET \$77,260.00

2.2 GENERAL ASSISTANCE HOME RELIEF BUDGET

BUDGETED EXPENDITURES:

•CONTRACTUAL SERVICES:

Physician Services	\$5,000.00
In Patient Hospital Services	\$8,000.00
Out Patient Hospital Services	\$5,000.00
Pharmaceutical	\$3,000.00
Dental Services	\$1,000.00
Other Medical Services	\$20,000.00
Meal Assistance Program	\$2,500.00
Funeral & Burial Services	\$1,000.00
Gas	\$1,000.00
Electric	\$1,500.00
Shelter	\$45,000.00
Ambulance Service	\$200.00

TOTAL \$93,200.00

•COMMODITIES:

Food	\$2,500.00
Personal Incidentals	\$1,000.00

TOTAL \$3,500.00

TOTAL GENERAL ASSISTANCE HOME RELIEF BUDGET \$96,700.00

3. CEMETERY FUND**BEGINNING BALANCE AS OF MARCH 1, 2010****\$19,324.83**

ESTIMATED REVENUES:

Grave Openings	\$3,000.00	
Perpetual Care	\$2,500.00	
Lot Sales	\$2,500.00	
Interest Income	\$1,000.00	
TOTAL ESTIMATED REVENUES	<u> </u>	<u> </u>

\$9,000.00

TOTAL ESTIMATED FUNDS AVAILABLE

\$28,324.83

BUDGETED EXPENDITURES:

	<u> </u>	
TOTAL EXPENDITURES/APPROPRIATIONS	<u> </u>	<u> </u>

\$15,100.00**\$15,100.00****ENDING BALANCE AS OF FEBRUARY 28, 2011****\$13,224.83**

CEMETERY FUND BUDGET

BUDGETED EXPENDITURES:

•CONTRACTUAL SERVICES:

Grounds Maintenance	\$9,000.00	
Grave Openings	\$1,000.00	
Travel	\$50.00	
TOTAL	<u> </u>	<u> </u>

\$10,050.00

•OTHER EXPENDITURES:

Miscellaneous	\$50.00	\$50.00
	<u> </u>	<u> </u>

\$50.00

•CAPITAL OUTLAY:

Cemetery Improvements	\$5,000.00	
TOTAL	<u> </u>	<u> </u>

\$5,000.00

•CONTINGENCY:

	\$0.00	
TOTAL	<u> </u>	<u> </u>

\$0.00**\$0.00****TOTAL CEMETERY FUND BUDGET****\$15,100.00**

4. CAPITAL IMPROVEMENT FUND/TOWN HALL		
BEGINNING BALANCE AS OF MARCH 1, 2010		\$453,965.22
ESTIMATED REVENUES:		
Interest Income	<u>\$5,000.00</u>	
TOTAL ESTIMATED REVENUES		<u>\$5,000.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE		\$458,965.22
BUDGETED EXPENDITURES:		
TOTAL EXPENDITURES/APPROPRIATIONS	<u>\$30,000.00</u>	<u>\$30,000.00</u>
ENDING BALANCE AS OF FEBRUARY 28, 2011		\$428,965.22
BUDGETED EXPENDITURES		
Building Repair	\$30,000.00	
Transfer/Town Fund-bal. of fund	<u>\$0.00</u>	<u>\$30,000.00</u>
TOTAL CAPITAL IMPROVEMENT FUND/TOWN HALL		\$30,000.00

5. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE AS OF MARCH 1, 2010		\$60,170.06
ESTIMATED REVENUES:		
Property Tax (Cur. Levy)	\$92,892.00	
Property Tax (Non-Curr)	\$75.00	
Interest	\$200.00	
TOTAL ESTIMATED REVENUES	<u> </u>	<u>\$93,167.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE		\$153,337.06
BUDGETED EXPENDITURES	<u>\$113,125.00</u>	
TOTAL EXPENDITURES/APPROPRIATIONS		<u>\$113,125.00</u>
ENDING BALANCE AS OF FEBRUARY 28, 2011		\$40,212.06

ILLINOIS MUNICIPAL RETIREMENT FUND BUDGET

BUDGETED EXPENDITURES:		
●PERSONNEL:		
IMRF	<u>\$113,000.00</u>	
TOTAL		<u>\$113,000.00</u>
●OTHER EXPENDITURES:		
Miscellaneous	<u>\$125.00</u>	
TOTAL		<u>\$125.00</u>
TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND BUDGET		\$113,125.00

SECTION 2: The amount appropriated for Township purposes for the fiscal year ending February 28, 2011 by FUND is:

1. GENERAL TOWN FUND	\$2,208,150.00	
2. GENERAL ASSISTANCE FUND	\$173,960.00	
3. CEMETERY FUND	\$15,100.00	
4. CAPITAL IMPROVEMENT/TOWN HALL	\$30,000.00	
5. ILLINOIS MUNICIPAL RETIREMENT FUND	<u>\$113,125.00</u>	
TOTAL APPROPRIATIONS		\$2,540,335.00

SECTION 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of Two Million Five Hundred Forty Thousand Three Hundred Thirty Five Dollars and no/100 (\$2,540,335.00) for the fiscal year of March 1, 2010 through February 28, 2011.

SECTION 4: That Section 2 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 5: A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within thirty (30) days after adoption.

Adopted this 1st day of April, 2010, by the Board of Trustees,
Downers Grove Township, DuPage County, Illinois.

AYES:	<u>4</u>
NAYS:	<u>0</u>
ABSENT:	<u>0</u>

Frank Wurster, Chairman

Diane A. Konicek, Town Clerk

1.6 HUMAN SERVICES
GRANT PROGRAMS

PERSONNEL

DHS Salaries	\$63,500.00	
DHS Fica	\$4,900.00	
DHS Health Insurance	\$13,000.00	
DHS Imrf & Unemployment	\$6,300.00	
TOTAL		<u>\$87,700.00</u>

CONTRACTUAL SERVICES

DHS Supplies	\$7,000.00	
DHS Transportation	\$4,500.00	
DHS Contractual Services	\$6,000.00	
D.G. DARE Events	\$8,000.00	
D.G. Snowflake Event	\$2,000.00	
TOTAL		<u>\$27,500.00</u>

TOTAL GRANT PROGRAM BUDGET

\$115,200.00