

**Minutes of a Regular Meeting of
Downers Grove Township Board of Trustees
4340 Prince Street, Downers Grove, Illinois 60515
March 16, 2023**

1. Call to Order

Supervisor Coultrap called the meeting to order at 7:00pm.

2. Pledge of Allegiance

Supervisor Coultrap invited everyone to stand for the Pledge of Allegiance.

3. Roll Call and Establishment of Quorum

Clerk Grimsby called the roll. Present were Supervisor Coultrap, Trustee Ricordati and Trustee Ferguson. Absent: Trustee Ockrim and Trustee Stoll.

Elected and Appointed Officials present were Allen Alongi, Township Attorney, and Township Clerk, Lorraine Grimsby.

Others present: None

4. Public Comment

Supervisor Coultrap asked if there was anyone who had comments to make.

No public comment.

With no further comments or discussion, Supervisor Coultrap ended the Public Comment portion of the meeting.

5. Motion to Approve the Public Hearing Meeting Minutes for Budget Appropriation Ordinance for Downers Grove Township Road District from February 23, 2023 as presented.

Trustee Ferguson made a Motion to Approve the Public Hearing Meeting Minutes for Budget Appropriation Ordinance for Downers Grove Township Road District from February 23, 2023, as Presented. The Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

Supervisor Coultrap wished to Thank Trustee Ferguson for handling the Public Hearings on his behalf while he was on medical leave.

6. Motion to Approve the Public Hearing Meeting Minutes for Budget Appropriation Ordinance for Downers Grove Township General Fund, IMRF and General Assistance from February 23, 2023 as presented.

Trustee Ferguson made a Motion to Approve the Public Hearing Meeting Minutes for Budget Appropriation Ordinance for Downers Grove Township from February 23, 2023, as Presented. The Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

7. Motion to Approve the Minutes of the Board Meeting from November 17, 2022, as Presented
Trustee Ferguson made a Motion to Approve the Minutes of the Board Meeting from February 23, 2023, as Presented. The Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

8. Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented

General Town Fund	2/01/2023 to 2/28/2023	\$ 35,346.60
General Road Fund	2/01/2023 to 2/28/2023	\$ 42,713.02

Trustee Ferguson made a Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented, and the Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

9. Motion to Approve the Proposal to Provide Professional Audit Services to Downers Grove Township b Selden Fox.

Trustee Ferguson made a Motion to Approve the Proposal to Provide Professional Audit Services to Downers Grove Township by Selden Fox, and the Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Supervisor Coultrap stated that the previous firm, WIPFLI, no longer contracted with Townships, therefore Selden Fox was recommended by other townships and their fee structure was in-line with others.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

10. Motion to Approve Annual Town Meeting Agenda scheduled for April 18, 2023.

Trustee Ferguson made a Motion to Approve the Annual Town Meeting Agenda scheduled for April 18, 2023. The Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

11. Motion to Approve the Contract with Ashyana Banquets for Annual Town Meeting.

Trustee Ferguson made a Motion to Approve the Annual Town Meeting Agenda. The Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

12. Motion to Approve Contract with Veritex (Court Reporter) for Annual Town Meeting.

Trustee Ferguson made a Motion to Approve Contract with Veritex (Court Reporter) for Annual Town Meeting. The Motion was seconded by Trustee Ricordati. There was no Trustee discussion.

Roll Call Vote: Trustee Ferguson, "Aye", Trustee Ricordati, "Aye", Supervisor Coultrap, "Aye". Ayes-3. Nay-0. Absent-2. Motion carried.

13. Motion to Approve Lawn Maintenance Contract for Oakcrest/Oak Hill Cemetery, Township Senior Center and Township building.

Supervisor Coultrap stated that upon advice of Counsel, the Lawn Maintenance contract will go out for bid.

