

**Downers Grove Township  
Budget and Appropriation Ordinance**

An Ordinance making appropriations to defray expenditures of Downers Grove Township, DuPage County, Illinois, for the fiscal year beginning March 1, 2009 and ending February 28, 2010.

Be it ordained by the Board of Trustees of Downers Grove Township, DuPage County, Illinois.

**Section 1:** That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

- |                                                                                                   |                                                                                     |
|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <p><b>General Fund</b><br/><b>Cemetery Fund</b><br/><b>Illinois Municipal Retirement Fund</b></p> | <p><b>General Assistance Fund</b><br/><b>Capital Improvement Fund/Town Hall</b></p> |
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**1. General Town Fund**

<b>Beginning Balance as of March 1, 2009</b>	<b>\$395,823.24</b>
 <b>Estimated Revenues</b>	
<i>General</i>	
Property Tax (Current)	\$1,972,700.00
Property Tax (Non-current)	\$6,000.00
Personal Property Replacement	\$70,000.00
Interest Income	\$9,000.00
Miscellaneous Income	\$50.00
Passports	\$5,000.00
Human Services	
Dial-A-Ride Income	\$1,500.00
Salt Council Receipts	\$250.00
Youth Program Receipts	\$1,000.00
SMS & M.A.SK Receipts	\$10,000.00
Parent Education Receipts	\$100.00
DHS Grant Receipts	\$106,000.00
D.G. DARE Events	\$16,000.00
D.G. Snowflake Event	\$2,000.00
Assessor's Misc Income	<u>\$500.00</u>
<b>Total</b>	<b><u>\$2,200,100.00</u></b>
 <b>Total Estimated Revenues Available</b>	 <b>\$2,595,923.24</b>
 <b>Budgeted Expenditures</b>	
1.1 Supervisor/Administration	\$643,165.00
1.2 Assessor	\$1,121,230.00
1.4 Human Services	\$293,700.00
1.6 Grant Programs	<u>\$117,000.00</u>
<b>Total</b>	<b><u>\$2,175,095.00</u></b>
 <b>Ending Balance as of February 28, 2010</b>	 <b>\$420,828.24</b>

**1.1 Administration Budget**

**Budgeted Expenditures**

***Personnel***

Salaries	\$378,600.00	
FICA/Medicare	\$29,000.00	
Health Insurance	\$78,000.00	
Unemployment Insurance	\$925.00	
Workmen's Compensation	<u>\$12,500.00</u>	
<b>Total</b>		<u>\$499,025.00</u>

***Contractual Services***

Building Maintenance	\$20,000.00	
Equipment Maintenance	\$7,000.00	
Accounting Services	\$7,540.00	
Legal Services	\$7,000.00	
Postage	\$600.00	
Telephone	\$11,000.00	
Internet & Website	\$1,500.00	
Legal Notices	\$1,500.00	
Newsletter	\$13,000.00	
Printing & Publications	\$1,000.00	
Dues	\$2,300.00	
Travel Expenses	\$1,000.00	
Utilities	\$20,000.00	
Garbage Disposal	\$1,000.00	
Pest Control	\$20,000.00	
Liability Insurance	<u>\$26,000.00</u>	
<b>Total</b>		<u>\$140,440.00</u>

***Commodities***

Office Supplies	\$1,600.00	
Operation Supplies	<u>\$1,000.00</u>	
<b>Total</b>		<u>\$2,600.00</u>

***Other Expenditures***

Miscellaneous Expenses	<u>\$1,100.00</u>	
<b>Total</b>		<u>\$1,100.00</u>

***Capital Outlay***

Building Repair	<u>\$0.00</u>	
<b>Total</b>		<u>\$0.00</u>

***Contingency***

	<u>\$0.00</u>	
<b>Total</b>		<u>\$0.00</u>

<b>Total Administration Budget</b>		<b>\$643,165.00</b>
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**Downers Grove Township  
Budget and Appropriation Ordinance**

**1.2 Assessor Budget**

**Budgeted Expenditures**

***Personnel***

Salaries	\$740,000.00	
FICA/Medicare	\$56,700.00	
Health Insurance	\$192,000.00	
Unemployment Insurance	<u>\$5,230.00</u>	
<b>Total</b>		<u>\$993,930.00</u>

***Contractual Services***

Equipment Maintenance	\$1,200.00	
Postage	\$900.00	
Printing	\$1,500.00	
Dues	\$600.00	
Travel Expenses	\$23,000.00	
Education	\$600.00	
Publications	\$10,000.00	
Rental & Leasing	\$6,500.00	
Professional Services	<u>\$56,000.00</u>	
<b>Total</b>		<u>\$100,300.00</u>

***Commodities***

Office Supplies	<u>\$6,500.00</u>	
<b>Total</b>		<u>\$6,500.00</u>

***Capital Outlay***

Information Technology	<u>\$20,000.00</u>	
<b>Total</b>		<u>\$20,000.00</u>

***Miscellaneous Expenses***

	<u>\$500.00</u>	
<b>Total</b>		<u>\$500.00</u>

<b>Total Assessor Budget</b>		<b>\$1,121,230.00</b>
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**1.4 Human Services Budget**

