

**Minutes of a Regular Meeting of  
Downers Grove Township Board of Trustees  
4341 Saratoga Street, Downers Grove, Illinois 60515  
November 16, 2023**

**1. Call to Order**

Supervisor Coultrap called the meeting to order at 7:00 pm.

**2. Pledge of Allegiance**

Supervisor Coultrap invited everyone to stand for the Pledge of Allegiance.

**3. Roll Call and Establishment of Quorum**

Clerk Grimsby called the roll. Present were Supervisor Coultrap, Trustee Ricordati, Trustee Ferguson, Trustee McCloy and Trustee Ockrim.

Elected and Appointed Officials present were Allen Alongi, Township Attorney and Township Clerk, Lorraine Grimsby.

Others present: None.

**4. Public Comment**

Supervisor Coultrap asked if there was anyone who had comments to make.

Public Comment can be viewed at: [dgtownship.com/transparency](http://dgtownship.com/transparency).

With no further comments or discussion, Supervisor Coultrap ended the Public Comment portion of the meeting.

**5. Motion to Approve the Minutes of the Board Meetings from September 21, 2023 and October 19, 2023, as Presented.**

Per Attorney Alongi, approval of the Board meetings minutes will be voted on separately.

Trustee Ricordati made a Motion to Approve the Minutes of the Board Meeting from September 21, 2023 as Presented. Trustee Ferguson seconded the Motion. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" and Trustee McCloy "Aye". Abstain: Supervisor Coultrap and Trustee Ockrim. Motion carried.

Trustee Ricordati made a Motion to Approve the Minutes of the Board Meeting from October 19, 2023 as Presented. Trustee Ferguson seconded the Motion. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" and Supervisor Coultrap, "Aye". Abstain: Trustee Ockrim and Trustee McCloy. Motion carried.

**6. Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented**

General Town Fund	10/01/2023 to 10/31/2023	\$ 49,727.96
General Road Fund	10/01/2023 to 10/31/2023	\$ 67,423.96

Trustee Ockrim made a Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented, and the Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" Trustee McCloy "Aye", Trustee Ockrim – "Aye" and Supervisor Coultrap, "Aye". Ayes-5. Motion carried.

7. Annual Financial Report ending 2/28/23 presentation by Edward G. Tracy, CPA, Selden Fox  
The Annual Financial Report presentation has been postponed until the November 2023 meeting.

Mr. Edward Tracy, CPS, stated that extensions on filing the Annual Financial Report was requested because of the fire in the building in July. A draft of the Annual Financial Report was distributed to the Board. Full comments can be viewed at: [dgtownship.com/transparency](http://dgtownship.com/transparency)

8. Motion to Approve Resolutioin 2023-1116-3 Resolution Appointment of James Hanke as Trustee for Clarendon Blackhawk Mosquito Abatement District for the balance of term of Peter Wasz and full term from December 3, 2023 to December 3, 2027.  
(Balance of term ends on December 3, 2023, Full term for Mr. Hanke, December 3, 2023 – December 3, 2027).

Trustee Ockrim made a Motion to Approve Resolutioin 2023-1116-3 Resolution Appointment of James Hanke as Trustee for Clarendon Blackhawk Mosquito Abatement District for the balance of term of Peter Wasz and full term from December 3, 2023 to December 3, 2027. Trustee Ferguson seconded the Motion.

Trustee Ricordati asked why the Township makes these appointments. Attorney Alongi stated that per IL Statute the Board of Trustees of that township has the authority to make such appointments.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" Trustee McCloy – "Aye", Trustee Ockrim, "Aye" and Supervisor Coultrap, "Aye". Ayes – 5. Motion carried.

9. Motion to Approve Resolution 2023-1116-1 Downers Grove Township 2024 Board of Trustees Meeting Schedule, as presented.

Trustee Ricordati made a Motion to Approve Resolution 2023-1116-1 Downers Grove Township 2024 Board of Trustee Meeting Schedule. The Motion was seconded by Trustee Ferguson. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" Trustee McCloy – "Aye", Trustee Ockrim, "Aye" and Supervisor Coultrap, "Aye". Ayes – 5. Motion carried.

