

From: Cathy Rager cathy.rager@dgtownship.com
Subject: Peer Jury Emails
Date: December 12, 2017 at 11:35 AM
To: Susan Mistretta susan.mistretta@dgtownship.com

CR

Begin forwarded message:

From: Michael Coughlin <mCoughlin@villageofhinsdale.org>
Subject: RE: cases to be returned to you
Date: July 24, 2017 at 3:08:08 PM CDT
To: Cathy Rager <cathy.rager@dgtownship.com>

Thanks and Good Luck tonight.

From: Cathy Rager [mailto:cathy.rager@dgtownship.com]
Sent: Monday, July 24, 2017 3:03 PM
To: Michael Coughlin; Melisa Martinez; Ridgeway Burns
Subject: Re: cases to be returned to you

Oh sorry, I would suggest Hinsdale Public Library and Hansen Center right now. I can get you a fuller list tomorrow. I have to get ready for our final hearing tonight and I'm a bit overwhelmed as you might imagine-(

Melissa Martinez and Ridgeway Burns would be your contacts. Email is best for them.
mmartinez@hinsdalelibrary.info

rburns@hinsdalelibrary.info

Hansen Center- Cathy LeBeau
630-325-5330

They must apply online there

I'll send more tomorrow

On Jul 24, 2017, at 2:58 PM, Michael Coughlin <mCoughlin@villageofhinsdale.org> wrote:

No I was looking for the sites so I can self direct offenders to contact them.

From: Cathy Rager [mailto:cathy.rager@dgtownship.com]
Sent: Monday, July 24, 2017 2:57 PM
To: Michael Coughlin
Subject: Re: cases to be returned to you

You don't have to check the sites. I am doing that and releasing who I can. I will let you know by the end of August if there are any other cases I need to return to you.

On Jul 24, 2017, at 2:32 PM, Michael Coughlin
<mCoughlin@villageofhinsdale.org> wrote:

Thanks Cathy

Any chance I can get the list of community service businesses ?
I will check on Jads hours.

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]

Sent: Monday, July 24, 2017 2:13 PM

To: Michael Coughlin

Subject: cases to be returned to you

Importance: High

Hi Mike,

I'm sure you've received something in regards to the Peer Jury program and Lori. Unfortunately, some big sad changes have taken place. Peer Jury and Lori are no longer with the Township as of this past Friday.

That being said... I am returning any **new** cases to the departments to which they belong. Anything scheduled from August 8th thru November.

I am trying to smooth the transition, and most likely be staying in a different capacity here at the Township on a reduced basis. I'll let you know the final.

Thanks Mike for all you do and have done!!!

Cathy

<image001.png>

Cathy Rager - Prevention Specialist
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6686 • Fax (630) 719-6608
cathy.rager@dgtownship.com • www.dgtownship.com

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From: **Cathy Rager** cathy.rager@dgtownship.com
Subject: Peer Jury Emails
Date: December 12, 2017 at 11:31 AM
To: Susan Mistretta susan.mistretta@dgtownship.com

CR

Begin forwarded message:

From: Garrett Church <[REDACTED]>
Subject: RE: IMPORTANT! Case to return
Date: August 29, 2017 at 12:40:12 PM CDT
To: Cathy Rager <cathy.rager@dgtownship.com>

Can you please call me. 630-368-8734 so I can get some additional info from you.

Thank you

	Garrett Church #74 Support Services Officer Oak Brook Police Department 1200 Oak Brook Rd Oak Brook, IL 60523 Phone: 630-368-8734 Fax: 630-368-8735 Email: gchurch@oak-brook.org Web: http://www.oak-brook.org/Police	Follow us:   
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Think Green! Please consider our environment before printing this electronic message.

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]
Sent: Tuesday, August 29, 2017 12:29 PM
To: Garrett Church
Subject: IMPORTANT! Case to return

Hi Garrett,

I am returning a case to you that I have not had any more movement with. I have been trying my best to finalize all of our cases and some are just not complying or responding to me within a reasonable period of time. The case I am returning to you is " ".

His info:

Please acknowledge that you received this, and let me know if you need anything else from me. I'm sorry this needs to be returned. Cathy



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Cathy Rager - Senior Services Coordinator
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6686 • Fax (630) 719-6608
cathy.rager@dgtownship.com • www.dgtownship.com

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From: **Cathy Rager** cathy.rager@dgtownship.com
Subject: Peer Jury emails
Date: December 12, 2017 at 11:28 AM
To: Susan Mistretta susan.mistretta@dgtownship.com

CR

Begin forwarded message:

From: Robert Wirth <RWIRTH@BURR-RIDGE.GOV>
Subject: RE: Important! Please read- I am returning cases to you
Date: August 22, 2017 at 12:44:52 PM CDT
To: Cathy Rager <cathy.rager@dgtownship.com>

Great. TY

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]
Sent: Tuesday, August 22, 2017 12:34 PM
To: Robert Wirth <RWIRTH@BURR-RIDGE.GOV>
Subject: Re: Important! Please read- I am returning cases to you

Yes, " " completed Peer Jury.

