

**DOWNERS GROVE TOWNSHIP
BUDGET AND APPROPRIATION ORDINANCE**

An Ordinance making appropriations to defray expenditures of Downers Grove Township, DuPage County, Illinois, for the fiscal year beginning March 1, 2012 and ending February 28, 2013.

Be it ordained by the Board of Trustees of Downers Grove Township, DuPage County, Illinois.

SECTION 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

General Fund	General Assistance Fund	
Cemetery Fund	Illinois Municipal Retirement Fund	
1. GENERAL TOWN FUND		
BEGINNING BALANCE AS OF MARCH 1, 2012		\$1,222,000.00
• ESTIMATED REVENUES:		
GENERAL		
Property Tax (Current)	\$2,079,250.00	
Property Tax (Non-current)	\$2,500.00	
Personal Property Replacement	\$59,500.00	
Miscellaneous Income	\$50.00	
Interest Income	\$7,000.00	
Passports RTA	\$4,000.00	
State of IL - DCEO Grant	\$75,000.00	
Human Services		
Human Services Misc. Income	\$200.00	
Snowflake (DHS)	\$3,000.00	
Sms/Mask/Peer Jury	\$8,000.00	
Youth Comm. Foundation	\$500.00	
DHS Grant	\$119,620.00	
Assessor's Misc Income	<u>\$30.00</u>	
TOTAL ESTMATED REVENUES		<u>\$2,358,650.00</u>
TOTAL ESTIMATED REVENUES AVAILABLE		<u>\$3,580,650.00</u>
• BUDGETED EXPENDITURES:		
1.1 Supervisor/Administration	\$831,310.00	
1.2 Assessor	\$1,131,800.00	
1.4 Human Services	\$336,450.00	
1.5 DHS Grant	<u>\$122,233.00</u>	
TOTAL EXPENDITURES/APPROPRIATIONS		<u>\$2,421,793.00</u>
ENDING BALANCE AS OF FEBRUARY 28, 2013		<u>\$1,158,857.00</u>

1.1 ADMINISTRATION BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$425,000.00	
FICA/Medicare	\$32,300.00	
Health Insurance	\$65,000.00	
Workmen's Compensation	\$12,635.00	
Unemployment Insurance	\$325.00	
TOTAL PERSONNEL		<u>\$535,260.00</u>

•CONTRACTUAL SERVICES:

Building Maintenance	\$30,000.00	
Equipment Maintenance	\$5,000.00	
Annual Audit	\$9,000.00	
Legal Services	\$11,000.00	
Postage	\$3,000.00	
Education/Conference	\$3,000.00	
Telephone	\$13,500.00	
Internet & Website	\$1,750.00	
Legal Notices	\$1,800.00	
Printing/Publications	\$2,500.00	
Newsletter	\$15,000.00	
Dues	\$2,500.00	
Travel Expenses	\$2,000.00	
Utilities	\$19,000.00	
Garbage Diposal	\$1,000.00	
Insect Mgt & Control	\$25,000.00	
State of IL - DCEO Grant	\$75,000.00	
Liability Insurance	\$26,000.00	
TOTAL CONTRACTUAL SERVICES		<u>\$246,050.00</u>

•COMMODITIES:

Office Supplies	\$2,000.00	
Oper/Maint Supplies	\$2,500.00	
ATM & Special Events	\$3,500.00	
Miscellaneous Expense	\$2,000.00	
Building Repair	\$40,000.00	
TOTAL COMMODITIES		<u>\$50,000.00</u>

TOTAL ADMINISTRATION BUDGET

\$831,310.00

1.2 ASSESSOR BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$754,000.00	
FICA/Medicare	\$57,800.00	
Health Insurance	\$205,000.00	
Unemployment Insurance	\$1,500.00	
TOTAL PERSONNEL		<u>\$1,018,300.00</u>

•CONTRACTUAL SERVICES:

Postage	\$200.00	
Printing	\$700.00	
Dues	\$500.00	
Travel Expenses	\$16,000.00	
Education	\$2,000.00	
Publications	\$9,000.00	
Rental & Leasing	\$5,600.00	
Professional Services	\$56,000.00	
TOTAL CONTRACTUAL		<u>\$90,000.00</u>

•COMMODITIES:

Office Supplies	\$5,000.00	
Miscellaneous Expense	\$500.00	
TOTAL COMMODITIES		<u>\$5,500.00</u>

•CAPITAL OUTLAY:

Information Technology	\$18,000.00	
TOTAL INFO TECH		<u>\$18,000.00</u>

TOTAL ASSESSOR BUDGET

\$1,131,800.00

1.4 HUMAN SERVICES BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$210,000.00	
FICA/Medicare	\$16,100.00	
Health Insurance	\$41,000.00	
Unemployment Insurance	\$350.00	
TOTAL		<u>\$267,450.00</u>

•CONTRACTUAL SERVICES:

PROGRAM SERVICES

Sms/Mask/Peer Jury	\$8,000.00	
Youth Comm Foundation	\$500.00	
Life Skills	\$2,500.00	
Dial A Ride	\$25,000.00	
Senior/Salt Council	\$1,500.00	
Newsletter	\$11,500.00	
Travel	\$2,500.00	
Staff Training/Info	\$2,000.00	
		<u>\$53,500.00</u>

OFFICE SUPPORT

Equipment Lease/Maint	\$7,500.00	
Postage	\$4,000.00	
Misc. Expense	\$1,000.00	
Office Supplies/Equip	\$3,000.00	
TOTAL OFFICE SUPPORT		<u>\$15,500.00</u>

