

**Minutes of a Regular Meeting of
Downers Grove Township Board of Trustees
4340 Prince Street, Downers Grove, Illinois 60515
September 15, 2022**

1. Call to Order

Supervisor Coultrap called the meeting to order at 7:00pm.

2. Pledge of Allegiance

Supervisor Coultrap invited everyone to stand for the Pledge of Allegiance.

3. Roll Call and Establishment of Quorum

Clerk Grimsby called the roll. Present were Supervisor Coultrap, Trustee Ockrim and Trustee Stoll. Absent: Trustee Ferguson and Trustee Ricordati.

Elected and Appointed Officials present were Allen Alongi, Township Attorney, Highway Commissioner, Andy Anderson, and Township Clerk, Lorraine Grimsby.

Others present: James Seay, CEO, Clear Energy and Karol Sole, resident.

4. Public Comment

Supervisor Coultrap asked if there was anyone who had comments to make. There was no Public comment.

With no comments, Supervisor Coultrap ended the Public Comment portion of the meeting.

5. Motion to Approve the Minutes of the Board Meeting from August 18, 2022, as Presented

Trustee Ockrim made a Motion to Approve the Minutes of the Board Meeting from August 18, 2022, as Presented, and was seconded by Trustee Stoll. There was no Trustee discussion.

Roll Call Vote: Trustee Ockrim, "Aye", Trustee Stoll, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Absent-2. Motion carried.

6. Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented

General Town Fund	08/01/2022 to 08/31/2022	\$ 43,762.61
General Road Fund	08/01/2022 to 08/31/2022	\$131,213.23

Trustee Ockrim made a Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented, and was seconded by Mary Stoll. There was no Trustee discussion.

Roll Call Vote: Trustee Ockrim, "Aye", Trustee Stoll, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Absent-2. Motion carried.

7. Motion to Approve Master Agreement to Provide Services to Aggregated Group between Downers Grove Township, IL and Energy Harbor LLC.

Trustee Ockrim made a Motion to Approve Master Agreement to Provide Services to an Aggregated Group between Downers Grove Township, IL and Energy Harbor LLC. The Motion was seconded by Trustee Stoll. Mr. James Seay, CEO, Clear Energy provided information about the program and answered all questions.

Roll Call Vote: Trustee Ockrim, "Aye", Trustee Stoll, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Absent-2. Motion carried.

8. Supervisor's Report

Supervisor Coultrap went on to summarize some of the events being held at the Township Center:

- Meals on Wheels continues to serve over 55 meals per day.
- Community Dining provides nutritional meals to senior citizens 60+ on Tuesday and Wednesdays, 11:00 am – 12:00 pm. There will also be board games provided for seniors to use during and after lunch.
- Game Day on Tuesday mornings, 9:30 AM – 11:00 AM, October 4, 11, 18, and October 25, 2022.
- Bingo will be held on second Wednesday of each month, 12:30PM – 2:00PM, October 12th, November 9th and December 14, 2022.
- Senior Art Class will be offered on October 13, 2022, 1:00PM – 3:00PM.
- Medicare Workshop: Benefit Check UP will be offered on October 18, 2022, 12:30PM – 1:30PM.
- Device Advice: schedule an appointment to learn basic technology information, ask questions and learn tips for using your smartphone, tablet, or computer. October 19th and October 26, 2022, 10:30AM-12:00PM.
- Senior Survival Skills Seminar: Educational seminar to help distinguish normal aging forgetfulness from possible signs of dementia. October 20, 2022, 12:00 – 2:00PM.
- Crafternoon: art and craft projects. October 24, 2022, 1:00-3:00PM.
- Fraud and Identity Theft Seminar: October 25, 2022, 12:30PM-2:30PM.
- Halloween Party: October 31, 2022, 11:00AM – 1:00PM. Costumes encouraged!

Register at: humanservices@dgtownship.com or 630-719-6670

- Low Income Home Energy Assistance Program (LIHEAP) is offered from October -May. We had 74 appointments in September, and we already have 46 appointments to date for October.
- Dial A Ride: Total costs for senior rides totaled \$21,000, township portion was \$5,400.00.

