

MINUTES OF DOWNERS GROVE TOWNSHIP
BOARD MEETING
July 21, 2016

A meeting of the Town Board of Downers Grove Township was held July 21, 2016 at the Downers Grove Township, 4340 Prince Street, Downers Grove, Illinois.

1. *Call to Order:* Supervisor Wurster called the meeting to order at 7:30 p.m., and everyone present stood and recited the Pledge of Allegiance.
2. *Roll Call:* Town Clerk Hois called the roll. Board members in attendance were Trustee Abbate, Trustee Boltz, Trustee Grimsby and Supervisor Wurster. A quorum was physically present. Trustee Boltz made a motion, seconded by Trustee Grimsby to allow Trustee Cuthbert to attend electronically, all voted aye in roll call vote. Trustee Cuthbert joined the meeting by speakerphone, then in person upon arrival, meeting continued. Attorney Alongi was also present.
3. *Public Comment:* Joe Davis, a 50-year Downers Grove resident, said he was retired but had to start working because Downers Grove raised his water bill. Joe said now the Downers Grove Township is charging money to recycle televisions. He said residents must buy a certificate to get rid of TVs, but too many people are not willing to pay for it and are leaving TVs outside or in parking lots. Mr. Davis donated a book, which explains why metals are dangerous. Supervisor Wurster said the Township charges because the Township is being charged for disposal of TVs, asked Mr. Davis for contact information so he could reach him.

Karol Sole noted on Agenda that the Board will consider compensation for elected officials for the next term, 2017-2021. She said it is not possible to make any change in the compensation for Town Clerk for the current term.

4. *Correspondence:* Clerk Hois said several Townships in DuPage County had responded to her inquiry regarding mosquito abatement contracts or districts.
5. *Approval of Prior Meeting's Minutes, June 16, 2016:* Trustee Grimsby made a motion to approve the June 16, 2016 Minutes, seconded by Trustee Cuthbert. Four voted aye to approve, and Trustee Boltz voted present. Motion carried.
6. *Approval of Invoices:* The Board of Trustees reviewed the invoices prior to the meeting:

General Town Fund	07/21	\$ 34,115.94
General Road Fund	07/20	\$ 525,835.66
General Assistance	06/01to 06/30	\$ 1,633.68

Trustee Boltz made the motion to approve the invoices, seconded by Trustee Abbate, four Board members voted aye and Trustee Cuthbert voted present. The motion carried.

7. *Scott Duenser, Klein Hall CPAs presentation on Annual Audit:* Scott Duenser referenced the audit report, said he conducted the audit and the Township financial statements are fine in all material respects. This year a new standard was implemented related to government-wide statements, requiring all capital assets to be combined, and showing net pension liabilities. There is a note in the audit containing calculations for current employees and retirees combined, all people who have service credits. Discussion followed regarding portions of the audit related to Township total assets and liabilities. Trustee Cuthbert asked Scott Duenser to comment on audit of cash transactions. Scott said Klein Hall does not test for internal controls, but it analytically reviews all transactions.
8. *Discuss, Approve Klein Hall's Engagement letter for added Audit Services:* Supervisor asked Trustee Boltz to address the proposed engagement letter. Trustee Boltz said the Board had talked about looking at an area of the audit closer each year. Trustee Boltz asked Klein Hall for a quote to test the processing of invoices to determine whether the Township's procedure works effectively. The estimated price is \$1,200. Trustee Boltz made a motion to approve Klein Hall's engagement letter dated May 12, 2016 and authorizing test of invoice procedure, seconded by Trustee Abbate, all voted aye and the motion carried.
9. *Discuss, Approve Action on Electricity Aggregation Program:* Trustee Cuthbert said it is unlikely the Township will be able to continue the program after the current electricity aggregation contract expires. He suggested the Township inform unincorporated area residents that they have options, they can do nothing or roll back into the ComEd rate, as they have the ability to opt out now. Trustee Cuthbert made a motion to instruct the staff of Downers Grove Township to compile a communication and outreach plan, with clear articulation of why the program is dissolving and what actions unincorporated area residents have available to them, motion seconded by Trustee Grimsby, all voted aye and the motion carried.
10. *Approve Placement of Non-Binding Referendum of Ballot:* Attorney Alongi addressed the suggestion to put a non-binding question on the ballot, and distributed a draft resolution. Trustee Cuthbert read a memo to the Board regarding mosquito abatement efforts in DuPage County. Trustee Boltz said the proposed advisory question is about consolidating mosquito abatement efforts to save money for the taxpayers. The question would be revised, certified and translated to Spanish within the time required to meet election commission deadlines. Trustee Cuthbert made a motion to table this agenda item until the next regular Board meeting, seconded by Grimsby, and all voted aye.

11. *Resolution Authorizing IMRF for 2013-2017 Term Town Clerk:* Supervisor Wurster referenced the Board meeting Minutes of the July 5, 2012 and October 4, 2012, when the Board voted on salaries and compensation for elected officials for the 2013-2017 term. Discussion followed regarding videos of the meetings taped in 2012. Attorney Alongi said in 2010 the Township created a resolution supporting the 1,000 per year work schedule for IMRF. Trustee Boltz made a motion to table the item pending the Clerk's submission of supporting documentation regarding hourly requirements for IMRF eligibility, seconded by Trustee Cuthbert, all voted aye, and the motion carried.

12. *Approve Compensation Elected Township Officials Term 2017-2021:* Supervisor Wurster opened the discussion regarding compensation for elected officials for the next term, said he would go office by office, and do an individual roll call vote for each office, starting with the Supervisor. This will include pay raises and benefits for the Supervisor, Clerk, Assessor and Highway Commissioner.