On Aug 22, 2017, at 10:35 AM, Robert Wirth <rwirth@burr-ridge.gov> wrote:

Hi Cathy,

I'm not sure if I missed this but did " " satisfactorily complete Peer Jury? She had a unlawful consumption of alcohol charge and her initial hearing was on 06/13/17. Please let me know when you have time. Thanks, Bob

**OFC. ROBERT WIRTH #438
BURR RIDGE POLICE DEPARTMENT
COMMUNITY POLICING / D.A.R.E. OFFICER
630-654-8181 EXT. 5395**

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]
Sent: Monday, August 14, 2017 1:27 PM
To: Robert Wirth <RWIRTH@BURR-RIDGE.GOV>
Subject: Fwd: Important! Please read- I am returning cases to you

Hi Robert,

i just wanted to send a friendly reminder about contacting the families for the "new" cases I have returned to you for disposition. I had one family who wasn't notified contact me after the 8/8 hearing (I think is was DG:-)

Hopefully, we'll rise again soon in a different venue!

Cathy

Begin forwarded message:

From: Cathy Rager <cathy.rager@dgtownship.com>
Subject: Important! Please read- I am returning cases to you
Date: July 24, 2017 at 2:54:56 PM CDT
To: Robert Wirth <rwirth@burr-ridge.gov>

Hi Rob,

I'm sure your department has received something in regards to the Peer Jury program and Lori. Unfortunately, some big sad changes have taken place. Peer Jury and Lori are no longer with the Township as of this past Friday. Please read below!

I am returning any new cases to the departments to which they belong. Anything scheduled from August 8th thru November. Our final hearing is this evening.

Unfortunately, you have 9 new cases that we have not had an initial hearing for:

You must reassign these:

September 12--

September 18—

Sorry some of the spellings weren't clear and are handwritten. Hopefully, the dates and times will help.

I am trying to process ALL current return cases with minimum requirements- community service and papers- (SMS class, peer & family meetings etc are no longer an option) in order to release. My deadline for doing this is August 31st. Any cases that I have that are yours who have not completed satisfactorily will be returned to you at that time. I don't anticipate many if any.

I will keep you updated.

Thanks for all you do!!!
Cathy

<image001.png>

Cathy Rager - Prevention Specialist
Downers Grove Township
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From: **Cathy Rager** cathy.rager@dgtownship.com 
Subject: Peer Jury Email
Date: December 12, 2017 at 11:23 AM
To: **Susan Mistretta** susan.mistretta@dgtownship.com

CR

Begin forwarded message:

From: Richard Stutte <rstutte@darienil.gov>
Subject: RE: returning cases
Date: July 26, 2017 at 7:16:32 PM CDT
To: Cathy Rager <cathy.rager@dgtownship.com>

If Ofc Jennifer Dollins sent them in, yes it's our department.

I'm on vacation until 8/7, I'll see what I can do.

Detective Rich Stutte #321
Darien Police Department
School Resource Officer
Hinsdale South High School
Office 630.468.4600
rstutte@darienil.gov<<mailto:rstutte@darienil.gov>>

From: Cathy Rager [cathy.rager@dgtownship.com]
Sent: Wednesday, July 26, 2017 5:28 PM
To: Richard Stutte
Cc: Jennifer Dollins
Subject: returning cases

Hi Rich,

I put your email on this as well because I wasn't sure if the other officer is the one that Lori had written down for the new cases. I thought it said dolling, but it must be your department and J Dollins.

I will list the cases from Dollins, and you can let me know if these belong to you:

These are cases that have NOT had an initial hearing with us, and since our program has ended we cannot take them on. Unfortunately, and very sadly the program ended on Friday of this past week. I am trying to send back the new cases. All of the returns that are in process and have had in initial hearing I am trying to release with basic sentence requirements by the end of August.

If there are any more to return to you at that time. I will let you know. Hopefully not...

Please confirm you received this. Thanks, Cathy

[cid:EF6365F2-2231-4C13-B352-19742423D979@theroefamily.net]

Cathy Rager - Prevention Specialist
Downers Grove Township

Downers Grove Township

4340 Prince Street, Downers Grove, Illinois 60515

Direct (630) 719-6686 • Fax (630) 719-6608

cathy.rager@<http://webdefence.global.blackspider.com/urlwrap/?q=AXicE2Vm0J7JwGA6g4GhKKfSwCRdr7ioTC83MTMnOT-vpCg_Ry85P5ehzCzlwCOKKMDA0NTM3IlhObEko1KvKDE9tcghJb0kvzyvOCOzAKWyo6SkwEpfv7y8XA8ok1FeCRLVZ2BgONjJwAAASmEjDw&Z>

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[VZ2BgONjJwAAASmEjDw&Z](http://webdefence.global.blackspider.com/urlwrap/?q=AXicE2Vm0J7JwGA6g4GhKKfSwCRdr7ioTC83MTMnOT-vpCg_Ry85P5ehzCzlwCOKKMDA0NTM3IlhObEko1KvKDE9tcghJb0kvzyvOCOzAKWyo6SkwEpfv7y8XA8ok1FeCRLVZ2BgONjJwAAASmEjDw&Z)> • [www.dgtownship.com](http://webdefence.global.blackspider.com/urlwrap/?q=AXicE2Vm0J7JwGA6g4GhKKfSwCRdr7ioTC83MTMnOT-vpCg_Ry85P5ehzCzlwCOKKMDA0NTM3IlhObEko1KvKDE9tcghJb0kvzyvOCOzAKWyo6SkwEpfv7y8XA8ok1FeCRLVZ2BgONjJwAAASmEjDw&Z)<http://webdefence.global.blackspider.com/urlwrap/?q=AXicE2Vm0J7JwGA6g4GhKKfSwCRdr7ioTC83MTMnOT-vpCg_Ry85P5ehzCzlwCOKKMDA0NTM3IlhObEko1KvKDE9tcghJb0kvzyvOCOzAKWyo6SkwEpfv7y8XA8ok1FeCRLVZ2BgONjJwAAASmEjDw&Z>