**Budgeted Expenditures**

***Personnel***

Salaries	\$170,000.00	
FICA/Medicare	\$13,000.00	
Health Insurance	\$32,000.00	
Unemployment Insurance	<u>\$2,000.00</u>	
<b>Total</b>		<u>\$217,000.00</u>

***Contractual Services***

***- Program Services***

Youth Programs	\$2,000.00	
SMS- M.A.SK- Peer Jury	\$5,500.00	
Parent Education	\$1,000.00	
Life Skills & Rainbows	\$3,500.00	
Dial-A-Ride	\$34,000.00	
Senior & Salt Council	\$1,000.00	
Newsletter & Community Information	<u>\$5,500.00</u>	
<b>Total</b>		<u>\$52,500.00</u>

***- Staff Support***

Travel	\$3,500.00	
Staff Training & Information	<u>\$3,000.00</u>	
<b>Total</b>		<u>\$6,500.00</u>

***- Office Support***

Postage	\$4,500.00	
Equipment Maintenance	\$7,000.00	
Legal Services	<u>\$200.00</u>	
<b>Total</b>		<u>\$11,700.00</u>

***Commodities***

Office Supplies & Equipment	<u>\$6,000.00</u>	
<b>Total</b>		<u>\$6,000.00</u>

***Capital Outlay***

	<u>\$0.00</u>	
<b>Total</b>		<u>\$0.00</u>

***Contingency***

	<u>\$0.00</u>	
<b>Total</b>		<u>\$0.00</u>

<b>Total Human Services Budget</b>		<b>\$293,700.00</b>
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1.6 Human Services

**Grant Programs**

*Personnel*

DHS Salaries	\$62,500.00	
DHS Fica	\$4,800.00	
DHS Health Insurance	\$10,000.00	
DHS Imrf & Unemployment	<u>\$4,200.00</u>	
<b>Total</b>		<u>\$81,500.00</u>

*Contractual Services*

DHS Supplies	\$7,000.00	
DHS Transportation	\$4,500.00	
DHS Contractual Services	\$6,000.00	
D.G. DARE Events	\$16,000.00	
D.G. Snowflake Event	<u>\$2,000.00</u>	
<b>Total</b>		<u>\$35,500.00</u>

<b>Total Grant Program Budget</b>		<b>\$117,000.00</b>
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**2. General Assistance Fund**

<b>Beginning Balance as of March 1, 2009</b>		<b>\$80,837.08</b>
<b>Estimated Revenues</b>		
Property Tax (Current)	\$72,000.00	
Property Tax (Non-Current)	\$250.00	
Miscellaneous Income	\$1,000.00	
Interest Income	<u>\$800.00</u>	
<b>Total</b>		<b><u>\$74,050.00</u></b>
<b>Total Estimated Funds Available</b>		<b>\$154,887.08</b>
<b>Budgeted Expenditures</b>		
2.1 Administration	\$59,545.00	
2.2 Home Relief	<u>\$61,700.00</u>	
<b>Total Expenditures/Appropriations</b>		<b><u>\$121,245.00</u></b>
<b>Ending Balance as of February 28, 2010</b>		<b>\$33,642.08</b>

**2.1 General Assistance Administration Budget**

**Budgeted Expenditures**

***Personnel***

Salaries	\$53,305.00	
Fica/Medicare	\$4,080.00	
Unemployment Insurance	<u>\$260.00</u>	
<b>Total</b>		<u>\$57,645.00</u>

***Contractual Services***

Legal Services	\$100.00	
Travel	\$250.00	
Education	<u>\$200.00</u>	
<b>Total</b>		<u>\$550.00</u>

***Commodities***

Office Supplies	<u>\$100.00</u>	
<b>Total</b>		<u>\$100.00</u>

***Other Expenditures***

Miscellaneous Expenses	<u>\$250.00</u>	
<b>Total</b>		<u>\$250.00</u>

***Capital Outlay***

Data Processing	<u>\$0.00</u>	
<b>Total</b>		<u>\$0.00</u>

***Contingency***

	<u>\$1,000.00</u>	
<b>Total</b>		<u>\$1,000.00</u>

<b>Total General Assistance Administration Budget</b>		<b>\$59,545.00</b>
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**2.2 General Assistance Home Relief Budget**

**Budgeted Expenditures**

***Contractual Services***

Physician Services	\$2,000.00	
In Patient Hospital Services	\$8,000.00	
Out Patient Hospital Services	\$4,000.00	
Pharmaceutical	\$2,000.00	
Dental Services	\$1,000.00	
Other Medical Services	\$1,000.00	
Funeral & Burial Services	\$500.00	
Gas	\$500.00	
Electric	\$1,000.00	
Shelter	\$40,000.00	
Ambulance Service	<u>\$200.00</u>	
<b>Total</b>		<u>\$60,200.00</u>

