

**Minutes of a Regular Meeting of  
Downers Grove Township Board of Trustees  
4341 Saratoga Street, Downers Grove, Illinois 60515  
July 20, 2023**

**1. Call to Order**

Supervisor Coultrap called the meeting to order at 7:00pm.

**2. Pledge of Allegiance**

Supervisor Coultrap invited everyone to stand for the Pledge of Allegiance.

**3. Roll Call and Establishment of Quorum**

Clerk Grimsby called the roll. Present were Supervisor Coultrap, Trustee Ricordati and Trustee Ockrim. Trustee Ferguson - Absent.

Elected and Appointed Officials present were Allen Alongi, Township Attorney, and Township Clerk, Lorraine Grimsby.

Others present: Ms. Sole, Mr and Mrs McCloy, and Mike Nielsen, residents.

**4. Public Comment**

Supervisor Coultrap asked if there was anyone who had comments to make.

Public Comment can be viewed at: [dgtownship.com/transparency](http://dgtownship.com/transparency).

With no further comments or discussion, Supervisor Coultrap ended the Public Comment portion of the meeting.

**5. Motion to Approve the Minutes of the Board Meeting from June 15, 2023, as Presented**

Trustee Ockrim made a Motion to Approve the Minutes of the Board Meeting from June 15, 2023 as Presented. The Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ockrim "Aye" and Supervisor Coultrap, "Aye". Ayes-3. Absent-1. Motion carried.

**6. Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented**

General Town Fund	7/01/2023 to 7/31/2023	\$ 76,261.74
General Road Fund	7/01/2023 to 7/31/2023	\$ 61,499.92

Trustee Ricordati made a Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented, and the Motion was seconded by Trustee Ockrim. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ockrim "Aye" and Supervisor Coultrap, "Aye". Ayes-3. Absent-1. Motion carried.

**7. Supervisor's Report**

- Supervisor Coultrap provided the following report on activities, everyone must register:
- The Secretary of State Mobile Unit is coming to Downers Grove on Thursday, August 3, 2023, 10 AM to 2 PM. Must preregister.

Medical Lending Closet: our Senior Center now offers medical equipment for a 90-day loan period at no cost to you. Call for an appointment: 630-719-6610

- Community Dining menu and many other activities can be found on line at: [dgtownship.com](http://dgtownship.com). Follow us on Facebook.
- Mindfulness Workshop: Thursdays in August 3:45 – 4:15 PM.
- Blood Pressure Clinic: Tuesday, August 1, 2023, 10:30 AM - 11:30 AM.
- Volunteer Seminar: Wednesday, August 30, 2023, 12:30 PM – 2:30 PM.

For classes and events at the Township Senior Center, please register at:

Register at: [humanservices@dgtownship.com](mailto:humanservices@dgtownship.com) or 630-719-6670

10. Assessor's Report

No report.

11. Highway Commission Report

In the past month the Highway Department has been working on the following projects:

- Summer storms and tornadoes kept the crew busy for the better part of the last two weeks. We were under tornado warnings for three consecutive evenings and just missed getting hit in the southeast portion of the township. Portions of neighboring BurrRidge and Lagrange did not fare as well and did suffer some tornado damage.
- We did sustain some downed limbs off the right-of-way trees in several southern subdivisions as well as a few trees which still had limbs attached and hung into the road.
- Heavy rains caused flooding throughout DuPage County in the last couple of weeks. The western part of the township received four inches of rain while the southeastern portion got up to eleven inches to contend with.
- One of our residents called me on July 4th to report a sink hole forming over the 80<sup>th</sup> St culvert in Bruce Lake. This is one of the main culverts running through the subdivision, and pictures he sent me showed a wheelbarrow sized hole starting to form in the east bound lane. I called one of our guys out to install a barricade and look at the damage.
- We ordered new pipe and currently are waiting for its delivery. Crews cleaned inlets before each event and responded to flooding in Babson Park subdivision as well as Timber Lake North off 80th St. Both areas receded a few hours after the rain ended with no property damage reported.
- Phase two of the Wood Creek Ct project was finished on Monday afternoon. All three pipes were lined and two-foot extensions were installed to keep the east side ditch from washing out. Two holes were cut in the new lining of the center pipe to attach the existing storm sewer basins in the curb line, and our crew will need to finish sealing them off soon.
- Phase three will begin soon with the removal of road asphalt, repair of broken curb and putting gravel in the sink holes caused by the bad pipe. Repaving of the affected area will be the final step in the project.
- The cut back of the 101st st bike path was finished, and crews also cut back right of ways on South County line Rd, South Frontage Rd between Highland Ave and Clarendon Hills Rd in the Tri-State subdivision, on Jackson St at 97th St in unincorporated Burr Ridge and in several spots in Pleasantdale subdivision north of Lemont.
- In addition to our cutbacks crews have also been working off tree trimming work orders called in by residents.

- Our ditching crew has been working on repairing basins throughout the township, heavy rains have caused many sink holes to form in basins needing repair and we have been patching or replacing damaged basins in the Hinswood subdivision.
- Crews also installed or replaced signs in the Palisades subdivision and in the Golfview subdivision.

**11. Old Business**

There was no old business presented.

**12. New Business**

There was no new business presented.

**13. Motion to Move to Executive Session pursuant to Open Meetings Act 5 ILCS 120/(c)(3)**

to consider the appointment of a person to fill a public office or vacancy in a public office where the body has appointing authority. We will reconvene to Open Session and vote on a replacement. Trustees will allow each candidate 2-3 minutes to present themselves in Closed session for consideration.

At 7:18 PM, Trustee Ockrim made a Motion to move to Executive Session pursuant to Open Meetings Act 5 ILCS 120/(c)(3). The Motion was supported by Trustee Ricordati.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ockrim "Aye" and Supervisor Coultrap, "Aye". Ayes-3. Absent-1. Motion carried.

**14. Motion to Return to Open Session**

At 7: 50 PM, Trustee Ricordati made a Motion to return to the Board meeting. The Motion was supported by Trustee Ockrim.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ockrim "Aye" and Supervisor Coultrap, "Aye". Ayes-3. Absent -1. Motion carried.

**15. Closed Session Report**

Supervisor Coultrap Thanked all candidates for their time and consideration for submitting their applications for the open Trustee position.

At this, Trustee Ockrim made a Motion to Appoint Kristina McCloy as Trustee to fill the balance of the term to May 2025. The Motion was seconded by Trustee Ricordati.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee Ockrim "Aye" and Supervisor Coultrap, "Aye". Ayes-3. Absent – 1. Motion carried.

**16. Motion to Adjourn**

There being no further business to come before this Board, Supervisor Coultrap called for a Motion to Adjourn. Trustee Ockrim made a Motion to Adjourn. The Motion was seconded by Trustee Ricordati. The Motion was carried by voice vote. The Meeting adjourned at 7:55 pm.

Respectfully Submitted,  
Lorraine Grimsby, Township Clerk