

**Minutes of a Regular Meeting of
Downers Grove Township Board of Trustees
4341 Saratoga Street, Downers Grove, Illinois 60515
January 18, 2024**

1. Call to Order

Supervisor Coultrap called the meeting to order at 7:00 pm.

2. Pledge of Allegiance

Supervisor Coultrap invited everyone to stand for the Pledge of Allegiance.

3. Roll Call and Establishment of Quorum

Clerk Grimsby called the roll. Present were Supervisor Coultrap, Trustee Ricordati, and Trustee McCloy. Absent: Trustee Ockrim and Trustee Ferguson.

Elected and Appointed Officials present were Allen Alongi, Township Attorney, Assessor Greg Boltz, Highway Commissioner Andy Anderson and Township Clerk, Lorraine Grimsby.

Others present: Ms. Sole and Ms. Tsukuno.

4. Public Comment

Supervisor Coultrap asked if there was anyone who had comments to make.

None.

With no further comments or discussion, Supervisor Coultrap ended the Public Comment portion of the meeting.

5. Motion to Approve the Minutes of the Board Meetings from December 14, 2023, as Presented.

Trustee Ricordati made a Motion to Approve the Minutes of the Board Meeting from December 14, 2023 as Presented. Trustee McCloy seconded the Motion. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee McCloy "Aye" and Supervisor Coultrap "Aye". Absent: Trustee Ferguson and Trustee Ockrim. Motion carried.

6. Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented

General Town Fund	1/01/2024 to 1/31/2024	\$45,735.63
General Road Fund	1/01/2024 to 1/31/2024	\$84,889.36

Trustee Ricordati made a Motion to Approve the Trustee Audit and Approval of Bills and Claims, as Presented, and the Motion was seconded by Trustee McCloy. There was no Trustee discussion.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee McCloy "Aye" and Supervisor Coultrap "Aye". Absent: Trustee Ferguson and Trustee Ockrim. Motion carried.

7. Motion to Approve the 2024 Local Share Agreement between Pace and Downers Grove Township.

Trustee Ricordati made a Motion to Approve the 2024 Local Share Agreement between Pace and Downers Grove Township. Trustee McCloy seconded the Motion.

This is an annual agreement that provides Dial-A-Ride services for Senior and Disabled.

Roll Call Vote: Trustee Ricordati, "Aye", Trustee McCloy "Aye" and Supervisor Coultrap "Aye". Absent: Trustee Ferguson and Trustee Ockrim. Motion carried.

8. & 9. Township General Fund and Highway Budget. Attorney Alongi stated that we are here to present the budgets tonight. There will be Public Hears for each budget on February 22, 2024, 7 PM, (4th Thursday), and on Monday they will be hung on the bulletin board and placed on our website for review. Notification will appear in the paper.

10. Supervisor's Report

Supervisor Coultrap stated that attendance continues to rise for Senior Services, Passports and the Medical Lending Closet and the social events that are listed in the Brochure.

Supervisor Coultrap stated that 8,204 Seniors have attended events at the Senior Center in 2023. 9,710 residents have called the Township office for information and assistance. 2023 has been very busy. For classes and events at the Township Senior Center, please register at: Register at: humanservices@dgtownship.com or 630-719-6670

11. Senior Center Report by Trustee Dave Ricordati: Trustee Ricordati reiterated the very popular events that are listed in the Senior Brochure. Trustee Ricordati stressed the importance of everyone taking our Brochures to meetings and events and spreading the word.

Brochure event schedules are available at: <https://www.dgtownship.com/senior-services/>

12. Assessor's Report

Assessor Boltz stated that Thursday was the final day for the 30-day appeal process. Since this is a general reassessment year, every homeowner received an Assessment Notice and notice process for making an Appeal. Since Downers Grove Township is the second largest in the State, the assessment activity has been very busy in the office. Assessor Boltz stated that this 30-day process saves taxpayers money by providing this service in advance of filing an official appeal. Assessor Boltz stated that the next 4-8 weeks will be very busy working on the appeals.

13. Highway Commissioner Report:

In the past month the Highway Department has been working on the following projects:

a.) Late December rains caused the remaining leaves to fall from trees and clog storm grates.

We spent several days keeping them open during the rain.

b.) Crews continued to lay gravel along the edge of the road backing our new pavement, and in several low spots where we had requests from residents asking for additional gravel.

c.) Crews went out with cold mix and patched potholes on our roads in early January.

Several beautiful days allowed us to patch most of our problem areas ahead of cold weather.

d.) After New Years we started to get hit with snow that took up most of our time and resources.

One cold and snowy night, a truck repair facility on Madison St. caught fire and required several fire departments to answer the call and put out the blaze. The Sheriff called and asked us to plow off the slush and salt the area which we responded to. Subsequently, a water main adjacent to the fire ruptured and caused an icing issue which we salted and maintained until the next day when DuPage County Public Works repaired the main.

e.) Later storms brought high winds and below 0 temperatures. Our crews responded to three damaged or fallen tree reports and cleaned up the damaged trees during these snow events.

f.) Last week's storm which brought brutal temperatures and heavy snow fall to our area. As soon as we finished cleaning up from one storm, another one hit and we would start the processes all over again. In one case we had over 5" of snow fall, we finished plowing back and salting everything, then the rain started. The rain washed all the salt off the road which left the pavement untreated. Once temperatures started to drop the rain changed to light snow and froze the streets which required us to go out and plow and salt the roads again.

g.) All and all our department did a great job of keeping up with the storms which hit and responding to the emergencies we encountered along the way.

14. Old Business

There was no old business presented.

15. New Business

There was no new business presented.

15. Motion to Move to Executive Session pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) and Open Meetings Act 5 ILCS 120/2 (c) (21).

No Closed Session

16. Motion to Return to Open Session

17. Closed Session Report

18. Motion to Adjourn

There being no further business to come before this Board, Supervisor Coultrap called for a Motion to Adjourn. Trustee Ricordati made a Motion to Adjourn. The Motion was seconded by Trustee McCloy. The Motion was carried by voice vote. The Meeting adjourned at 7:15 pm.

Respectfully Submitted,
Lorraine Grimsby, Township Clerk