

MINUTES OF DOWNERS GROVE TOWNSHIP
BOARD MEETING
June 18, 2015

A meeting of the Town Board of Downers Grove Township was held June 18, 2015 at the Downers Grove Township, 4340 Prince Street, Downers Grove, Illinois.

1. *Call to Order:* Supervisor Wurster called the meeting to order at 7:30 p.m., and everyone present stood and recited the Pledge of Allegiance.
2. *Roll Call:* Town Clerk Hois called the roll. Board members in attendance were Trustee Abbate, Trustee Cuthbert, Trustee Grimsby, and Supervisor Wurster. Attorney Alongi was present.
3. *Public Comment:* Laura Reigle asked if the Township had requested an attorney general opinion regarding a refuse committee meeting. Supervisor Wurster said yes. Laura Reigle asked if the Township had received a response, Supervisor Wurster said yes, by telephone call. Laura Reigle asked what is the purpose of having an attorney present at the Township meetings. Attorney Alongi said he attends meetings at the pleasure of the Board, to address any legal questions that may arise. Laura Reigle asked if the Township is approving invoices and payroll. Clerk Hois noticed that approval of invoices was not on the agenda, as it should have been, and apologized. Trustee Cuthbert asked if the Township can go 30 days without paying bills or incurring any late fees or penalties.
4. *Correspondence:* Clerk Hois said correspondence had been received from (i) Village of Willowbrook Village Administrator dated April 28, 2015 regarding the termination of the tax increment financing district at Route 83 and Plainfield Road, (ii) Milton Township the Intergovernmental Agreement between Milton Township and Downers Grove Township for continued participation in the Community Emergency Response Team (CERT) program; and (iii) Patrick Hosty of Chicago Area Laborers-Employers Cooperation and Education Trust inquiring about the Township's compliance with the Illinois Prevailing Wage Act.
5. *Minutes:* Trustee Cuthbert made a motion to amend the Minutes of the Board Meeting held on May 21, 2015 to add his suggestion that the Board review the committees of the Township and the members of each committee and the subsidiary boards, which motion was seconded by Trustee Grimsby, and all Trustees voted aye. Trustee Cuthbert made a motion to approve the May 21, 2015 minutes as amended, seconded by Trustee Grimsby, and all voted aye. The Board of Trustees did not approve invoices, as approval of invoices was not on the agenda.
6. *Approve Prevailing Wage Ordinance:* Supervisor Wurster asked Laura Hois to address the proposed Prevailing Wage Ordinance authorizing and ascertaining the prevailing rate of wages for outside laborers who may be employed on public works in the Township. Trustee Cuthbert made a motion to approve Prevailing Wage Ordinance, motion was seconded by Trustee Grimsby, and all voted aye.

7. *Approve Trustee Grimsby as Chair of the Township Refuse Committee:* Trustee Grimsby asked about the call received from attorney general, Attorney Alongi said they suggested review of the case known as University Professionals vs. Stukel, 01 CH 19168, and provided copies. He said the Stukel case is useful to help us understand the difference between public bodies and advisory bodies or committees. Supervisor Wurster said he favors providing notice to the people who attend committee meetings and suggested putting it on the agenda for the next regular meeting. After discussion, Trustee Abbate made a motion to approve Trustee Grimsby to serve as Chair of the Township Refuse Committee, seconded by Trustee Cuthbert, all voted aye and the motion carried.
8. *Policy to Inform subsidiary board trustees on Fire Protection and Mosquito Abatement Districts of opportunity to take online Open Meetings Act Training before Reappointment:* Supervisor Wurster asked Trustee Cuthbert to address this topic. Trustee Cuthbert suggested the Township implement a policy to inform new appointees or trustees seeking reappointment to subsidiary boards that they need to take open meetings act training. Discussion followed. Trustee Cuthbert made a motion to table this agenda item for consideration at the next regular meeting, which motion was seconded by Trustee Grimsby, all voted aye, and the motion carried.
9. *Executive Session: Interview Candidates for position of Township Trustee:* Supervisor Wurster announced the Board would adjourn to executive session to interview candidates for Township Trustee to replace William J. Swanston.
10. *Appoint New Downers Grove Township Trustee:* Upon the Board's return to open session, Trustee Cuthbert made a motion to appoint Gregory A. Boltz as Downers Grove Township Trustee to serve for the remainder of William J. Swanston's term, which motion was seconded by Trustee Grimsby, all voted aye.
11. Supervisor's Report: NONE.
12. *Old Business:* Trustees Cuthbert, Grimsby, Abbate raised the following:
 - a. With regard to the selection of a new Trustee, Trustee Cuthbert thanked the candidates who submitted a resume for their interest in the Township, and expressed the wish that they and the Board can work together to participate in the Township. Supervisor Wurster also expressed appreciation to those who had submitted requests to serve as Trustee.
 - b. Quarterly budget reviews to be placed on the agenda. Supervisor again invited Trustee Cuthbert to come into the Township office any time to review the budgets for Supervisor, Assessor and Highway. Trustee Cuthbert replied that he thinks there is value to the public to do the budget review in an open meeting. Supervisor Wurster suggested he do both in the interest of adding value and saving time.
 - c. Checkbook online, Supervisor Wurster said this would be good to do.

- d. Request to have the Township staff contact the other Townships to see what they are doing with regard to a refuse program (or not), to verify what haulers are being used and obtain contact information.
- e. Village of Willowbrook plans a “touch a truck” event on Friday, July 10, 2015 from 10:00 a.m. to 12:00 noon, at Ashton Place parking lot. Highway Commissioner Anderson has volunteered to participate.
- f. The Township signed the Vequity contract after Attorney Alongi had reviewed and O.K.’d it, pursuant to Board’s approval on May 21, 2015.
- g. Illinois Governor Bruce Rauner has decided to stop administering the cooling portion of the LIHEAP program, which helps qualified applicants offset air conditioning costs, due to budget cuts. What can the Township do to help these folks? Discussion followed.
- h. Clerk Hois stated that the bid opening for the Township’s Request for Bids for its purchase of furniture, pursuant to notice published in the newspaper, will be held on June 24, 2015 at 10:00 a.m. in the Board Room, Township Office, 4340 Prince Street, Downers Grove, IL 60515.

13. *New Business:* Clerk Hois administered oath taken by new Trustee Greg Boltz.

14. *Adjournment:* There being no further business, Trustee Abbate made a motion to adjourn the meeting, which motion was seconded by Trustee Grimsby, all voting aye. The meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Laura Hois
Town Clerk