

DOWNERS GROVE TOWNSHIP
MEETING OF THE TOWNSHIP BOARD OF TRUSTEES
Location: 4340 Prince Street, Downers Grove, IL 60515
FEBRUARY 16, 2017
7:30PM

Residents will be given opportunities to speak at various times during the meeting. Comments are directed to the Supervisor. We ask comments to be kept to two minutes, and comments address issues, not personal attacks directed at people. Please be respectful of all residents present at the meetings. Thank you.

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call and Establishment of Quorum**
3. **Public Comment** – residents may speak on Township issues in general.
4. **MINUTES OF Board Meeting from January 19, 2017,**
Motion to accept the minutes as presented.
5. **TRUSTEE AUDIT and Approval of Bills and Claims,**
Motion to approve Bills and Claims as presented.
6. **UPDATE – Frank Hillegonds, GROOT Industries Solid Waste Hauling Services**
Our Rep will have an annual update for trustees and the public. Information will be posted on our website shortly.
Comments from the public, then Comments from Trustees
7. **CONTRACT with Ashyana Banquets for the Annual Town Meeting -**
Motion to approve a contract with Ashyana Banquets as
Location for the Township Annual Town Meeting, to be held
Tuesday, April 11, 2017.
We received a good rate of \$300 for the meeting. We provided our own computer and used their wall for presentations in the past. Water is the only refreshment provided under this contract.
Comments from the public, then Comments from Trustees
8. **CONTRACT wordage change with TOIRMA – A Motion to approve the**
Intergovernmental Cooperation Contract dated Effective June 1, 2017.
We have a contract for liability insurance, workman’s comp, and vehicle insurance through a pooled ICC. There has been wordage clarified. The new contract is effective 6/1/2017. TOIRMA has been referenced as a public entity in past ICCs and the 6/1/2017 ICC was amended to reflect that TOIRMA itself is not a public entity (but the members are). This is a pooled risk policy shared across the state, and saves us a lot of money compared to going it alone. Our premiums have essentially stayed flat since we started over 12 years ago.

9. **RES 2017 2017-0216-1 – Regarding Trustee approval of certain banking provisions – Motion to approve Resolution 2017-0216-1 approving as Designated and Authorized Banking, the Facilities listed on the Resolution.**

This paperwork fulfills provisions of 60 ILCS 1/70-10, a requirement that the current Supervisor designates and authorizes the banks and accounts used for Township purposes, for Board of Trustee approval. The current Supervisor has met with officials at all four banks and recommends continuing with no changes. The four banks are:

1. Community Bank of Downers Grove, 1111 Warren Avenue, Downers Grove
2. West Suburban Bank, 5330 South Main Street, Downers Grove
3. First Midwest bank, 520 North Cass, Westmont
4. Hinsdale Bank and Trust (Comm Bank of DG), 25 East First Street, Hinsdale

10. **RES 2017 2017-0216-3 – A Motion to approve a Resolution Establishing a Policy on Recording Township Public Meetings.**

See separate resolution with Exhibit A. Our goal is to archive public meeting agendas, minutes, and recordings on our website.

Comments from the public, then Comments from Trustees

11. **RES 2017 2017-0216-2 – A Motion to approve the IMRF Resolution for Participation by elected Officials in the Illinois Municipal Retirement Fund, directing IMRF Form 6.64 to be filled out for the Supervisor and Certified by the Clerk, and forwarded to IMRF.**

This affirms to the IMRF the participation approval vote for sworn Supervisor. The unanimous approval vote was recorded on September 15, 2016. The IMRF is asking for the AYE vote supporting this specific Resolution Form 6.64, for their records. The IMRF is requesting this document for their files.

12. **RES 2017 2017-0216-2 – A Motion to approve the IMRF Resolution for Participation by elected Officials in the Illinois Municipal Retirement Fund, directing IMRF Form 6.64 to be filled out for the Highway Commissioner and Certified by the Clerk, and forwarded to IMRF.**

This affirms to the IMRF the participation approval vote for the sworn Highway Commissioner. The unanimous approval vote was recorded on September 15, 2016. The IMRF is asking for the AYE vote supporting this specific Resolution Form 6.64, for their records. The IMRF is requesting this document for their files.

13. **RES 2017 2017-0216-2 – A Motion to approve the IMRF Resolution for Participation by elected Officials in the Illinois Municipal Retirement Fund, directing IMRF Form 6.64 to be filled out for the Assessor and Certified by the Clerk, and forwarded to IMRF.**

This affirms to the IMRF the participation approval vote for the sworn Assessor. The unanimous approval vote was recorded on September 15, 2016. The IMRF is asking for the AYE vote supporting this specific Resolution Form 6.64, for their records. The IMRF is requesting this document for their files.

14. MOT 2017-0216 Motion to approve the 2017 Downers Grove Township Employee Policy Handbook as presented.

This handbook is a “living document” and will be revised as needed to keep current. There is now an appendix logging changes. This document is available on our Transparency page.

15. Discuss and Revise as needed proposed Budget and Appropriation Ordinances for the Township and Township Road District for Fiscal Year - March 1, 2017 through February 28, 2018.

Preliminary budgets have been made available for public inspection commencing on February 13, 2017 and will remain available to inspect for the required 30 day-period, prior to consideration and approval at the Public Hearings at 7:00 p.m. and 7:15 p.m. to be held immediately preceding the March regular Township Board meeting. Any changes decided upon by the Trustees will be reflected in budget numbers presented at the Public Hearings.

Comments from the public, then Comments from Trustees

16. Supervisor’s Report

Friday night Feb 17th I’ll be at the Golfview Estates Homeowners annual meeting to hear from our residents. Saturday morning the 18th we have a Homeowners Association coffee here at the Township at 9am to listen to any concerns and questions our unincorporated residents might have. DG Township has over 15,000 residents who live in unincorporated areas, making them the fifth largest populous of the ten communities wholly or partially in the Township.

17. Old Business

18. New Business

19. Trustee Reports

20. Executive Session

21. Motion to Adjourn

Next regular Downers Grove Township Board Meeting will be held March 16, 2017, 7:30 p.m.

Public Hearings on budgets will be held prior to the March 16, 2017 Board Meeting:

- 1. 7:00 p.m. - Budget and Appropriation Ordinance for the Township Road District Budget on Road Purposes for Fiscal Year beginning 03/01/17, ending 02/28/2018.*
- 2. 7:15 p.m. - Budget and Appropriation Ordinance for the Township of Downers Grove for the fiscal year beginning March 1, 2017 and ending February 28, 2018.*