14. Supervisor's Report

Supervisor Coultrap reported on the March activities:

- The March brochure of events and Community Dining calendar are posted on our website.
- Community Dining numbers continue to increase.
- Learn MAHJONG: March 7, 2023, 9:30 am – 11:00. Game of strategy. Will sharpen cognitive, memorization and decision-making skills.
- Games, Cards, Puzzles: on Tuesdays, 9:30 – 11:00 am, 2:30 – 4:00 PM.
- Mindfulness Workshop: Thursdays: 3:45 – 4:15 PM.
- Musical Jam Session: March 24, 2023 2:30 – 4:15 PM.
- Senior Survival Skills Seminar: Planning a Celebration of Life, March 16, 2023, 12:00 – 2:00 PM.
- Sing-A-Long: March 20, 2023, 1:00 – 2:00 PM.
- Downsizing Without the Dumpster and Refining Your Recycling Seminar: March 23, 2023, 12:30 – 2:00 PM.
- Successful Aging Seminar: March 30, 2023, 12:00 – 2:00 PM.
- Spring Social: Take Me Out to the Ball Game! April 13, 2023, 12:00 – 2:00 PM.
- AARP Smart Driver Class: April 27th & April 28, 2023, 12:00 4:00 PM.
- Lost Town of Sag Bridge Presentation: April 14, 2023, 12:30 – 2:00 PM.
- Meet & Mingle: Grease at Drury Lane Theatre, June 1, 2023, Meet in lobby at 1:15 PM.
- For classes and events at the Township Senior Center, please register at:

Register at: humanservices@dgtownship.com or 630-719-6670

15. Assessor's Report

No report.

16. Highway Commission Report

- In the past month the Highway Department has been working on the following projects:
The crew spent many hours plowing and salting township roads. We are close to our yearly average of salt consumption, currently we are a few tons short of meeting our minimum purchase requirement for salt.
- The County plans on rebidding their contract for salt for next year and prices are expected to drop a bit.
- From our work orders, crews trimmed trees in Farmingdale North, Hinswood, Rosehill , Riverside and Liberty Park subdivisions. Tree trimming resumed along the North I-55 frontage rd. from Clarendon Hills Rd to 79th St.
- The end of Vine St. In Babson park has been flooding due to a clogged culvert and all the rain we received last month. The crew did an emergency culvert replacement and ditching in order to correct the problem. The rest of the project will be finished after we get out of winter and things dry up a little.
- The crew replaced more intersection signs in Brookeridge, Rosehill, Farmingdale North, Farmingdale South, the Downers Grove Gardens and on Thurlow St. In Burr Ridge. Old, hard to read intersection signs were replaced with larger, easier to read signs.

- Our asphalt crew spent many days patching potholes with cold mix on township roads. Potholes form quite fast this time of year due to the freeze thaw cycles from the change of temperature between day and night. These changes cause small eruptions in the road surface which get bigger as tires from the cars pound them time and time again.
- Crews spent a few days cleaning inlets ahead of rains the last few weeks. This time of year it is important to get the water off of our roads to prevent the rain water from freezing when the temperatures eventually drop.
- Crews are in the processes of doing shop and sign inventory for the beginning of our new fiscal year.
- Each year we inventory vehicles, equipment, tools, and signs at our shop and itemize them on a list for inventory control.

12. Old Business

There was no old business presented.

13. New Business

There was no new business presented.

14. Motion to Move to Executive Session

No Executive Session

15. Motion to Return to Open Session

16. Closed Session Report

There was no Closed Session report.

17. Motion to Adjourn

There being no further business to come before this Board, Supervisor Coultrap called for a Motion to Adjourn. Trustee Ferguson made a Motion to Adjourn. The Motion was seconded by Trustee Ricordati. The Motion was carried by voice vote. The Meeting adjourned at 7:15 pm.

The next Downers Grove Township Board Meeting will be held on April 20, 2023.

Respectfully Submitted,
Lorraine Grimsby, Township Clerk