

MINUTES OF DOWNERS GROVE TOWNSHIP
BOARD MEETING
June 1, 2017

Regular meeting of the Supervisor and Board of Trustees of Downers Grove Township held on Thursday, June 1, 2017 at 4340 Prince Street, Downers Grove, Illinois.

1. Call to Order:

The meeting was called to order at 7:30 PM by Supervisor Thoman.

2. Pledge of Allegiance:

Supervisor Thoman lead everyone in saying the Pledge of Allegiance.

3. Roll Call:

Board members present at roll call were Trustee Mark Cuthbert, Trustee Abby Ferguson, Trustee Dave Kalet, Trustee Karen Kelly and Supervisor Mark Thoman. A quorum was physically present.

Absent: None

Also present was Township Attorney Allen Alongi and Clerk Lorraine Grimsby.

4. Public Comment:

Ms. Karol Sole, Westmont: I am pleased with the Board packet of information although I haven't had time to review the information. Ms. Sole asked if other bids were sought regarding the engineering proposal. Supervisor Thoman stated the bid has been modified down, whereby half is for: 1) personal service contract to provide safety and security supervision for upgrades for the building, and 2) consolidation and rezoning of lots. Supervisor Thoman stated that he had served on the Downers Grove Planning Commission and had discussions with Community Development staff and believes this falls within the purview of responsibilities that we can handle ourselves. Any contracts over \$20,000. , the Board prefers to obtain bids. Ms. Sole asked if the rezoning of parcels would be handled outside this contract. Supervisor Thoman stated this is a contract up to a certain amount. Ms. Sole stated that she is pleased to hear of security of safety issue improvements.

5. Motion to Approve the Minutes of Board Meeting, May 18, 2017.

Trustee Cuthbert made a motion to approve the May 18, 2017 minutes as presented, motion seconded by Trustee Ferguson, all voted aye. Motion Carried.

6. Trustee Audit and Approval of Bills an Claims.

No bills were presented for payment.

7. Approve Engineering Solutions Team – professional service contract for the Administration Building Facility Improvements.

Mr. Ed Kalina presented a synopsis of the proposal and answered questions. Foundation of the proposal is to prepare an engineering study based on previous Security Study from Fall 2016. Timeline will begin with approval of Personal Services Contract. Timeline is not static.

Trustee Cuthbert made a motion to approve the Engineering Solutions Professional Service Contract, motion seconded by Trustee Kelly, all voted aye. Motion Carried.

8. Motion to Authorize the Supervisor to proceed with re-zoning the 5 parcels located between Saratoga Ave, Sherman St and Prince St.

Supervisor Thoman will proceed with re-zoning the 5 remaining parcels. 4 parcels are zoned R6 and 1 parcel is zoned B2. Lots are contained within a low drainage area. With consolidation and re-zoning to INP-1, we will have more options. A Public re-zoning meeting will be scheduled.

Trustee Cuthbert moved to authorize the Supervisor to proceed with re-zoning the 5 parcels located between Saratoga Ave, Sherman St and Prince St, motion seconded by Trustee Kalet, all voted aye. Motion Carried.

9. Supervisor's Report.

a. Oak Hill/Oak Crest Cemeteries Foundation:

- i. Tombstone restorations/repairs are almost complete. Upon inspection, the final payment will be made.
- ii. Downers Grove Women's Club donated money to plant a tree/bush and a plaque. A bronze plaque was dedicated on the burial site of Luther Thatcher Farrar, the first burial in Oak Hill Cemetery. A bronze plaque was also dedicated in Memory of Kathryn Carpenter, a long-time member of the Questors.
- iii. Beth McNeeley, one of the Directors of the Board, and her husband will be donating a large boulder and a plaque in Memory of the Men and Women who served in ALL four branches of the military and have been laid to rest in Oak Hill/Oak Crest Cemetery.

10. Old Business.

Trustee Cuthbert asked for a status on the Learning Agenda and Calendar. A twelve month calendar pertaining to Agenda items and a Board Handbook of Processes and Procedures, i.e., \$20,000 expenditure will require bidding, Health insurance, tax Levy, Tri State Board meetings and other committee dates in which we appoint members. Supervisor Thoman stated that Clerk Grimsby will work on a calendar for our website.

On July 13th, the TOI has a Boot Camp Training in Lisle.

11. New Business.

a. Supervisor Thoman stated an Ethics Ordinance will be on the next Agenda. The Attorney General's office recommends that every local office have an Ethics Ordinance.

Trustee Cuthbert stated we should look into an Anti-nepotism policy if it is not included in the Ethics Ordinance.

10. Executive Session.

No session.

11. Motion to Adjourn

Trustee Cuthbert made a motion to adjourn, seconded by Trustee Ferguson, all voted aye. Motion Carried.

Respectfully submitted,

Lorraine Grimsby
Clerk

PLEASE NOTE: The July 6, 2017 regular meeting for the Downers Grove Township Board is cancelled.

The next regular Downers Grove Township Board Meeting will be held July 20, 2017, 7:30 p.m.