

MINUTES OF DOWNERS GROVE TOWNSHIP
BOARD MEETING
JANUARY 9, 2014

A meeting of the Town Board of Downers Grove Township was held January 9, 2014 at the Downers Grove Township, 4340 Prince Street, Downers Grove, Illinois.

1. *Call to Order:* Supervisor Wurster called the meeting to order at 7:30 p.m., and everyone present stood and recited the Pledge of Allegiance.
2. *Roll Call:* Town Clerk Hois called the roll. Board members in attendance were Supervisor Wurster, Trustee Abbate, Trustee Cuthbert, Trustee Grimsby and Trustee Swanston. Township Attorney Alongi was present.
3. *Public Comment:* Karol Sole inquired about deadline for issues to be proposed at the annual town meeting, and whether the Township has a specific form. Karol asked how Township employees are notified when the Township office will be closed due to inclement weather. Supervisor Wurster said Township staff used a phone tree to contact office employees to inform them when office was closed January 6 and 7, 2014. The highway department continued to work 24/7 to clear snow during the extreme cold conditions.
4. *Correspondence:* Clerk Hois stated there was no correspondence.
5. *Minutes:* Supervisor Wurster called for a motion to approve the Minutes of the Board Meeting held on December 5, 2013. Trustee Cuthbert made a motion to approve the minutes, which motion was seconded by Trustee Swanston, and all voted aye.
6. *Invoices:* The Board of Trustees reviewed the invoices prior to the meeting:

General Town Fund	12/19	\$ 10,297.18
General Town Fund	01/09	\$ 7,842.96
General Road Fund	12/03	\$ 22,570.07
General Road Fund	12/18	\$ 14,407.44
General Assistance	12/01 to 12/31	\$ 4,193.90

Trustee Grimsby made a motion to approve the invoices, which motion was seconded by Trustee Abbate. All voted aye to approve the invoices.

7. *Presentations by Debbie Karton, Coast2Coast RX Discount Prescription Card program, which is free to Township residents:* Supervisor Wurster introduced Debbie Karton, and asked her to explain how it is that the Township receives money from the Coast2Coast RX discount prescription card program.

Debbie Karton said the money comes from participating pharmacies who choose to provide discounts to customers to get them into the store. The discount card allows users to be “good customers” by asking the pharmacy to run the prescription through their insurance plan, then through the RX discount card, to determine which achieves the most savings. The Township receives 50 cents per commission from FMC (Financial Marketing Concepts, Coast2Coast company based in Florida). Township residents are using the discount card at the rate of a couple hundred prescriptions per month, and have saved approximately \$250,000 off prescription costs in the year 2013. The Township received \$1,164.00 in commissions from FMC in year 2013.

8. *Presentation by Ralph Hinckle, Milton Township Citizen Corps:* Ralph Hinckle reported that 2013 was a “banner year” for the DuPage County Community Emergency Response Team (“CERT”). The CERT program is sustainable through contributions received from participating Townships, including the Downers Grove Township, and sponsorship donations from local businesses such as Ace Hardware, Walgreens, and Morton Arboretum, some of whom have also contributed teachers for disaster preparedness programs. Moving forward, the plan is to continue with the same budget. CERT trained 184 people in DuPage County in 2013, and has a total of 840 trained volunteers – 49 in Downers Grove. On January 28, 2014, 10:00 a.m. the DuPage County Board will recognize CERT teams at its regularly scheduled board meeting.
9. *Preliminary Budget Discussion:* The Board of Trustees reviewed and discussed the preliminary budgets for the Township and the Township Road District for fiscal year March 1, 2014 to February 28, 2015. Trustee Cuthbert requested the Road District’s Revenue and Expenditure report., 2013-2014.

The Tentative Budget and Appropriation Ordinance for the Township and the Tentative Budget and Appropriation Ordinance for Road Purposes for the Township will be on file and conveniently available for public inspection at 4340 Prince Street, Downers Grove, Illinois, after 9:00 a.m. on Monday, February 3, 2014. A public hearing on Road District ‘s proposed Budget and Appropriation Ordinance will be held at 7:00 p.m. on Thursday, March 6, 2014 at 4340 Prince Street, Downers Grove, Illinois. A public hearing on the Township ‘s proposed Budget and Appropriation Ordinance will be held at 7:15 p.m. on Thursday, March 6, 2014 at 4340 Prince Street, Downers Grove, Illinois.

10. *Approve Audit Proposal, Klein Hall & Associates, LLC:* Supervisor Wurster noted that the certified public accountant firm Klein, Hall & Associates performed the audit for the Downers Grove Township in 2013 and has quoted a price of \$8,750 to do the audit again in 2014. The current cost information for audits obtained from the DuPage County Township Supervisor’s Association in 2013 shows average annual costs ranging from \$7,500 to \$12,500. Trustee Abbate asked how long Klein, Hall has done the

audit for Downers Grove Township. Deputy Supervisor West said Klein, Hall has done the audit for the past 4 years, that the auditor is very thorough, and does good, professional work.. Trustee Grimsby asked if Klein, Hall includes recommendations relating to best practices, and Deputy Supervisor West responded yes, and said Township attorney Allan Alongi receives a letter from the auditor every year. Trustee Cuthbert made a motion to approve Klein, Hall's audit proposal for the year ended February 28, 2014, which motion was seconded by Trustee Grimsby, all voted in favor, motion carried.

11. Supervisor's Report: Supervisor Wurster announced two event dates:

Saturday, February 8, 2014, 9:30 a.m. Annual Homeowner's Association Meeting at the Board Room, 4340 Prince Street, Downers Grove, Illinois.

Saturday, March 8, 2014, 11:00 a.m. to 2:00 p.m., Local Government Week Open House at the Township Office, 4340 Prince Street, Downers Grove, Illinois. Hotdogs will be served.

Supervisor Wurster publicly thanked Highway Commissioner Anderson for the outstanding job he and his team did during the periods of extreme cold and heavy snowfall to clear and maintain the roads and parking areas.

12. Old Business: Clerk Hois said that she, Trustee Abbate and Trustee Grimsby made the cover of the December 13, 2013 issue of Township Officials of Illinois Township Perspective magazine, with a photo of them sitting in the front row at an educational event held at Township Boot Camp Basic Training in Springfield, Illinois, November 10-12, 2013.

13. New Business: Trustee Cuthbert asked about consolidation of refuse service for unincorporated areas in the Township. Supervisor Wurster said this topic will likely be discussed at the Homeowner's Association meeting coming up on February 8, 2014. The Lisle and Naperville Townships already have one refuse hauler for all residents in their unincorporated areas. Supervisor Wurster said he does not know what the savings would be; there are several refuse haulers in Downers Grove Township, and some people prefer to negotiate their own contracts.

14. Adjournment: There being no further business Trustee Abbate made a motion to adjourn the meeting, which motion was seconded by Trustee Grimsby, all voting aye. The meeting was adjourned at 8:56 p.m.

Respectfully submitted,
Laura Hois
Town Clerk