***Commodities***

Food	\$1,000.00	
Personal Incidentals	<u>\$500.00</u>	
<b>Total</b>		<u>\$1,500.00</u>

**Total General Assistance Home Relief Budget** **\$61,700.00**



**3. Cemetery Fund**

<b>Beginning Balance as of March 1, 2009</b>		<b>\$21,858.99</b>
 <b>Estimated Revenues</b>		
Grave Openings	\$3,000.00	
Perpetual Care	\$2,500.00	
Lot Sales	\$2,500.00	
Interest Income	<u>\$1,000.00</u>	
<b>Total</b>		<u>\$9,000.00</u>
 <b>Total Estimated Funds Available</b>		 <b>\$30,858.99</b>
 <b>Budgeted Expenditures</b>	 <u>\$19,075.00</u>	
<b>Total</b>		<u>\$19,075.00</u>
 <b>Ending Balance as of February 28, 2010</b>		 <b>\$11,783.99</b>

**Cemetery Fund Budget**

<b>Budgeted Expenditures</b>		
<i>Contractual Services</i>		
Grounds Maintenance	\$8,000.00	
Grave Openings	\$5,000.00	
Travel	<u>\$50.00</u>	
<b>Total</b>		<u>\$13,050.00</u>
 <i>Other Expenditures</i>		
Miscellaneous	<u>\$25.00</u>	
<b>Total</b>		<u>\$25.00</u>
 <i>Capital Outlay</i>		
Cemetery Improvements	<u>\$5,000.00</u>	
<b>Total</b>		<u>\$5,000.00</u>
 <i>Contingency</i>		
	<u>\$1,000.00</u>	
<b>Total</b>		<u>\$1,000.00</u>
 <b>Total Cemetery Fund Budget</b>		 <b>\$19,075.00</b>

**4. Capital Improvement Fund/Town Hall**

<b>Beginning Balance as of March 1, 2009</b>		<b>\$459,618.27</b>
 <i>Estimated Revenues</i>		
Interest Income	<u>\$13,000.00</u>	
<b>Total</b>		<u>\$13,000.00</u>
 <b>Total Estimated Funds Available</b>		 \$472,618.27
 <i>Budgeted Expenditures</i>		
	<u>\$130,000.00</u>	
<b>Total</b>		<u>\$130,000.00</u>
 <b>ENDING BALANCE AS OF FEBRUARY 29, 2010</b>		 <b>\$342,618.27</b>
 <i>Budgeted Expenditures</i>		
Building Repair	\$30,000.00	
Transfer/Town Fund	<u>\$100,000.00</u>	
<b>Total</b>		<u>\$130,000.00</u>
 <b>Total Capital Improvement Fund/Town Hall</b>		 <b>\$130,000.00</b>

**5. Illinois Municipal Retirement Fund**

<b>Beginning Balance as of March 1, 2009</b>		<b>\$45,699.66</b>
 <i>Estimated Revenues</i>		
Property Tax (Cur. Levy)	\$80,000.00	
Property Tax (Non-Curr)	\$100.00	
Interest	<u>\$800.00</u>	
<b>Total</b>		<u>\$80,900.00</u>
 <b>Total Estimated Funds Available</b>		 \$126,599.66
 <i>Budgeted Expenditures</i>		
<b>Total</b>	<u>\$77,125.00</u>	<u>\$77,125.00</u>
 <b>Ending Balance as of February 28, 2010</b>		 <b>\$49,474.66</b>

**Illinois Municipal Retirement Fund Budget**

<b>Budgeted Expenditures</b>		
<i>Personnel</i>		
IMRF	\$77,000.00	
<b>Total</b>		<u>\$77,000.00</u>
 <b>Other Expenditures</b>		
Miscellaneous	\$125.00	
<b>TOTAL</b>		<u>\$125.00</u>
 <b>Total Illinois Municipal Retirement Fund Budget</b>		 <b>\$77,125.00</b>

Downers Grove Township  
Budget and Appropriation Ordinance

Section 2: The amount appropriated for Township purposes for the fiscal year ending February 28, 2010 by FUND is:

1 General Town Fund	\$2,175,095.00	
2 General Assistance Fund	\$121,245.00	
3 Cemetery Fund	\$19,075.00	
4 Capital Improvement/Town Hall	\$130,000.00	
5 Illinois Municipal Retirement Fund	<u>\$77,125.00</u>	
<b>Total Appropriations</b>		<b>\$2,522,540.00</b>

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of Two Million Five Hundred Twenty Two Thousand Five Hundred Forty Dollars and no/100 (\$2,522,540.00) for the fiscal year of March 1, 2009 through February 28, 2010.

Section 4: That Section 2 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 5: A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within thirty (30) days after adoption.

Adopted this 16th day of April, 2009, by the Board of Trustees, Downers Grove Township, DuPage County, Illinois.

AYES: 3

NAYS: 0

ABSENT: 1

Signed on April 16th, 2009

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Frank Wurster, Township Supervisor

Signed on April 16th, 2009

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Diane A. Konicek, Township Clerk