

Minutes of a Regular Meeting of the
Downers Grove Township Board
4340 Prince Street
Downers Grove, Illinois 60515
October 15, 2020

1. Call to Order

Supervisor Thoman called the meeting to order at 7:30pm.

2. Pledge of Allegiance

Supervisor Thoman invited everyone to stand for the Pledge of Allegiance.

3. Roll Call

Deputy Clerk Mistretta called the roll. Present were Trustee Art Donner, Trustee Abby Ferguson, Trustee Karen Kelly and Supervisor Mark Thoman. Trustee David VanDerLaan was present via telephone. There were no Zoom participants.

Pursuant to the Governor's Executive Order 2020-07, issued on March 16, 2020, suspending the Open Meetings Act provision relating to in-person attendance by members of a public body, (1) suspends the requirement in Section 2.01 that "members of a public body must be physically present"; and (2) suspends the limitations in Section 7 on when remote participation is allowed.

Elected and Appointed Officials Present: Deputy Clerk Susan R. Mistretta, Assessor Greg Boltz and Attorney Allan Alongi.

Staff and Others Present: 1 Staff member.

4. Public Comment

There were no emails to be read into the record. Supervisor Thoman asked if there was anyone who had comments to make. Assessor Boltz stated that there is an extension on closing the books for assessment because of a vacancy at the County. Assessor Boltz anticipates they should be able to close their books by the first week in November.

5. Motion to Approve Minutes of the Board Meeting from September 17, 2020

Deputy Clerk Mistretta presented the Minutes of the Regular Board Meeting of September 17, 2020 for review and approval. A motion was made by Trustee Kelly to approve the Regular Board Meeting Minutes of September 17, 2020, with a second by Trustee Ferguson. Motion carried by unanimous voice vote.

6. Motion to Approve Trustee Audit of Bills and Claims

General Town Fund	10/15/2020 to 10/15/2020	\$ 32,366.28
General Road Fund	10/13/2020 to 10/13/2020	\$119,505.00
General Assistance	09/01/2020 to 09/30/2020	\$ 1,379.88
Capital Improvement	10/15/2020 to 10/15/2020	\$290,694.00

A motion was made by Trustee Donner to approve the Trustee Audit and Bills and Claims. Trustee Kelly seconded the motion. Motion carried by unanimous voice vote.

7. Audit Briefing with Scott Deunser of WipFli

Mr. Deunser stated that all Board members should have received copies of both the Audit and the Management Letter. WipFli has also filed the Township's annual report with the State Comptroller. All other filings on behalf of the Township are also complete. WipFli feels that there are no new standards affecting the Township. The "clean" audit is the highest level of opinion given by WipFli. Trustee Kelly asked about quantification of the "clean" opinion, which was explained by Mr. Deunser. Trustee Donner thanked Mr. Deunser for his firm's attention to the pension liability and how it flips back and forth from asset to liability. Mr. Deunser ended his comments by saying he would be available to the Board for any questions they may have.

8. Motion to Approve Clarke Contract for Environmental Mosquito Management 2021-2023

A motion was made by Trustee Ferguson to approve the Clarke Contract for Environmental Mosquito Management 2021-2023, with a second by Trustee Kelly. No discussion ensued. Motion carried by unanimous roll call vote.

9. Motion to Approve Selling Four Excess iPhones on Govdeals.com

Trustee Donner opened discussion by asking why not just donate the phones to a charity. Supervisor Thoman stated that State law requires that we must attempt to sell the phones before donating them. A motion was made Trustee Ferguson to approve the selling of four (4) excess iPhones on govdeals.com, with a second by Trustee Donner. Motion carried by unanimous voice vote.

10. Motion to Approve PACE Contract

Because he has not yet received the PACE Contract, Supervisor Thoman made a motion to approve the tabling of this item until the November Board meeting. The motion was seconded by Trustee Kelly, and was carried by unanimous voice vote.

11. Supervisor's Report

Supervisor Thoman noted that brick is now being installed on the new Senior Center. Furthermore, Supervisor Thoman stated that the project is on time and on budget. Supervisor Thoman has been having regular meetings with FISH to discuss their usage of

the building. The Friends of Downers Grove Township Seniors (“FFDGTS”) has funds to be used for kitchen equipment.

Supervisor Thoman also reported a successful outcome for the Township’s September partnership with Meals on Wheels for frozen meals distribution. The next scheduled distribution is for October 22, 2020. The Township has been asked to continue participation in November and December, but Supervisor Thoman is taking into consideration the weather anticipated for those months and has yet to consent. Supervisor Thoman estimated that approximately 10,000 meals should have been distributed by the end of the program.

12. Old Business

There was no Old Business to discuss.

13. New Business

There was no New Business to discuss.

14. Motion to Adjourn

There being no further business to come before the Board, Supervisor Thoman asked for a Motion to Adjourn at 7:45pm. Motion to Adjourn was made by Trustee Ferguson and seconded by Trustee Kelly. Said Motion was unanimously passed by voice vote. Supervisor Thoman reminded the Board that there will be a change in the date of the November meeting, which will be held on November 12, 2020.

Respectfully Submitted,
Susan R. Mistretta, Deputy Clerk