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[VZ2BgONjJwAAASmEjDw&Z](http://webdefence.global.blackspider.com/urlwrap/?q=AXicE2Vm0J7JwGA6g4GhKKfSwCRdr7ioTC83MTMnOT-vpCg_Ry85P5ehzCzlwCOKKMDA0NTM3IlhObEko1KvKDE9tcghJb0kvzyvOCOzAKWyo6SkwEpfv7y8XA8ok1FeCRLVZ2BgONjJwAAASmEjDw&Z)>

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From: **Cathy Rager** cathy.rager@dgtownship.com
Subject: Peer Jury Emails
Date: December 12, 2017 at 11:21 AM
To: Susan Mistretta susan.mistretta@dgtownship.com

CR

Begin forwarded message:

From: Wendy Porter <wporter@clarendonhills.us>
Subject: RE: Returning some cases
Date: July 26, 2017 at 5:10:31 PM CDT
To: Cathy Rager <cathy.rager@dgtownship.com>

I bet you are...let me know if I can be of any more assistance

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]
Sent: Wednesday, July 26, 2017 5:09 PM
To: Wendy Porter <wporter@clarendonhills.us>
Subject: Re: Returning some cases

I agree it should be the same. I'll try that with his name attached. Again, thanks. I'm wading through a lot of cases right now. Cathy

On Jul 26, 2017, at 5:07 PM, Wendy Porter <wporter@clarendonhills.us> wrote:

That I don't have but I have another darien email from the baliff list if you want to reach out to him...I would assume her email would be similar...rstutte@darienil.gov so hers is probably jdollins@darienil.gov

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]
Sent: Wednesday, July 26, 2017 5:04 PM
To: Wendy Porter <wporter@clarendonhills.us>
Subject: Re: Returning some cases

Oh Thank you so much! You wouldn't happen to have her email would you?

On Jul 26, 2017, at 5:02 PM, Wendy Porter
<wporter@clarendonhills.us> wrote:

There is a Jennifer dollins at darien pd...probably her! I searched variations of the name and she came up! J

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]
Sent: Wednesday, July 26, 2017 4:58 PM
To: Wendy Porter <wporter@clarendonhills.us>
Subject: Re: Returning some cases

Wendy,
I'm trying to find out about one of our officers. Lori is not hear to ask. Officer Dolling (?) He's not on my regular list and he has a few cases I need to return. Do you know who this is?

On Jul 26, 2017, at 3:55 PM, Wendy Porter
<wporter@clarendonhills.us> wrote:

Cathy,

I am sorry to hear of the shuffle at the township..what you both did with the youth program was amazing and life changing for the kids and jurors. I wish you both the best!

From: Cathy Rager [<mailto:cathy.rager@dgtownship.com>]

Sent: Wednesday, July 26, 2017 2:14 PM

To: Wendy Porter <wporter@clarendonhills.us>

Subject: Re: Returning some cases

Sadly, it is shut down permanently. I'm trying to release all the returns and make people aware. Our supervisor sent something out to all the Police Chiefs and mayors. That's it so far, officially. I believe Lori reached out to the officers, so I'm surprised you didn't see anything. I'm sorry for all this. If I stay, I will be changing course to senior services. That has not been decided as yet. I'm just taking it one day at a time right now. Cathy

On Jul 26, 2017, at 5:59 AM, Wendy Porter
<wporter@clarendonhills.us> wrote:

I had not heard anything...is this a funding issue?
Is this just temporary or is it shut down
permenantly

From: Cathy Rager

[<mailto:cathy.rager@dgtownship.com>]

Sent: Monday, July 24, 2017 2:21 PM

To: Wendy Porter <wporter@clarendonhills.us>

Subject: Returning some cases

Hi Wendy,

I'm sure your department has received something in regards to the Peer Jury program and Lori. Unfortunately, some big sad changes have taken place. Peer Jury and Lori are no longer with the Township as of this past Friday. Please read below!

That being said... I am returning any new cases to the departments to which they belong.

Anything scheduled from August 8th thru November.

You have 4 new cases I just scheduled that we are sending back:

I am trying to process ALL current return cases with minimum requirements (SMS class, peer & family meetings etc.) in order to release. My deadline for doing this is August 31st. Any cases that I have that are yours who have not completed satisfactorily will be returned to you. I don't anticipate many if any.

I will keep you updated.

Thanks for all you do!!!
Cathy

<image001.png>

Cathy Rager - Prevention Specialist
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6686 • Fax (630) 719-6608
cathy.rager@dgtownship.com • www.dgtownship.com

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From: **Wendy Richrath** wendy.richrath@dgtownship.com
Subject: Re: Peer Jury Emails
Date: December 15, 2017 at 11:06 AM
To: Susan Mistretta susan.mistretta@dgtownship.com



Hi Susan,

I have not received any e-mails ever from Peer Jury. Thanks.

Wendy



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Wendy Richrath - Deputy Assessor
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6645 • Fax (630) 719-6653
wendy.richrath@dgtownship.com • www.dgtownship.com

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On Dec 8, 2017, at 2:20 PM, Susan Mistretta <susan.mistretta@dgtownship.com> wrote:

Hello Everyone,

Regarding Lorraine's email concerning the FOIA request for Peer Jury emails, even if you have not sent or received any Peer Jury emails, I will need an email from you stating that. Thanks!


