

**DOWNERS GROVE TOWNSHIP  
MEETING OF THE TOWNSHIP BOARD OF TRUSTEES  
Location: 4340 Prince Street, Downers Grove, IL 60515  
JANUARY 19, 2017  
7:30PM**

Residents will be given opportunities to speak at various times during the meeting. Comments are directed to the Supervisor. We ask comments to be kept to two minutes, and comments address issues, not personal attacks directed at people. Please be respectful of all residents present at the meetings. Thank you.

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call and Establishment of Quorum**
- 3. Public Comment – this is an opportunity for residents to speak on Township issues.**
- 4. MINUTES OF Board Meeting from December 13, 2016, Motion to accept the minutes as presented.**
- 5. TRUSTEE AUDIT and Approval of Bills and Claims, Motion to approve Bills and Claims as presented.**
- 6. RES 2017 -0119-1 – A Motion to approve a Resolution appointing Supervisor Thoman as IMRF Authorized Agent.**

This resolution directs for IMRF Form 2.20 to be signed by Supervisor Thoman and Certified by the Clerk, and the completed Form 2.20 to be forwarded to the IMRF for their records, as requested.

- 7. RES 2017 2017-0119-2 – A Motion to approve the IMRF Resolution for Participation by elected Officials in the Illinois Municipal Retirement Fund, directing IMRF Form 6.64 to be filled out for the Supervisor, Assessor, and Highway Commissioner and Certified by the Clerk, and forwarded to IMRF.**

This affirms to the IMRF the participation approval vote for elected officials, taken on September 15, 2016 and approved unanimously by the Board. The IMRF is asking for the AYE vote supporting this specific Resolution Form 6.64, for their records.

**DOWNERS GROVE TOWNSHIP  
MEETING OF THE TOWNSHIP BOARD OF TRUSTEES  
Location: 4340 Prince Street, Downers Grove, IL 60515  
JANUARY 19, 2017  
7:30PM**

**8. MOT 2017-0119 Motion to approve the 2017 Downers Grove Township Employee Policy Handbook as presented.**

This handbook is a “living document” and is updateable as needed to keep current. This Handbook has been distributed and signed for by all employees. This is a major and needed undertaking. Work has already begun with corrections and updates, and moving forward a log of changes will be added as an appendix.

**9. PRESENTATION by Theodore Darden, Professor Criminal Justice College of DuPage on topic of Security for Township Offices**

**10. Workshop: how Regular Township Board Meetings shall be organized and run, to include discussion of physical layout of room, seating arrangements, allowance for public comment on active agenda items, advance preparation, meeting handouts for Board members and for the public, and Robert’s Rules of Order**

**11. Discussion - Preliminary Budget for the Township and Proposed Budget and Appropriation Ordinance for the Township Road District for Fiscal Year - March 1, 2017 through February 28, 2018.**

No final action to be taken at this time. At the December meeting the levy and abatement were approved for the 2017-2018 fiscal year, which runs from March 1<sup>st</sup>, 2017 through February 28<sup>th</sup>, 2018. This meeting is the first of two meetings in preparation of “Hanging the Budget” for 30 days, prior to approval at the Regular March meeting. Any “head nod” changes decided upon by the Trustees will be reflected in the budget numbers discussed at the February meeting.

- Public Comments
- Board Discussion

**12. Supervisor’s Report**

- Comments policy. I’m hoping to add additional comment opportunities.
- Room layout.

**13. Old Business**

**DOWNERS GROVE TOWNSHIP  
MEETING OF THE TOWNSHIP BOARD OF TRUSTEES  
Location: 4340 Prince Street, Downers Grove, IL 60515  
JANUARY 19, 2017  
7:30PM**

- 14. New Business**
- 15. Trustee Reports**
- 16. Executive Session - Motion to adjourn to Executive Session Approve pursuant to the requirements of the Illinois Open Meetings Act under exemptions 5 ILCS120/2(c)(1) and (21).**
- 17. Approval of the Board's determinations in Executive Session**
- 18. Executive Session**
- 19. Motion to Adjourn**

*The next regular Downers Grove Township Board Meeting will be February 16, 2017.*