TOTAL HUMAN SERVICES BUDGET

\$336,450.00

DHS GRANT

BUDGETED EXPENDITURES:

*PERSONNEL:

Salaries	\$66,700.00	
FICA/Medicare	\$5,275.00	
Health Insurance	\$12,500.00	
IMRF/Unemployment	<u>\$7,350.00</u>	
TOTAL PERSONNEL		<u>\$91,825.00</u>

*CONTRACTUAL SERVICES

Supplies	\$17,984.00	
Transportation	\$2,496.00	
Contractual	\$6,928.00	
Snowflake Event	<u>\$3,000.00</u>	
TOTAL CONTRACTUAL		<u>\$30,408.00</u>

TOTAL DHS GRANT **\$122,233.00**

2. GENERAL ASSISTANCE FUND

BEGINNING BALANCE AS OF MARCH 1, 2012 **\$55,400.00**

ESTIMATED REVENUES:

Property Tax (Current)	\$130,000.00	
Property Tax (Non-Current)	\$70.00	
Miscellaneous Income	\$0.00	
Interest Income	<u>\$200.00</u>	

TOTAL ESTIMATED REVENUES: \$130,270.00

TOTAL ESTIMATED FUNDS AVAILABLE \$185,670.00

BUDGETED EXPENDITURES:

2.1 Personnel	\$59,325.00	
2.2 General Assistance	<u>\$80,900.00</u>	
TOTAL EXPENDITURES/APPROPRIATIONS		<u>\$140,225.00</u>

ENDING BALANCE AS OF FEBRUARY 28, 2013 **\$45,445.00**

2.1 GENERAL ASSISTANCE ADMINISTRATION BUDGET

BUDGETED EXPENDITURES:

•PERSONNEL:

Salaries	\$44,600.00	
Fica/Medicare	\$3,600.00	
Health Insurance	\$11,000.00	
Unemployment Insurance	<u>\$125.00</u>	
TOTAL PERSONNEL		<u>\$59,325.00</u>

•CONTRACTUAL SERVICES:

Travel Expenses	\$200.00	
Education/Dues	\$200.00	
Office Supplies	\$300.00	
Miscellaneous Expenses	\$200.00	
Physician Services	\$5,000.00	
Hospital Services	\$5,000.00	
Pharmaceutical	\$2,000.00	
Other Medical Services	\$6,000.00	
Meal Assist Program	\$1,500.00	
Funeral/Burial	\$1,000.00	
Utilities	\$2,000.00	
Shelter	\$55,000.00	
Food	\$2,000.00	
Personal Items	<u>\$500.00</u>	
TOTAL CONTRACTUAL SERVICES		<u>\$80,900.00</u>

TOTAL GENERAL ASSISTANCE ADMINISTRATION BUDGET **\$140,225.00**

3. CEMETERY FUND

BEGINNING BALANCE AS OF MARCH 1, 2012 **\$15,800.00**

ESTIMATED REVENUES:

Grave Openings	\$1,000.00	
Perpetual Care	\$3,000.00	
Lot Sales	\$3,000.00	
Interest Income	<u>\$45.00</u>	
TOTAL ESTIMATED REVENUES		<u>\$7,045.00</u>

TOTAL ESTIMATED FUNDS AVAILABLE \$22,845.00

BUDGETED EXPENDITURES:

TOTAL EXPENDITURES/APPROPRIATIONS \$14,050.00

ENDING BALANCE AS OF FEBRUARY 28, 2013 **\$8,795.00**

CEMETERY FUND BUDGET

BUDGETED EXPENDITURES:

•CONTRACTUAL SERVICES:

Grounds Maintenance	\$9,000.00
Grave Openings	\$500.00
Miscellaneous	\$50.00
Cemetery Improvement	<u>\$4,500.00</u>

TOTAL CONTRACTUAL SERVICES \$14,050.00

5. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE AS OF MARCH 1, 2012		\$69,400.00
ESTIMATED REVENUES:		
Property Tax (Cur. Levy)	\$140,000.00	
Property Tax (Non-Curr)	\$50.00	
Interest Income	<u>\$50.00</u>	<u>\$140,100.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$209,500.00</u>
BUDGETED EXPENDITURES	<u>\$150,125.00</u>	<u>\$150,125.00</u>
TOTAL EXPENDITURES/APPROPRIATIONS		
ENDING BALANCE AS OF FEBRUARY 28, 2013		\$59,375.00

ILLINOIS MUNICIPAL RETIREMENT FUND BUDGET

BUDGETED EXPENDITURES:

IMRF Expense	\$150,000.00	
Miscellaneous Expense	<u>\$125.00</u>	
TOTAL EXPENSES		<u>\$150,125.00</u>

SECTION 2: The amount appropriated for Township purposes for the fiscal year ending February 28, 2013 by FUND is:

1. GENERAL TOWN FUND	\$2,421,793.00
2. GENERAL ASSISTANCE FUND	\$140,225.00
3. CEMETERY FUND	\$14,050.00
4. IL. Municipal Retirement Fund	\$150,125.00
TOTAL APPROPRIATIONS	\$2,726,193.00

SECTION 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of Two Million Seven Hundred Twenty Six Thousand One Hundred Ninety Three Dollars and no/100 (\$2,726,193.00) for the fiscal year of March 1, 2012 through February 28, 2013

SECTION 4: That Section 2 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 5: A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within thirty (30) days after adoption.

Adopted this 5th day of April, 2012, by the Board of Trustees,
Downers Grove Township, DuPage County, Illinois.

AYES: _____

NAYS: _____

ABSENT: _____

Frank Wurster, Supervisor

Diane A. Konicek, Town Clerk