Trustee Stoll provided the following information:

- Senior Advisory Committee (SAC) will host an Age Summit on October 3, 2022. Topic: What Aging Means.
- Friends for Downers Grove Township Seniors (FFDGTS) Fundraiser: Fall in Love with Seniors Fundraiser: October 27, 2022, 5:30 – 7:30PM. Raffle baskets, entertainment, and Networking. \$20 per person includes appetizers, sweets, and beverages.
- My Senior Center Registration: Downers Grove Township has a new registration system for senior programs.

Trustee Ockrim provided the following information on Youth Services:

- This week, we are kicking off our Life Skills program by teaching executive functioning skills to 6th graders at Whittier Elementary School. We focus on skills like organization and time management to help students excel both in school and out. Currently, we are scheduled to visit

30 classrooms (roughly 900 students) in the township this fall and will certainly be adding more to our calendar in the coming weeks.

- In response to the pandemic, we are continuing to hone and expand our units on executive functioning skills and stress management. Additionally, we are continuing to offer our cornerstone unit on empathy and standing up to bullying at the elementary level.
- In August, we welcomed a new teacher, Chantel Gamboa, who has been an excellent addition to our youth services staff

9. Assessor's Report

- Downers Township has published our 2022 property assessment and is currently in its annual 30-day period where residents can review and file appeals.
- The 2022 assessment list for Downers Grove Township was published in the following newspapers: 9/1/22-Downers Grove & Westmont Suburban Life. 9/1/22-Hinsdale, Clarendon Hills & Weekly Doings. 9/2/22-Hinsdale Suburban Life.
- This year the Supervisor of Assessments equalization factor of 1.15% was applied to all parcels. If after reviewing their assessments, property owners believe they are over assessed based on comparable sales or the assessments of other houses in their neighborhoods, we encourage them to first reach out to our office to discuss your assessment with a Deputy Assessor before filing an appeal. Information on reviewing assessments with our office and filing appeals DuPage County Board of Review can be found at: dgtownship.com/assessor.
- The final day to file an appeal with DuPage Board of Review is Monday, October 3, 2022.
- We have had a steady flow of inquiries during the first two weeks of our 30-day period. With the improvements we have made to our systems our response times have continued to improve letting our staff work on requests as they come in with no back log of requests.

10. Highway Commission Report

- Highway Commissioner, Andy Anderson provided the following report: In the past month the Highway Department has been working on the following projects:
- We worked with our Gradall operator restoring and installing new French drains in the Timberlake area West of Clarendon Hills Rd and south of I-55. Much of the area was cleared of weeds and a downed tree, which fell from an earlier storm, was removed before the project started. Several cross and driveway culverts were replaced in the Tri-State subdivision as well as ditch regrading and restoration.
- The fall brush pick up has begun and we have finished section one and currently are working in section two. The crew removed several trees and doing tree trimming. We marked out damaged sidewalk and curb to be replaced ahead of this years paving work. A stone and rock strike settled last month is making it difficult for our contractor to order concrete but replacement is underway.
- Crews picked up stump grindings and restored areas with dirt and seed.
- Several ditches damaged from accidents and traffic rutting were also restored and reseeded.
- Several no parking signs were replaced in Woman's subdivision, and a dead-end sign was replaced on 58th st East of Clarendon Hills Rd.
- Several large dead trees were removed by our tree contractor in Timber Lake, the Gardens and Tri-State subdivisions.
- We petitioned the County for a three way stop intersection to be allowed at the corner of Bonnie-brae and Sunrise Ave after a vehicle left the road and struck a house. State

law requires authorization from the county on all original stop and yield sign installations.

- Crews replaced culverts in the Golfview subdivision as well as the Gardens and Tri-State subdivisions.
- Crews cut several basins for repair off Rachel Ct and in Hinswood subdivisions. Basin repair is underway.

11. Old Business

There was no old business presented.

12. New Business

There was no new business presented.

13. Motion to Move to Executive Session

There was no Executive Session.

14. Motion to Return to Open Session

There was no Executive Session.

15. Closed Session Report

There was no Closed Session report.

16. Motion to Adjourn

There being no further business to come before this Board, Supervisor Coultrap called for a Motion to Adjourn. Trustee Stoll made a Motion to Adjourn. The Motion was seconded by Trustee Ockrim. The Motion was carried by voice vote. The Meeting adjourned at 7:25 pm.

The next Downers Grove Township Board Meeting will be held on October 20, 2022, beginning at 7:00pm.

Respectfully Submitted,
Lorraine Grimsby, Township Clerk