Susan

<unknown.png>

Susan Mistretta
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6612 • Fax (630) 719-6608
susan.mistretta@dgtownship.com • www.dgtownship.com

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From: **Amanda Roe** amanda.roe@dgtownship.com 
Subject: Re: Peer Jury Emails
Date: December 8, 2017 at 3:14 PM
To: Susan Mistretta susan.mistretta@dgtownship.com, Lorraine Grimsby lorraine.grimsby@dgtownship.com
Cc: Greg Boltz gregory.boltz@dgtownship.com, Mark Thoman mark.thoman@dgtownship.com



Susan,

I have not sent or received emails regarding the Peer Jury program itself, Lori sent me emails to post Peer Jury related information or articles to our township website. I have also been tasked with exporting emails for some of the elected officials.

If you need any more information, please let me know.

Thanks!
Amanda



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Amanda Roe - IT Manager
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6631 • Fax (630) 719-6653
amanda.roe@dgtownship.com • www.dgtownship.com

On Dec 8, 2017, at 2:19 PM, Susan Mistretta <susan.mistretta@dgtownship.com> wrote:

Hello Everyone,

Regarding Lorraine's email concerning the FOIA request for Peer Jury emails, even if you have not sent or received any Peer Jury emails, I will need an email from you stating that. Thanks!

Susan

<unknown.png>

Susan Mistretta
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6612 • Fax (630) 719-6608
susan.mistretta@dgtownship.com • www.dgtownship.com

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From: **Edward Rottmann** edward.rottman@dgtownship.com
Subject: Re: Peer Jury Emails
Date: December 8, 2017 at 4:30 PM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



Susan,

To my knowledge I have not received any Peer Jury emails.

Edward L. Rottmann

On Dec 8, 2017, at 2:20 PM, Susan Mistretta <susan.mistretta@dgtownship.com> wrote:

Hello Everyone,

Regarding Lorraine's email concerning the FOIA request for Peer Jury emails, even if you have not sent or received any Peer Jury emails, I will need an email from you stating that. Thanks!

Susan

<unknown.png>

Susan Mistretta
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6612 • Fax (630) 719-6608
susan.mistretta@dgtownship.com • www.dgtownship.com

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From: **Leslie Steinmarch** leslie.steinmarch@dgtownship.com
Subject: Re: Peer Jury Emails
Date: December 8, 2017 at 2:26 PM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



I have never sent nor received any emails regarding Peer Jury.

~ Leslie



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Leslie Steinmarch - Deputy Assessor
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6626 • Fax (630) 719-6653
leslie.steinmarch@dgtownship.com • www.dgtownship.com

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On Dec 8, 2017, at 2:19 PM, Susan Mistretta <susan.mistretta@dgtownship.com> wrote:

Hello Everyone,

Regarding Lorraine's email concerning the FOIA request for Peer Jury emails, even if you have not sent or received any Peer Jury emails, I will need an email from you stating that. Thanks!

Susan

<unknown.png>
Susan Mistretta
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6612 • Fax (630) 719-6608
susan.mistretta@dgtownship.com • www.dgtownship.com

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From: **Juliane Waterman** juliane.waterman@dgtownship.com
Subject: Peer Jury Emails
Date: December 14, 2017 at 9:45 AM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



Hi Susan,

I did a search of my emails and forwarded to you everything that came up with the words "peer jury". Most of the emails are from minute meetings and updates to the Handbook. Please let me know if you have any questions.

Thanks Susan!

Julie

From: **Juliane Waterman** juliane.waterman@dgtownship.com
Subject: **Fwd: Website Postings**
Date: December 14, 2017 at 9:42 AM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



Begin forwarded message:

From: Amanda Roe <amanda.roe@dgtownship.com>

Subject: Website Postings

Date: April 12, 2017 at 2:44:10 PM CDT

To: DGTHS Group <dgths@dgtownship.com>, dgtso@dgtownship.com, Joni Gaddis <joni.gaddis@dgtownship.com>, Kim Hernandez <kim.hernandez@dgtownship.com>, Laura Hois <laura.hois@dgtownship.com>, Rita Cipollo <rita.cipollo@dgtownship.com>

I would like everyones help to make posting content to our website easier and more organized for me.

Couple things to remember, when posting an article/content, it needs to have another set of eyes review it. Lauren Aramburr has taken over that job since Jason S left. Please send content to her for review. I don't want Word documents to be send to me anymore, I would like the attached form filled out and the text to be added to the appropriate input field. I can tell you that it takes me more time getting the data in order than it does to actually post it, and I get postings from all department.

If I update the form, I will send out a new one to all. And like always, once I've completed the work, I will send you an email back with "Done".

Use this form for the yearly posts that I schedule for the website like "Did you know?" or the drug campaigns. Please don't send me what you've created for those postings, use the form I've attached.

Form Breakdown:

Title - please make this a lead in title and do not use caps or underline, I can't do that with our postings.

Post Date - the date in which you would like the post to appear on our website.

Media - where should this posting appear: on our website, Facebook page, twitter, or via email.

Categories - which category does this post apply to.

Attachment - define the quantity and then descriptions of where you want them.

Image - reminder to only send me one image per post.

Body - please copy & paste the text you have proofed from the word document into this field. I'm spending tons of time editing posts because "returns" are added to the text for new lines and I need to take all those out to post the text.

After you have completed the form, attach any images or attachments to the email and send it to me.

Gentle reminder, please plan ahead. If you know large postings are coming up, please make me aware of it ASAP so I can schedule time to add these postings.

Thank you all for helping me, if you have any questions please let me know.