10. Motion to Approve Resolution 2023-1116-2 Downers Grove Township 2024 Holiday Schedule, as presented.

Trustee Ferguson made a Motion to Approve Resolution 2023-1116-2 Downers Grove Township 2024 Holiday Schedule. The Motion was seconded by Trustee McCloy. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" Trustee McCloy – "Aye", Trustee Ockrim, "Aye" and Supervisor Coultrap, "Aye". Ayes – 5. Motion carried.

11. Motion to Approve BCBS Health Insurance contract for full-time Township Employees to be administered by IXSolutions, as presented.

Trustee Ferguson made a Motion to Approve BCBS Health Insurance contract for full-time Township Employees to be administered by IXSolutions. The Motion was seconded by Trustee Ricordati.

Supervisor Coultrap stated that the HMO costs have risen approximately 2%. The BCBS rate has increased by approximately 7.5%.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" Trustee McCloy – "Aye", Trustee Ockrim, "Aye" and Supervisor Coultrap, "Aye". Ayes – 5. Motion carried.

12. Motion to Approve Resolution 2023-1116-4 to change meeting date from December 21, 2023 to December 14, 2023.

Supervisor Coultrap read the Resolution aloud.

Trustee McCloy made a Motion to Approve Resolution 2023-1116-4 to change meeting date from December 21, 2023 to December 14, 2023. Trustee Ockrim seconded the motion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ferguson "Aye" Trustee McCloy – "Aye", Trustee Ockrim, "Aye" and Supervisor Coultrap, "Aye". Ayes – 5. Motion carried.

13. Supervisor's Report

Supervisor Coultrap stated that attendance continues to rise for Senior Services, Passports and the Medical Lending Closet. The full report can be viewed at: [dgtownship.com](http://dgtownship.com)

- For classes and events at the Township Senior Center, please register at:  
Register at: [humanservices@dgtownship.com](mailto:humanservices@dgtownship.com) or 630-719-6670

9. Assessor's Report

No report.

10. Highway Commission Report

In the past month the Highway Department has been working on the following projects:  
Our tree crew finished our brush pickup in section five bringing our fall pickup to a close. Our tree crew also trimmed a few trees from our work order list.

We repaired several storm sewers in Farmingdale North, Landsfield and Lake in the Woods subdivisions. These basins had sinkholes that formed in the road which our crew patched and back filled with gravel.

We had a couple of rainy days which gave the crew a chance to remove grass, leaves and debris from our storm basins. This happened earlier in the month when only a few leaves had fallen. Our fall street sweeping will pick up the remaining leaves shortly after the Thanksgiving holiday.

We replaced culverts in Pleasantdale, the Gardens, Liberty Park, Bruce Lake and Brookeridge subdivisions.

We are currently patching all our open basin repair and culvert replacement spots, most of them were mentioned in the past two bullet points and the rest were left over from culverts we replaced with our Gradall program. We are trying to finish all our patching jobs this week since the asphalt plants usually close at Thanksgiving.

We have two of our trucks set up for winter operations just in case we have a surprise snow. These trucks can salt our bridge decks, hills, and curves if we need them to.

**11. Old Business**

There was no old business presented.

**12. New Business**

There was no new business presented.

**13. Motion to Move to Executive Session pursuant to Open Meetings Act 5 ILCS 120/(c)(11)**

No Executive Session.

**14. Motion to Return to Open Session**

None

**15. Closed Session Report**

No report.

**16. Motion to Adjourn**

There being no further business to come before this Board, Supervisor Coultrap called for a Motion to Adjourn. Trustee Ricordati made a Motion to Adjourn. The Motion was seconded by Trustee McCloy. The Motion was carried by voice vote. The Meeting adjourned at 7:30 pm.

Respectfully Submitted,  
Lorraine Grimsby, Township Clerk