

MINUTES OF DOWNERS GROVE TOWNSHIP
BOARD MEETING
October 15, 2015

A meeting of the Town Board of Downers Grove Township was held October 15, 2015 at the Downers Grove Township, 4340 Prince Street, Downers Grove, Illinois.

1. *Call to Order:* Supervisor Wurster called the meeting to order at 7:30 p.m., and everyone present stood and recited the Pledge of Allegiance.
2. *Roll Call:* Town Clerk Hois called the roll. Board members in attendance were Trustee Abbate, Trustee Boltz, Trustee Grimsby and Supervisor Wurster. A quorum was physically present. Supervisor Wurster asked for a motion to allow Trustee Cuthbert to attend the meeting electronically, as he was out of town on business, which motion was made by Trustee Abbate and seconded by Trustee Boltz. Clerk Hois took the roll call vote. Three trustees and supervisor physically present at the Board meeting voted 'aye' to allow Trustee Cuthbert to attend the meeting electronically. Clerk Hois connected Trustee Cuthbert by speakerphone, whereupon Trustee Cuthbert joined the meeting. Attorney Alongi was present.
3. *Public Comment:* There was no public comment.
4. *Correspondence:* Clerk Hois referenced the notice of meeting received from Clarendon Hills Ogden Avenue TIF District Joint Review Board to be held on Monday, October 19, 2015 at 4:00 p.m., Clarendon Hills Village Board Room, 1 North Prospect Avenue, Clarendon Hills, Illinois, and will be open to the public.
5. *Minutes:* Trustee Grimsby made a motion to approve the Minutes of the Township Board meeting held on September 17, 2015, which motion was seconded by Trustee Abbate. Trustee Cuthbert voted present, the other Trustees including the Supervisor voted 'aye,' and the motion carried.

6. *Invoices:* The Board of Trustees reviewed the invoices prior to the meeting:

General Town Fund	10/01	\$ 16,471.90
General Town Fund	10/15	\$ 14,453.82
General Road Fund	10/01	\$ 44,980.43
General Road Fund	10/14	\$ 22,490.45
General Assistance	09/01 to 09/30	\$ 2,546.50

Trustee Abbate made a motion to approve the invoices, which motion was seconded by Trustee Boltz. Trustee Cuthbert voted present, the other Trustees including the Supervisor voted 'aye,' and the motion carried.

7. *Discuss, Approve Board Room Equipment Improvements:* Supervisor Wurster described the proposed upgrades to be made to the Township Board Room including installing a ceiling mounted projector, screen and new podium with

microphone. Discussion followed regarding adding equipment that would allow videotaping capability and estimated costs for permitting and electrical work. The Trustees suggested revising the estimate to include system enhancements. Trustees Cuthbert and Boltz suggested that an overall building assessment be prepared to determine the building's condition and remaining economic life.

8. *Approve Resolution authorizing Township to initiate Bid Process for Refuse Services with Request for Proposal (RFP) Bid Package:* Trustee Grimsby described the key elements of the Request for Proposal for Refuse Services including the two categories, the first for pricing if all unincorporated area single family residents participate in the program and the second category for pricing with opt-out provisions. Discussion followed. Clerk Hois read the full text of the proposed Resolution. Trustee Boltz made a motion to approve the Resolution as read, which motion was seconded by Trustee Grimsby. Trustee Boltz made another motion instructing Township Attorney Alongi to amend the Request for Proposal (RFP) to make it consistent with the Resolution to apply only to single family homes, attached and detached, in unincorporated areas of the Township. Clerk Hois took a roll call vote on the motion to amend the RFP, and all Trustees including Supervisor voted aye, then took a roll call vote on motion to pass the Resolution, all Trustees voted 'aye' to pass the Resolution with amended RFP.
9. *Discuss Blue Cross Blue Shield Health Insurance Options to be presented by Speaker David Enk, Stumm Insurance Company:* Supervisor Wurster requested Deputy Supervisor West to read a message from David Enk, who said he regretted he could not be at the meeting. Due to the fact that Congress passed the PACE law a couple weeks ago, which repealed the expansion of the ACA plans to groups with 50-99 employees, everything has been placed on hold. The rates and plans that had been filed by Blue Cross Blue Shield (BCBS) with the Illinois Department of Insurance for 2016 cannot be approved, as the State of Illinois decided late yesterday to accept the decision by Congress. The next step is for Department of Insurance to review all of the 2016 plans and rates the carriers have submitted and decide to approve or decline them. For that reason, Stumm Insurance does not expect to receive any information from BCBS until next week at the earliest. The Trustees requested a special meeting be scheduled for November 3, 2015 to have David Enk review the BCBS options to be available for township employees. Trustee Grimsby made a motion to have a special meeting on November 3, 2015 to discuss BCBS options, motion seconded by Trustee Abbate, and all voted aye.
10. *Monthly Approval of Invoices by the Board of Trustees:* The Trustees discussed how other townships handle payment of invoices, noting that some townships arrange for due dates of certain invoices to be changed when possible to accommodate monthly approval of invoices, and one requires two signatures on the check. The Trustees may have a two-day window to review current invoices in advance, in between regular meetings, before checks are signed and sent to vendor for payment. The Board asked township staff to request changes to due dates on invoices.

11. *Quarterly Budget Review:* Actual budget numbers for the fiscal year quarter ending in August, 2015 were discussed by the Trustees. Supervisor Wurster provided an overview, stating that on the township's operations are well within budget and are just about where we want to be at this time of the year. Supervisor Wurster said the only major expense he anticipates is the need to expand parking at an estimated cost of \$250,000 or more. The Township's legal bills are higher than usual due to additional work required for the Request for Proposal (RFP), Refuse Program.
12. *Discuss Proposed Levy 2015 for Township Budget Year 2016:* The Board of Trustees discussed the proposed Township Levy for year 2016. Supervisor Wurster said the Township is proposing to keep the levy request the same as last year (no increase).
13. *Supervisor's Report:*
 - a. Mark Thoman asked Supervisor Wurster to talk about the successful Downers Grove Township's car safety clinic – "it should be done every year."
 - b. The Downers Grove Township's Holiday Schedule and Board Meeting Schedule for 2016 will be discussed at the November regular board meeting.
14. *Old Business:* Trustee Cuthbert asked about the Township's progress in putting the checkbook online. Discussion followed about desire for complete transparency. Trustee Boltz is spearheading this effort and will investigate options available.
15. *New Business:* Trustee Boltz thanked the Sons of the Civil War Veterans' organization for the impressive event held at Oak Hill and Oak Crest Cemeteries on September 19, 2015. He praised all those involved, Gary Ostrowski, and boy scouts who have done a phenomenal job taking care of and improving the cemeteries.
16. *Executive Session:* NONE.
17. *Adjournment:* Trustee Boltz made a motion to adjourn, motion seconded by Trustee Abbate, and all voted aye. The meeting was adjourned at 9:43 p.m.

Respectfully submitted,

Laura Hois
Town Clerk