

MINUTES OF DOWNERS GROVE TOWNSHIP
BOARD MEETING
September 17, 2015

A meeting of the Town Board of Downers Grove Township was held September 17, 2015 at the Downers Grove Township, 4340 Prince Street, Downers Grove, Illinois.

1. *Call to Order:* Supervisor Wurster called the meeting to order at 7:30 p.m., and everyone present stood and recited the Pledge of Allegiance.
2. *Roll Call:* Town Clerk Hois called the roll. Board members in attendance were Trustee Abbate, Trustee Boltz, Trustee Grimsby and Supervisor Wurster. Trustee Cuthbert was not present. Attorney Alongi was present.
3. *Public Comment:* Mark Thoman, Presidnet of S.A.L.T. (Seniors and Lawmen Together) said the second annual car care check-up clinic will be held Saturday morning, September 19, 2015 at the Westmont Fire Station. Volunteers will conduct a 34-point safety check for seniors 65 and over. Mr. Thoman thanked the Board for its support of S.A.L.T. and the Senior Citizen Advisory Committee.
4. *Correspondence:* Clerk Hois referenced the legal notice received from Village of Downers Grove of the Plan Commission hearing at 7:00 p.m. September 14, 2015 to consider Vequity, LLC's petition for Special Use to allow for a drive-through facility and a variation request for proposed development at 1201 Ogden Ave, Downers Grove, including Township's parcel under contract for sale to Vequity.
5. *Minutes:* Trustee Boltz made a motion to amend the Minutes of the Board Meeting held on August 20, 2015 under point number 8, which motion was seconded by Trustee Abbate, and all voted aye. Trustee Boltz made a motion to approve the Minutes as amended, seconded by Trustee Abbate, and all voted aye.

6. *Invoices:* The Board of Trustees reviewed the invoices prior to the meeting:

General Town Fund	09/03	\$ 8,271.72
General Town Fund	09/17	\$ 19,335.27
General Road Fund	09/02	\$ 36,191.72
General Road Fund	09/16	\$ 57,298.15
Cemetery	09/01	\$ 960.00
Cemetery	09/16	\$ 960.00
General Assistance	08/01 to 08/31	\$ 2,318.50

Trustee Abbate made a motion to approve the invoices, which motion was seconded by Trustee Grimsby, and the Trustees voted aye. The motion carried.

7. *Discuss Request for Proposal (RFP) Bid Package:* Trustee Grimsby, Chairperson of the Township Refuse Committee, described key provisions in the draft Request for Proposal ("RFP") prepared by Township attorney Alongi, including individual

opt-out, unlimited, limited, fee-based sticker program, proposed 10% senior discount and optional Christmas tree collection. Attorney Alongi said the draft RFP had been submitted to all Trustees, and the Board will have an opportunity to approve a resolution at the next regular meeting in October authorizing the Township to seek bids from haulers who provide refuse collection services. The proposed RFP shall remain as 'work product' and shall not be made public until it is discussed in open session and finalized by a vote of the full Board. Discussion followed regarding the bid timeline and procedures for answering questions from potential bidders during the period for acceptance of bids.

8. *Review Bids Opened September 17, 2015, Select Successful Bidder for Restoration of Head Stones at Oak Hill and Oak Crest Cemeteries:* The Township received three (3) bids for cemetery head stone restoration work, from D. Kersey Construction, Kapsa Monument Co., and Otto Baum Company, Inc. After the Board reviewed all bid proposals, Supervisor Wurster recommended selecting the lowest bidder, Kapsa Monument Co. Trustee Boltz made a motion to approve Kapsa Monument Co. as the successful bidder and to authorize the Township to enter into the approved form of contract that had been included in the bid package as specified by Clerk Hois, which motion was seconded by Trustee Grimsby. All voted aye, and the motion carried.
9. *Vote to Dispose of Old Furniture of No Value no longer Needed for Use by Township Supervisor's Office and Assessor's Office:* The furniture to be disposed of was second-hand furniture that had been donated for use by the Township in the 1950s. Trustee Abbate made a motion to approve the disposal of furniture of no value and no longer need by the Township's supervisor and assessor offices, which motion was seconded by Trustee Grimsby, and all voted aye.
10. *Supervisor's Report.*
 - (a) Clark Mosquito did a spraying on September 2, 2015;
 - (b) Local Boy Scouts completed a project at the Oak Hill and Oak Crest Cemeteries. In a combined community effort, the Boy Scouts generously devoted 250 hours and built three wooded, arched gates at entrance ways. They paid all costs of construction with the \$960 raised at a local car wash. Trustees suggested Supervisor Wurster have a plaque made for the Scouts;
 - (c) The Township Officials of Illinois annual educational conference will be held November 8-10 in Springfield, Illinois. Registrations must be completed.
11. *Old Business:* Trustee Abbate reminded everyone the Darien town Hall Meeting will be held September 24, 2015. Trustee Abbate and Trustee Grimsby will attend.

12. *New Business:* Trustee Boltz announced the Sons of the Civil War Veterans event to be held at Oak Hill and Oak Crest Cemeteries September 19, 2015 at 1:00 p.m.

13. *Executive Session:* NONE.

14. *Adjournment:* Trustee Boltz made a motion to adjourn, motion seconded by Trustee Grimsby, and all voted aye. The meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Laura Hois
Town Clerk