Regards,

Amanda

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NewArticleReleaseForm
.xlsx



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Amanda Roe - IT Manager

Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6631 • Fax (630) 719-6653
amanda.roe@dgtownship.com • www.dgtownship.com

From: **Juliane Waterman** juliane.waterman@dgtownship.com 
Subject: **Fwd: Human Service website revamp**
Date: December 14, 2017 at 9:42 AM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



Begin forwarded message:

From: Lori Wrzesinski <lori.wrzesinski@dgtownship.com>
Subject: Human Service website revamp
Date: December 1, 2016 at 12:09:34 PM CST
To: Amanda Roe <amanda.roe@dgtownship.com>, Catherine Rager <Cathy.Rager@dgtownship.com>, Lauren Aramburu <lauren.aramburu@dgtownship.com>, Juliane Waterman <juliane.waterman@dgtownship.com>
Cc: Frank Wurster <Frank.Wurster@dgtownship.com>

Hi all. Earlier in the year, Cathy and I began a project to review and update the HS section of the website. Now that we have completed the review and edits, Amanda would like us all to take a look at what we've done for discussion. I am attaching the document for you to look at that has updates. Since part of this was Cathy also adding some sections, we also have a proposed change in drop down menus as well.

Amanda is available on the following dates for a meeting: 12/6, 12/8, or 12/12. Right now, my availability on those dates is: 12/6 between 11:00 and 4:00; 12/8 between 9:00 and 4:00 and 12/12 between 2:30 and 4:00.

Thanks all.

Lori

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Final HS Section
Website Revamp.doc

From: **Juliane Waterman** juliane.waterman@dgtownship.com 
Subject: Fwd: Handbook attached per our meeting
Date: December 14, 2017 at 9:41 AM
To: Susan Mistretta susan.mistretta@dgtownship.com



Begin forwarded message:

From: Rita Cipollo <rita.cipollo@dgtownship.com>
Subject: Handbook attached per our meeting
Date: November 21, 2016 at 11:50:12 AM CST
To: Juliane Waterman <juliane.waterman@dgtownship.com>

Here you go!

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DGTWPSO Emp
handbook-1...pdate.doc



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Rita Cipollo - Office Manager
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6634 • Fax (630) 719-6653
rita.cipollo@dgtownship.com • www.dgtownship.com

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From: Juliane Waterman juliane.waterman@dgtownship.com 
Subject: Fwd: Policy Manual
Date: December 14, 2017 at 9:41 AM
To: Susan Mistretta susan.mistretta@dgtownship.com



Begin forwarded message:

From: Rita Cipollo <rita.cipollo@dgtownship.com>
Subject: Re: Policy Manual
Date: November 17, 2016 at 1:28:34 PM CST
To: Juliane Waterman <juliane.waterman@dgtownship.com>

Ok. Also, I finished reviewing the manual. It's attached for your leisurely perusal :-)

Rita

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DGTWPSO Emp
handbook-r...update.doc



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Rita Cipollo - Office Manager
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6634 • Fax (630) 719-6653
rita.cipollo@dgtownship.com • www.dgtownship.com

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On Nov 17, 2016, at 12:29 PM, Juliane Waterman <juliane.waterman@dgtownship.com> wrote:

Sounds great - I'll look for you around 11.

On Nov 17, 2016, at 12:07 PM, Rita Cipollo <rita.cipollo@dgtownship.com> wrote:

On Nov 17, 2016, at 12:27 PM, Rita Cipollo <rita.cipollo@dgtownship.com> wrote:

Let's shoot for Monday next week when you get in. That will give me time to get this to you tomorrow some time so you can review before we meet.

Let me know if that is ok.

Rita

<mail_art.png>

Rita Cipollo - Office Manager
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6634 • Fax (630) 719-6653
rita.cipollo@dgtownship.com • www.dgtownship.com

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On Nov 17, 2016, at 12:25 PM, Julianne Waterman <juliane.waterman@dgtownship.com> wrote:

I'm in tomorrow morning if you've finished reviewing and can meet in the morning. I'm also in next week Monday and Tuesday after 11. The following week (28th) gets tricky - I teach 3 classes at different schools all week, so I'm in and out of the office.

On Nov 17, 2016, at 11:08 AM, Rita Cipollo <rita.cipollo@dgtownship.com> wrote:

Hi Julie,

When will you be in next? I'm at a point where we can meet to discuss the revisions. The only day I will not be able to meet is Tuesday, December 6th. I will be at county all day for hearings.

Thanks Julie.

Rita

<mail_art.png>


Rita Cipollo - Office Manager
Downers Grove Township

4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6634 • Fax (630) 719-6653
rita.cipollo@dgtownship.com • www.dgtownship.com

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From: **Juliane Waterman** juliane.waterman@dgtownship.com 
Subject: Fwd: 2017 Did You Know quotes
Date: December 14, 2017 at 9:41 AM
To: Susan Mistretta susan.mistretta@dgtownship.com



Begin forwarded message:

From: Lori Wrzesinski <lori.wrzesinski@dgtownship.com>

Subject: 2017 Did You Know quotes

Date: November 2, 2016 at 9:45:58 AM CDT

To: Lauren Aramburu <lauren.aramburu@dgtownship.com>, Hanna Benioff <hanna.benioff@dgtownship.com>, Catherine Rager <Cathy.Rager@dgtownship.com>, Juliane Waterman <juliane.waterman@dgtownship.com>

Cc: Frank Wurster <Frank.Wurster@dgtownship.com>, Amanda Roe <amanda.roe@dgtownship.com>

Good morning all. I am working on putting together our 2017 Did You Know quotes for posting on various social media platforms. Over the past 2 years, I have received a lot of positive feedback about our postings, particularly from NextDoor readers. Attached you will find a chart with postings from 2015 and 2016 as well as some quotes that weren't used at all. It never hurts to repeat things. What I would like is for you to review the postings and use them as a launching point for 2017.