In 2009 the Board froze salaries. Before then, Supervisor salary was significantly reduced. Supervisor Wurster recommended a 3% hike each year for each of the four years, with additional \$1,000 paid to Supervisor for being the Treasurer.

Supervisor - The Supervisor's salary to increase 3% from \$49,500 to \$50,985 for the first year, with 3% increases each year of the term thereafter. The actual dollar amounts for each of the four years will be provided at the next meeting. The Supervisor in the past has received medical and dental benefits and IMRF, plus the \$1,000 for serving as Treasurer. Trustee Cuthbert made a motion to provide the Supervisor with \$50,985 first year salary, plus a 3% increase each year after. Roll Call vote taken: Trustee Abbate aye, Trustee Boltz aye, Trustee Cuthbert aye, Trustee Grimsby aye, Supervisor Wurster aye. The motion carried.

Clerk - the Clerk's salary to increase 3% from \$20,000 to \$20,600 with 3% increases each year thereafter, as before no medical or dental benefits. Trustee Cuthbert made a motion to provide the Clerk with \$20,600 in year one with 3% increases each year, and suggested whatever decision the Board makes at the next meeting on IMRF will apply to the Clerk for the next term. Roll call vote taken: Trustee Abbate aye, Trustee Boltz aye, Trustee Cuthbert aye, Trustee Grimsby present, Supervisor Wurster aye, the motion carried with four votes.

Highway Commissioner – salary to increase 3% from \$90,500 to \$93,215 with 3% increases each year thereafter, and Highway Commissioner to have all benefits the Supervisor has except the \$1,000, plus the truck, motion made to set the compensation at \$93,215, with 3% increases each year during the term, to include health and dental insurance, IMRF and a vehicle for business purposes. Roll call vote: Trustee Abbate aye, Trustee Boltz aye, Trustee Cuthbert aye, Trustee Grimsby aye, Supervisor Wurster aye, and the motion carried.

Assessor – salary to increase 3% from \$99,500 to \$102,485.00 in year one, with 3% increases each year during the term plus health and dental insurance and IMRF. Motion was made and roll call vote taken: Trustee Abbate aye, Trustee Boltz abstain, Trustee Cuthbert aye, Trustee Grimsby aye, Supervisor Wurster aye. The motion carried with four votes.

Trustees - currently the Trustees are paid \$4,800 salary per year, proposal was made to reduce Trustee salary to \$4,600, to remain flat for the remainder of the term. Trustee Cuthbert made a motion to set the compensation for the Trustees at \$4,600 for the next term with no access to benefits or IMRF. Roll call vote: Trustee Abbate aye, Trustee Boltz aye, Trustee Cuthbert aye, Trustee Grimsby aye, Supervisor Wurster aye. The motion carried.

Supervisor Wurster said what the Board approved was appropriate and fair to taxpayers, in that total elected official compensation is still under the 2009 level.

13. *Approve Engineering Costs Rezone Township Parcel(s) Saratoga:* Supervisor Wurster said the line item for rezoning work is in the budget, to change the zoning for the four lots, if the next Board should want to extend the parking lot. The Township has an opportunity to rezone the lots now to save time and money in the future, and allow flexibility on value of the property. Trustee Boltz said he is O.K. with it, Trustee Cuthbert said it seems expensive. Supervisor Wurster said the rate was reasonable for the work described in the engineer's proposal. Trustee Abbate made a motion to approve the rezoning work, motion was seconded by Trustee Cuthbert, all voted aye, and the motion carried.
14. *Discuss Health Insurance Broker Options and Presentations:* Supervisor Wurster asked Trustee Grimsby to discuss the topic of health insurance brokers Attorney Alongi said in the past the Board has asked staff to seek out brokers and have them come in to make a presentation. Supervisor Wurster said Stumm Insurance, the present broker should be considered also, as Stumm has done an outstanding job servicing Township employees. Trustees commented that brokers may have a difference in approach, or difference in pricing. The Board suggested that Stumm Insurance, Blue Stone, and Greg Mellinger HUB be invited to present next month at the August regular Township Board meeting.
15. *Reappoint Floyd Mizener, Thomas Anderson, Patricia Klebenow to Senior Citizens Advisory Committee (SCAC) for 3 year Terms 07/12/19:* Trustee Cuthbert said the Board in the past made a decision to require certification of Open Meetings Act (OMA) training online for individuals seeking reappointment and asked who is responsible for making sure applicants obtain OMA certificate. Discussion followed that all three members of the Senior Citizens committee do good work, that they will be directed to complete the OMA training. Trustee Cuthbert made a motion to approve Floyd Mizener, Thomas Anderson, Patricia Klebenow for reappointment to the Senior Citizens Advisory Committee, seconded by Trustee Grimsby, all voted aye, and the motion carried.

16. *Supervisor's Report:* Supervisor Wurster reminded everyone about the Sons of Civil War Veterans presentation he will make on Saturday, July 23, 2016 at 1:00 p.m. at the Fullersburg Cemetery. The event will last approximately one hour.
17. *Old Business:* Trustee Boltz asked that the Supervisor put a staff member in charge of making sure OMA training is in place for all future appointments or reappointments.
18. *New Business:* NONE.
19. *Executive Session:* NONE.
20. *Adjournment:* There being no further business, Trustee Boltz made a motion to adjourn, motion seconded by Trustee Grimsby, all voted aye. The meeting was adjourned at 10:05 p.m.

Respectfully submitted,

Laura Hois
Town Clerk