

Regular Meeting minutes of the
Downers Grove Township Board
4340 Prince St, Downers Grove, IL
July 18, 2019

Regular Board Meeting of the Supervisor and Board of Trustees of Downers Grove Township held on Thursday, July 18, 2019, 7:30 PM at 4340 Prince Street, Downers Grove, Illinois.

1. Call to Order:

Supervisor Thoman called the meeting to order at 7:30 PM.

2. Pledge of Allegiance:

Supervisor Thoman invited everyone to stand for the Pledge of Allegiance.

3. Roll Call:

Clerk Grimsby called the roll. Present were Trustee Art Donner, Trustee Karen Kelly, Trustee David Van Der Laan and Supervisor Mark Thoman. A quorum was physically present.

Absent: Trustee Abby Ferguson

Elected and Appointed Officials present: Clerk Lorraine Grimsby and Attorney Allan Alongi.

Staff and others present: One staff member and Mr. Andy Miriani of Lauderbach & Amen.

4. Public Comment:

Supervisor Thoman asked if there was anyone in the audience who had comments to make. There was no response.

5. Motion to Approve the Regular Meeting Minutes of June 20, 2019.

Clerk Grimsby presented the Minutes of the Regular Meeting of June 20, 2019 for approval. A motion was made by Trustee Van Der Laan to approve the Regular Meeting Minutes of June 20, 2019 as presented with a second by Trustee Donner. Motion carried by voice vote.

6. Trustee Audit and Approval of Bills and Claims.

General Town Fund	7/15 to 7/16/19	\$ 574,167.45
General Road Fund	7/15 to 7/16/19	\$ 32,791.89
General Assistance	6/01 to 6/28/19	\$ 2,001.85

Trustee Kelly made a motion to approve the Bills and Claims, motion seconded by Trustee Van Der Laan. Motion carried by voice vote.

7. Andy Miriani of Lauderbach & Amen, LLP on Audit for Fiscal year Ending February 28, 2019.

Audit reports and Management Letters were distributed. Mr. Miriani stated that in the Management Letter they made two comments during the audit and both have been implemented. At the recommendation of the auditors, a Minimum Fund Balance Policy and Capital Asset Policy have been approved. There were no issues with the audit. A brief overview and highlights of the audit were presented by Mr. Miriani. (Full overview by Mr Miriani can be viewed on website.)

Trustee Donner thanked Mr. Miriani for his time in meeting with Supervisor Thoman and him for the Township review of these financials and stated it is important that the flip-around in the pension liability went from being an asset last year to a liability and is somewhat beyond the control of this entity. It is a function of the investment yield for that period. As of Dec 31, 2018, there was a massive decrease in the investments that everyone referred to as the Christmas crash. When someone looks at this entry on p. 41 of the audit, it should be seen as something that the township has no control over. Mr. Miriani confirmed that these numbers come from IMRF as they provide the actuarial report, control the investments and dictate the percentage contribution amount each year.

On behalf of the Board of Trustees, Supervisor Thoman wished to thank Mr. Miriani for the report, Chris West for her interfacing with the field auditors and Trustee Donner for his expertise and guidance.

8. Motion to Approve Selling Off Old Computers and Peripherals. (Roll Call Vote)

A motion was made by Trustee Donner to approve selling off old computers and peripherals, seconded by Trustee Van Der Laan.

Supervisor Thoman stated that with the adoption of newer assessment software, PC computers were needed in the Assessor's department, therefore the older MAC computers could be sold. An account has been opened with a government auction site and with the approval of the Board, the older surplus MAC computers will be sold. A minimum bid must be met and delivery is not included. It was confirmed that all computer hard drives have been wiped clean and reformatted.

Roll call vote: Trustee Donner – aye; Trustee Kelly – aye; Trustee Van Der Laan -aye; and Supervisor Thoman – aye. Motion passed. (4-0)

9. Supervisor's Report.

Supervisor Thoman stated that he has met with the Village of Downers Grove, District 99, FISH Food Pantry and has upcoming meetings with DuPage Senior Citizen Council and Garden Works who all have expressed interest in the new facility that we are working on. The Phase I Engineering Study is finished and now we are moving into Phase II. Hopefully, going to bid early next year. This building is needed to better meet the needs of the community.

10. Old Business.

Trustee Kelly asked for an update from Supervisor Thoman on the requested information, i.e. cost and relevant information for a niche wall at Oak Hill/Oak Crest Cemetery. Supervisor Thoman stated that he has not asked staff to begin moving forward on investigating the cost and possible sites at the cemetery.

11. New Business

Trustee Kelly stated the Friends for Downers Grove Township Seniors (FFDGTS)501c3, not-for-profit, will host a fundraiser at Kelsey's Resale Boutique, 239 W. Ogden, Downers Grove, for the entire month of August. All proceeds (minus Kelsey's Resale expenses) will be donated to FFDGTS. Everyone is encouraged to stop by and make a purchase.

12. Motion to Move to Executive Session pursuant to Open Meetings Act 5 ILCS 120/2(c)(21) to Review Closed Session Minutes, Including the Semi-Annual Review of Closed Session Minutes. (Roll Call)

Trustee Van Der Laan moved to Convene to Executive Session Pursuant to Open Meetings Act 5 ILCS 120/2(c)(21), motion seconded by Trustee Kelly. Roll call vote: Trustee Donner- aye; Trustee Kelly- aye; Trustee Van Der Laan- aye; Supervisor Thoman- aye. Nays: 0. Motion carried 4-0. Time: 7:47 PM

13. Motion Return to Open Session. (Roll Call)

Trustee Van Der Laan moved to Reconvene to Open Session, motion seconded by Trustee Kelly. Roll Call vote: Trustee Donner – aye; Trustee Kelly-aye; Trustee Van Der Laan-aye; Supervisor Thoman-aye. Nays: 0. Motion carried. 4-0. Time: 7:52 PM.

Supervisor Thoman reported that there is no action to be taken at this time regarding the minutes reviewed.

14. Motion to Adjourn

There being no further business to come before this Board, Supervisor Thoman asked for a Motion to Adjourn. At 7:53 PM a Motion to Adjourn was made by Trustee Van Der Laan, seconded by Trustee Donner. Motion carried by voice vote.

Respectfully Submitted,
Lorraine Grimsby, Clerk