You could cut and paste any that you would like to use again and if there are any that use specific information (e.g. how many students received life skills programming), you can simply update it. You can put this on a separate document and send it to me. Each department has 13 quotes for the year and for us, with our varied programs, I am hoping that I can get 3 or 4 quotes from each one of you. Since Amanda needs to get these scheduled for automatic posting, she would at the very least, like the first quarter to her by December 1 so she has time to get it done. So, if you could get them to me by November 30 so I can review for grammar and such, that would be terrific.

Let me know if you have any questions.

Lori

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2015-16 HS DYK
Quotes.doc

From: **Juliane Waterman** juliane.waterman@dgtownship.com 
Subject: Fwd: IT Review for Handbook Update
Date: December 14, 2017 at 9:41 AM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



Begin forwarded message:

From: Juliane Waterman <juliane.waterman@dgtownship.com>
Subject: IT Review for Handbook Update
Date: August 26, 2015 at 11:34:57 AM CDT
To: Amanda Roe <amanda.roe@dgtownship.com>

Hi Amanda,

I am currently working on updating the Township Handbook and would like to know if you would like me to amend anything under the IT Section? Attached is the current info (completed in 2011). Would you like me to add info on specific accounts such as our new Twitter accounts (DGTLifeSkills & DGTownship)? Anything with the Cloud or Google Drive?

After your review of the attached, please let me know if you would like to see anything changed or added. Thanks Amanda!

Julie

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Amanda Review IT.doc

From: **Juliane Waterman** juliane.waterman@dgtownship.com 
Subject: Fwd: MASK
Date: December 14, 2017 at 9:41 AM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



Begin forwarded message:

From: Jason Shiliga <jason.shiliga@dgtownship.com>
Subject: MASK
Date: March 13, 2015 at 1:35:10 PM CDT
To: Lori Wrzesinski <Lori.Wrzesinski@dgtownship.com>, Juliane Waterman <juliane.waterman@dgtownship.com>

Hello Lori

Julie and I have made some edits. As far as we can tell, these are OK to send out to the Field Court and Peer Jury. If you would like, we can run out to Field Court with you, to drop off copies of this letter and brochure.

As of right now, the possible dates would be

April 21
April 28
May 5
May 12
May 19

Jason

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Mask
Brochure2015.doc



MASKFEB2015.doc



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Jason Shiliga - Youth Education Coordinator
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6687 • Fax (630) 719-6608
jason.shiliga@dgtownship.com • www.dgtownship.com

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From: **Juliane Waterman** juliane.waterman@dgtownship.com
Subject: **Fwd: Community Coalition for Prevention Information**
Date: December 14, 2017 at 9:41 AM
To: **Susan Mistretta** susan.mistretta@dgtownship.com



Begin forwarded message:

From: Lauren Aramburu <lauren.aramburu@dgtownship.com>
Subject: Community Coalition for Prevention Information
Date: September 4, 2013 at 12:38:32 PM CDT
To: Lori Wrzesinski <lori.wrzesinski@dgtownship.com>, Jason Shiliga <jshiliga@dgtownship.com>, Jeanette Paintsil <jpaintsil@dgtownship.com>, Joy Mysliwiec <jmysliwiec@dgtownship.com>, Debbie Collins <dcollins@dgtownship.com>, David Olsen <dsolsen@downers.us>, Angie Zuchero <azucchero@burr-ridge.gov>, Jim Pacanowski <jpacanowski@dgtownship.com>, Christina LePage <clepage@dgtownship.com>, Kevin Campus Life <kcampuslife@dgtownship.com>, Catherine Rager <cathy.rager@dgtownship.com>, Diana Benoist <dbenoist@csd99.org>, Frank Wurster <frank.wurster@dgtownship.com>, Juliane Waterman <juliane.waterman@dgtownship.com>, Keith Bullock <kbullock@csd99.org>

Good Afternoon:

Just a reminder that the Community Coalition for Prevention meeting is this Monday, September 9, 2013.

Location: Downers Grove Township, Board Room
4340 Prince St.
Downers Grove, IL 60515

Time: 12:00pm - 1:00pm
Lunch will be served at 11:30am

I have attached the agenda and the May 2013 minutes for review.

Thank you so much for time and we look forward to seeing you at the meeting.

Lauren

Click [here](#) to report this email as spam.



9-9Agenda



May2013minutes



Downers Grove Township | *my township!*

Lauren Aramburu - Prevention Specialist
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6684 • Fax (630) 719-6608
lauren.aramburu@dgtownship.com • www.dgtownship.com

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From: **Juliane Waterman** juliane.waterman@dgtownship.com
Subject: **Fwd: Willowbrook Corner Summer Program**
Date: December 14, 2017 at 9:40 AM
To: Susan Mistretta susan.mistretta@dgtownship.com



Begin forwarded message:

From: Jason Shiliga <Jason.Shiliga@dgtownship.com>
Subject: **Fwd: Willowbrook Corner Summer Program**
Date: June 21, 2013 at 10:52:22 AM CDT
To: Juliane Waterman <juliane.waterman@dgtownship.com>

Begin forwarded message:

From: Kristin Petitti <KPetitti@thecommunityhouse.org>
Date: June 4, 2013 1:12:23 PM CDT
To: Jason Shiliga <Jason.Shiliga@dgtownship.com>
Subject: **RE: Willowbrook Corner Summer Program**

Hi Jason!

