

MINUTES OF DOWNERS GROVE TOWNSHIP  
BOARD MEETING  
January 21, 2016

A meeting of the Town Board of Downers Grove Township was held January 21, 2016 at the Downers Grove Township, 4340 Prince Street, Downers Grove, Illinois.

1. *Call to Order:* Supervisor Wurster called the meeting to order at 7:30 p.m., and everyone present stood and recited the Pledge of Allegiance.
2. *Roll Call:* Town Clerk Hois called the roll. Board members in attendance were Trustee Abbate, Trustee Boltz, Trustee Cuthbert, Trustee Grimsby and Supervisor Wurster. Assessor Cockrell and Attorney Alongi were also present.
3. *Public Comment:* Mark Thoman addressed the Board as Chair of the Senior Advisory Committee and S.A.L.T., asking everyone to mark their calendars for a car safety class for senior citizens to be held Saturday, February 20, 2016 in the Township Board Room, and requesting the Trustees to stop by at lunchtime. The Township's third annual car safety check-up will be held the third Saturday in September, September 17, 2016, where seniors can have cars checked and seats adjusted. Supervisor Wurster thanked Mark Thoman for arranging these events.
4. *Correspondence:* Clerk Hois said she had received two items of correspondence, one dated January 4, 2016 requesting a form be completed to provide current salaries paid to township officials, and the other received January 19, 2016, a notice of public hearing in a zoning case before plan commission in Willowbrook wherein petitioner is seeking a special use permit for a commercial school (Holtz Education Center) to operate in the Willowbrook Plaza Shopping Center.
5. *Minutes:* Trustee Abbate made a motion to approve the Minutes of the December 17, 2015 Board Meeting, which motion was seconded by Trustee Cuthbert, and all voted aye to approve the Minutes.
6. *Invoices:* The Board of Trustees reviewed the invoices prior to the meeting:

General Town Fund	01/07	\$ 2,265.00
General Town Fund	01/15	\$ 1,783.07
General Town Fund	01/21	\$ 14,923.72
General Road Fund	01/07	\$ 1,559.89
General Road Fund	01/20	\$ 56,028.36
Cemetery	01/20	\$ 9,300.00
General Assistance	12/01to 12/31	\$ 1,848.00

Trustee Cuthbert made a motion to approve the invoices, which motion was seconded by Trustee Grimsby, all voted aye, and the motion carried.

7. *Discuss Current Year Budget 2015-2016:* The Board of Trustees discussed the current budget. Supervisor Wurster said overall the Township should come in under budget and noted that expenditures for legal services have increased related to the refuse program request for proposal, bid and contract process.
8. *Discuss Preliminary Budget for the Township and Proposed Budget and Appropriation Ordinance for the Township Road District for Fiscal Year March 1, 2016 – February 28, 2017:* The Trustees asked questions on specific line items in the Township Budget, which questions were answered by Supervisor Wurster. Trustee Boltz said ten months of actual expenses had been added to Township Budget, and asked to also add a two month forecast to the budget. Supervisor Wurster referenced parking lot extension line item for \$300,000, anticipating it will cost more than the \$225,000 cost estimated by the consultant, who will present to Trustees at a Board meeting in the near future. The Trustees requested that a Saturday budget workshop be held, noticed, and open to the public February 6, 2016 starting at 9:30 a.m. at the Township Board Room.
9. *Discuss Dial a Ride:* Supervisor Wurster said he had attended a meeting at DuPage County to discuss PACE and Dial-a-Ride, in an effort to see about reducing the cost-per-one-way-ride from \$5.00 to \$4.00. Such a reduction would assist low income and disabled workers who ride PACE. The Board discussed the resulting cost increase, asked questions, and suggested this be part of the budget discussion at open meeting on February 6, 2016, 9:30 a.m. in the Board Room.
10. *Discuss GROOT Contract for Refuse Services in Unincorporated Areas of Downers Grove Township and Approve if in Final Form:* Township Attorney Alongi said he sent a draft contract to GROOT and GROOT responded with comments. Attorney Alongi distributed a working draft, work product copy of the draft dated January 21, 2016 to the Board members for their review. Trustee Grimsby said she had provided Attorney Alongi with suggested changes, and Attorney Alongi said the contract negotiation is a work in progress, with unique and novel challenges. Attorney Alongi aims to have a contract ready for approval at February meeting.
11. *Approve Board Room Equipment Improvements:* Supervisor Wurster said he unfortunately does not have the electricity numbers yet. Trustee Boltz made a motion to table the topic to a later meeting, which motion was seconded by Trustee Cuthbert, all voted aye and the motion carried.
12. *Approve Audit Terms and Pricing, Klein Hall & Associates, LLC:* The Board discussed Klein Hall's work as an auditor for the past several years and the methods used in performing the audit. Trustee Cuthbert suggested having the auditor do a deeper dive in a particular area or areas. Supervisor Wurster said Klein Hall's procedure review is underway and a report will be provided. Trustee Cuthbert made a motion to table the Audit Terms and Pricing topic until February's meeting, motion was seconded by Trustee Grimsby and all voted aye.

13. Supervisor's Report: Supervisor Wurster said he and Lori Wrzesinski had given another power point presentation about the Township to Village of Burr Ridge.
14. *Old Business*: Trustee Cuthbert raised a question regarding State funding for the LIHEAP program, asked for assistance restoring Township emails on cell phone.
15. *New Business*: The Trustees noted a recent news article about Wheatland Township earning the Sunshine Award from the Illinois Policy Institute for government transparency, inquired about how our Township compares.
16. *Executive Session*: At 8:37 p.m. Trustee Cuthbert made a motion to go into Executive Session under Section 2(c)(1) of the Open Meetings Act, Employment Compensation or Dismissal of Certain Employees of the Township, seconded by Trustee Boltz, and all voted aye. Trustee Cuthbert made a motion to end executive session at 9:40 p.m., seconded by Trustee Grimsby, and all voted aye.
17. *Adjournment*: At 9:41 p.m., Trustee Abbate made a motion to reconvene open session, seconded by Trustee Cuthbert, and all voted aye. There being no further business, Trustee Abbate made a motion to adjourn, motion seconded by Trustee Cuthbert, all voted aye, motion carried. The meeting was adjourned at 9:42 p.m.

Respectfully submitted,

Laura Hois  
Town Clerk