

Minutes of the Regular Meeting  
of the Board of Trustees  
Downers Grove Township  
4340 Prince St, Downers Grove, IL  
November 21, 2019

Regular Board Meeting of the Supervisor and Board of Trustees of Downers Grove Township  
Was held on Thursday, November 21, 2019, 7:30 PM at 4340 Prince Street, Downers Grove, Illinois.

1. Call to Order:

Supervisor Thoman called the meeting to order at 7:30 PM.

2. Pledge of Allegiance:

Supervisor Thoman invited everyone to stand for the Pledge of Allegiance.

3. Roll Call:

Clerk Grimsby called the roll. Present were Trustee Art Donner, Trustee Abby Ferguson and Supervisor Mark Thoman. A quorum was physically present.

Absent: Trustee Van Der Laan and Trustee Kelly.

Elected and Appointed Officials present: Clerk Lorraine Grimsby, Assessor Greg Boltz, Highway Commissioner Andy Anderson and Attorney Allan Alongi.

Staff and others present: One staff member and 1 resident.

4. Public Comment:

Supervisor Thoman asked if there was anyone in the audience who had comments to make.

Assessor Boltz stated this is a general reassessment year and last week 58,000 Assessment Notices were mailed out by DuPage County. Senior residents are taking this opportunity to apply for Senior Exemptions and Senior Freezes. Assessor Boltz also stated that the newspaper printed an error regarding office hours, and the Assessor's staff adjusted their schedules to accommodate the earlier hours and staying late to return phone calls and answer residents' questions. Trustee Donner asked if there was an increase of call volume vs. last year. Assessor Boltz stated that every 4 years, every parcel in the Township receives assessment notices, therefore the call volume and email requests are very high. Trustee Donner asked if residents can just walk in, or if they are advised to setup an appointment. Assessor Boltz stated that every effort is made to answer the resident's questions at the counter, by return phone call or via email so they don't have to make a special trip to come into the office.

5. Motion to Approve the Regular Meeting Minutes of October 17, 2019.

Clerk Grimsby presented the Minutes of the Regular Meeting of October 17, 2019 for review and approval. A motion was made by Trustee Ferguson to approve the Regular Meeting Minutes of October 17, 2019 as presented with a second by Trustee Donner. Motion carried by voice vote.

Supervisor Thoman reported on Mr. Boeger's overgrown brush request from last month. With the snowfall in October and scheduled brush pickup, the overgrown brush removal was on hold and will be addressed by the highway department very soon.

6. Trustee Audit and Approval of Bills and Claims.

General Town Fund	11/20 to 11/20/19	\$ 19,482.04
General Road Fund	11/19 to 11/20/19	\$ 66,443.49
General Assistance	10/01 to 10/31/19	\$ 2,351.85

Trustee Donner made a motion to approve the Bills and Claims, motion seconded by Trustee Ferguson. Motion carried by voice vote.

7. Motion to Approve PACE Contract for Calendar Year 2020 as Presented. (Roll call)

Motion by Trustee Ferguson and seconded by Trustee Donner to Approve PACE Contract for Calendar Year 2020. Roll call vote: Trustee Ferguson-aye; Trustee Donner-aye and Supervisor Thoman-aye. Motion passed. (3-0)

8. Motion to Adopt 2020/2021 Levy Request for Downers Grove Township Road District as Presented.

A Motion was made by Trustee Donner to adopt 2020/2021 Levy Request for Downers Grove Township Road District, seconded by Trustee Ferguson. Roll call vote: Trustee Ferguson - aye; Trustee Donner-aye and Supervisor Thoman-aye. Motion passed. (3-0)

Highway Commissioner Anderson reported that a 4.9% levy request was submitted, and historically, we receive between 1.9%-2.3%. Typically 46% of the tax levy monies goes back to the 9 Villages and Townships.

9. Motion to Approve BCBS Health and Guardian Insurance Contract for full-time Township Employees, to be Administered by USI, The USI One Advantage.

A Motion was made by Trustee Ferguson to Approve BCBS Health and Guardian Insurance Contract for full-time Township Employees, to be administered by USI, The USI One Advantage, seconded by Trustee Donner. Roll call vote: Trustee Ferguson-aye; Trustee Donner-aye and Supervisor Thoman - aye. Motion passed. (3-0)

Supervisor Thoman reported that we got a break on our rates this year and Guardian Insurance rates did not increase.

10. Motion to Approve WIPFL as Auditors for FYE Feb. 29, 2020, FYE Feb. 28, 2021, and FYE Feb. 28, 2022.

A Motion was made by Trustee Ferguson to Approve WIPFL as Auditors for FYE Feb. 29, 2020, FYE Feb 28, 2021, and FYE Feb. 28, 2022, seconded by Trustee Donner. Roll call vote: Trustee Ferguson–aye; Trustee Donner– aye and Supervisor Thoman–aye. Motion passed. (3-0)

Supervisor Thoman stated that WIPFL has given the Township a better rate than the Township’s previous auditors, and the three-year contract will be renewed annually.

11. Motion to Approve Resolution 2019-1121-1 Downers Grove Township 2020 Holiday Schedule as Presented.

A Motion was made by Trustee Donner to Approve Resolution 2019-1121-1 Downers Grove Township 2020 Holiday Schedule, seconded by Trustee Ferguson. Motion carried by voice vote.

12. Motion to Approve Resolution 2019-1121-1 Downers Grove Township 2020 Board of Trustee Meeting Schedule, as Presented.

A Motion was made by Trustee Ferguson to Approve Resolution 2019-1121-1 Downers Grove Township 2020 Board of Trustee Meeting Schedule, seconded by Trustee Donner. Motion carried by voice vote.

13. Supervisor’s Report.

Supervisor Thoman reported on the Township Officials of Illinois Conference held recently in Springfield, IL. Supervisor Thoman obtained information on Senior Services that will be beneficial with moving forward on our new building.

14. Old Business.

No Old Business was brought forward.

15. New Business

No New Business was brought forward.

16 Motion to Adjourn

There being no further business to come before this Board, Supervisor Thoman asked for a Motion to Adjourn. At 7:43 PM, a Motion to Adjourn was made by Trustee Ferguson, seconded by Trustee Donner. Motion carried by voice vote.

Respectfully Submitted,  
Lorraine Grimsby, Clerk