We decided on the two dates for Tuesday, July 2nd and Tuesday, July 23rd from 9:30-10:30. We do have the gym open at this time which would be great for splitting kids up into small groups. We also have lunch tables to sit at if we need to do table work. As far as the bullying poem, we do have a screen that you can use to project it to the group!

Here is the breakdown of kids:

9- 4th Graders
12- 5th Graders
11- 6th Graders
6- 7th Graders
2- 8th Graders

Again, the school is Anne M. Jeans Elementary. The address is 16W631 91st Street in Willowbrook. You will go to Door #19..it will be locked so just knock and a staff member will come and get you guys! We will expect you a little before 9:30! Do you need any supplies?? Please let us know if you have any other questions...we look forward to working with you guys!

Kristin Petitti

*Administrative Coordinator/Group Leader
Willowbrook Corner
The Community House
630-325-1389
kpittetti@thecommunityhouse.org*

From: Jason Shiliga [<mailto:Jason.Shiliga@dgtownship.com>]
Sent: Tuesday, June 4, 2013 10:32 AM
To: Kristin Petitti

TO: Kristin Petitti

Subject: Re: Willowbrook Corner Summer Program

Hi Kristen

I've talked to Julie...any of these dates work for us. Which ever two dates work for you...

One other question we did have...would be the breakdown of the kids (how many 4th graders, 5th graders, 6th, 7th and 8th)?

We also found a fun, animated poem about bullying...we have a laptop and a projector that we own and can use...do you have a screen, wall, whiteboard...that we can project on to?

Thanks!

Jason

On May 31, 2013, at 2:35 PM, Kristin Petitti wrote:

That sounds great! We are thinking of maybe doing 2 different classes with the older group. Would any of these tentative dates/times work for you?

Monday, June 24th 2:30-3:30pm

Tuesday, July 2nd 9:30-10:30

Monday, July 8th 2:30-3:30

Tuesday, July 23rd 9:30-10:30

Do hour long sessions work or would you need more/less time? And what space requirement would you need for a group of 40 kids? We are very excited about bringing in this curriculum! Please let me know what might work for you and Julie, or if we need to find different dates/times.

Thanks Jason!

Kristin Petitti

Administrative Coordinator/Group Leader

Willowbrook Corner

The Community House

630-325-1389

kpetitti@thecommunityhouse.org

From: Jason Shiliga [<mailto:Jason.Shiliga@dgtownship.com>]

Sent: Wednesday, May 29, 2013 3:01 PM

To: Kristin Petitti

Subject: Re: Willowbrook Corner Summer Program

Hi Kristin

No apologies needed here, I definitely know how hectic setting up a program can be.

Working with the group of 4th - 8th graders will be no problem. Julie Wateman is my co-worker and she teaches along with me. Since its a diverse age group, we would both be there to teach, so the span of 4th - 8th and having 40 kids is no problem.

Our lessons entail some large group discussion and activities that focus on Empathy. Some other learning activities are designed to be done in small groups or with partners. But everything usually revolves around a better understanding of empathy, as our theme.

Our classes are very flexible, we can do one time visits or several days. It all depends on how we fit in.

I'd be happy to swing by anytime in the week(s) prior to the start later in June to go over some of our materials as well as get a better idea on how we would fit into the existing schedule. Just let me know when and where to meet!

Thanks

Jason

On May 29, 2013, at 1:01 PM, Kristin Petitti wrote:

Hi Jason,

Sorry for such a delayed response...we have been trying to get the summer schedule sorted out! We would definitely be interested in having you come in and work with the kids. Our summer camp is broken up into 2 groups (Incoming Kindergarten through Incoming 3rd graders; Incoming 4th graders through Incoming 8th graders). We are interested in the character education for the older group. Unfortunately, we cannot split up our group, so is it possible that you could do this curriculum with all the 4th-8th graders at the same time? We will have about 40 kids in this group. What does the character education entail? Please let us know if this might be possible, and any other ideas you may have. Also, is this a weekly thing or can it be a one-time curriculum? I think this would be a great addition to our program!

Thanks!

Kristin Petitti

*Administrative Coordinator/Group Leader
Willowbrook Corner
The Community House*

630-325-1389

kpetitti@thecommunityhouse.org

From: Jason Shiliga [<mailto:Jason.Shiliga@dgtownship.com>]

Sent: Wednesday, May 22, 2013 1:05 PM

To: Kristin Petitti

Subject: Fwd: Willowbrook Corner Summer Program

Hi Kristin

I see that you might be interested in some additional summer classes that I might be able to teach in your summer programs.

That would be great!

Normally we teach the following topics in these grades (but of course for a summer program, we can always adjust and customize based on the group there)

5th and 6th grades focus on Character Education (focus on Empathy)

7th grade focus on Drug and Alcohol Awareness (we have also done this in 6th grade classes, slightly different for 6th graders)

8th grade focus on Stress Management and Setting Life Goals

Hope that helps

Let me know what else you might need from me

I am in the office rest of today and also tomorrow afternoon.

Jason

Begin forwarded message:

From: Lori Wrzesinski <lori.wrzesinski@dgtownship.com>

Date: May 22, 2013 10:13:25 AM CDT

To: Jason Shiliga <Jason.Shiliga@dgtownship.com>

Subject: Willowbrook Corner Summer Program

Hi Jason. Can you contact Kristin Petitti who is the coordinator of the Willowbrook Corner NRC afterschool and summer program. I spoke to her about you possibly plugging in some life skills with their summer program. I would contact her a.s.a.p. to see what they have open and then what you can plug in for their kids. Let me know how it goes.

Lori :-)

Begin forwarded message:

From: Kristin Petitti <KPetitti@thecommunityhouse.org>
Date: May 22, 2013 10:05:25 AM CDT
To: Lori Wrzesinski <lori.wrzesinski@dgtownship.com>
Subject: RE: Volunteer

Thank you so much! I will follow up with Kelsey this week. And if you want to reach out with Jason that would be great. Our summer schedule is filling up quickly, so we would probably be looking for something once or twice throughout the summer, as opposed to a weekly curriculum. We have two groups in the summer camp, each with 40 kids. Group 1 is Incoming 4th-Incoming 8th and Group 2 is Incoming Kindergarten- Incoming 3rd grade. We would definitely be open to topics and any ideas he has if he is available. Summer camp runs from June 17th-August 9th.

Thanks Lori!

Kristin Petitti

*Administrative Coordinator/Group Leader
Willowbrook Corner
The Community House
630-325-1389
kpetitti@thecommunityhouse.org*

From: Lori Wrzesinski [<mailto:lori.wrzesinski@dgtownship.com>]
Sent: Wednesday, May 22, 2013 9:10 AM
To: Kristin Petitti
Subject: Re: Volunteer

Yes, it was Kelsey Richardson and her e-mail address is: ~~XXXXXXXXXXXX@XXXXXXXXXX~~

I think she would do an awesome job. Also, do you want to talk with my life skills coordinator, Jason Shiliga, to see how he might be able to fit into your summer program?

Lori

On May 21, 2013, at 11:22 AM, Kristin Petitti wrote:

Hi Lori,

I wanted to follow up with you on a possible volunteer opportunity. When I spoke at the Peer Jury Community Service Night, a girl had expressed interest in volunteering for our swim lessons with the kids since she has experience teaching. I gave her my card, but have not heard from her. Do you remember who this might be? And have a possible email for her that I could follow up with?

Thank you!

Kristin Petitti

Administrative Coordinator/Group Leader

Willowbrook Corner

The Community House

630-325-1389

kpetitti@thecommunityhouse.org

Click [here](#) to report this email as spam.

<image001.png>

Lori Wrzesinski - Director of Human Services
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6689 • Fax (630) 719-6608
lori.wrzesinski@dgtownship.com • www.dgtownship.com

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lori.wrzesinski@dgtownship.com • www.dgtownship.com

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Jason Shiliga - Youth Education Coordinator
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6687 • Fax (630) 719-6608
jason.shiliga@dgtownship.com • www.dgtownship.com

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<image001.png>

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4340 Prince Street, Downers Grove, Illinois 60515
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jason.shiliga@dgtownship.com • www.dgtownship.com

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Jason Shiliga - Youth Education Coordinator
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Jason Shiliga - Youth Education Coordinator
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
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From: **Juliane Waterman** juliane.waterman@dgtnowship.com 
Subject: Fwd: Youth and Family Minutes
Date: December 14, 2017 at 9:40 AM
To: **Susan Mistretta** susan.mistretta@dgtnowship.com

Begin forwarded message:

From: ragercat@comcast.net
Subject: Youth and Family Minutes
Date: November 5, 2012 at 9:20:47 AM CST
To: aconley@ccsd66.org, azucchero@burr-ridge.gov, [REDACTED], [REDACTED],
 [REDACTED], frank.wurster@dgtownship.com, jason.shiliga@dgtownship.com, [REDACTED],
 [REDACTED], [REDACTED], kbullock@csd99.org, kbormann@csd99.org,
lauren.aramburu@dgtownship.com, [REDACTED], [REDACTED], lori.wrzesinski@dgtownship.com,
juliane.waterman@dgtownship.com, [REDACTED]

Hello all,
Sorry to get this out so late to you. Again we are meeting at 11:30 today at the Burr Ridge Police Dept, for lunch. If you do not have a chance to print or read these, I will provide copies at the meeting as well. I will also provide an agenda at the meeting. Hope to see you all there. Cathy Rager

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September 10 Minutes
Y&F-1.doc

From: **Christina West** chris.west@dgtownship.com
Subject: Re: Peer Jury Emails
Date: December 12, 2017 at 12:54 PM
To: **Susan Mistretta** susan.mistretta@dgtownship.com

CW

NO



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Christina West - Deputy Supervisor
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
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chris.west@dgtownship.com • www.dgtownship.com

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On Dec 8, 2017, at 2:20 PM, Susan Mistretta <susan.mistretta@dgtownship.com> wrote:

Hello Everyone,

Regarding Lorraine's email concerning the FOIA request for Peer Jury emails, even if you have not sent or received any Peer Jury emails, I will need an email from you stating that. Thanks!

Susan

<unknown.png>

Susan Mistretta
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6612 • Fax (630) 719-6608
susan.mistretta@dgtownship.com • www.dgtownship.com

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From: **Chris White** chris.white@dgtownship.com 
Subject: Re: Peer Jury Emails
Date: December 15, 2017 at 11:06 AM
To: Susan Mistretta susan.mistretta@dgtownship.com



I've received nothing.

Chris White



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Chris White - Deputy Assessor
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6647 • Fax (630) 719-6653
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On Dec 8, 2017, at 2:19 PM, Susan Mistretta <susan.mistretta@dgtownship.com> wrote:

Hello Everyone,

Regarding Lorraine's email concerning the FOIA request for Peer Jury emails, even if you have not sent or received any Peer Jury emails, I will need an email from you stating that. Thanks!

Susan

<unknown.png>

Susan Mistretta
Downers Grove Township
4340 Prince Street, Downers Grove, Illinois 60515
Direct (630) 719-6612 • Fax (630) 719-6608
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